

Grant Application



Prior to any schools, school councils or departments applying for Grants, please email the grant application and questions to:
meera.mcdonald@tdsb.on.ca.

Business Development's Role & Responsibilities

- Support and guide schools, school councils and departments through the grant application process.
- Review grant applications prior to submission to ensure:
 - ✓ legal compliance;
 - ✓ no Conflict of Interest; and
 - ✓ recognition requirements from the organization are consistent with TDSB policies and procedures.

Prior to submission of a grant application Business Development will:

- research the funding organization and Grant to ensure that they align with the Board's mission and values statement;
- ensure TDSB schools and departments are eligible to apply;
- coordinate with Communications and Public Affairs, review and obtain approval of any recognition requirements; and
- coordinate with Legal department for the review and approval of any agreement (if required).

Once schools are announced as winners, Business Development will:

guide schools/departments through the next steps ...

- review and provide feedback or modifications required on any contracts or agreements; and
- implementation of recognition requirements as per the agreement.

coordinate with the signing authority for the Agreement ...

- all TDSB Grant Agreements are signed by the Associate Director, unless otherwise advised by the Legal department.