



A Community of Learners

Informational Memo: 2015-2016 Draft Calendar

TO: School Board

FROM: Alison Hawley, *Director of Curriculum, Instruction & Assessment*
Trisha Kocanda, *Superintendent*

January 27, 2015

Overview & Background

Each year the District Calendar Committee is formed to discuss options for the following school year. The Calendar Committee is comprised of two elementary school teachers, two middle school teachers, a Central PTO representative, a School Board representative, and two administrators. This year's representatives are as follows:

Scott Klipowicz	Hubbard Woods
Dan Miller	Greeley
Lea Lazarus	Skokie
Brad Rice	Washburne
Cynthia Cata	Central PTO
Dana Crumley	School Board
Cathy Rosen	Administrator
Alison Hawley	Administrator

Process

The Committee met on January 6, 2015, to develop a draft of the 2015-2016 academic calendar to submit to the Superintendent by reviewing the following:

1. Results from the 2015-2016 District Calendar Staff Survey
2. 2015-2016 New Trier High School Calendar
3. State of Illinois school calendar requirements
4. Committee representative input

In addition to considering the above information, the Committee took the following priorities into account that emerged from staff input as they constructed the school calendar:

1. Review the possibility of a later start date to mitigate heat issues to the extent possible.
2. Align winter and spring break with the New Trier High School Calendar
3. Determine dates for the two additional Teacher Institute Days
4. Align the winter conference dates for grades 1-8
5. Adjust the last day to school to a half-day of attendance for students.

The Committee was also interested in preserving as many five-day weeks as possible to maintain instructional continuity for both students and teachers.

Attached to this memo is the preliminary proposal for the *2015-2016 School Calendar* entitled *List of Days Out of School*. This version includes start and end dates, as well as vacation dates and holidays, during which students will not be in school.

It is recommended that the School Board approve the calendar as presented at its meeting on February 24, 2015.

DRAFT
WINNETKA PUBLIC SCHOOL DISTRICT #36
List of Days Out of School
2015-2016

August 25	No School (Teachers' Institute Day)	Tuesday
August 26	Schools open (Grades 1-8) FULL DAY	Wednesday
September 7	No School (Labor Day)	Monday
September 14	No School (Religious holiday)	Monday
September 23	No School (Religious holiday)	Wednesday
October 12	No School (Columbus Day)	Monday
October 15	Early Dismissal (Grades 1-8) Conferences in PM No PM Kindergarten	Thursday
October 16	No School (Conference/Reporting Day)	Friday
October 23	Kindergarten Conference Day (Kindergarten students in attendance)	Friday
November 6	No School (Teachers' Institute Day)	Friday
November 25-27	No School (Thanksgiving Holiday)	Wednesday - Friday
December 21	Winter Vacation Begins (no school)	Monday
January 4	Schools Reopen	Monday
January 18	No School (Martin Luther King Jr. Day)	Monday
January 19	No School (Teachers' Institute Day)	Tuesday
February 11 & 12	No School (Conference/Reporting Days)	Thursday/Friday
February 15	No School (Presidents' Day)	Monday
March 4	Kindergarten Conference/Reporting Day in PM (Kindergarten students in attendance)	Friday
March 21	Spring Vacation begins	Monday
March 28	Schools Reopen	Monday
April 22	No School (Teachers' Inservice)	Friday
May 27	Early Dismissal (Grades 1-8) Teacher Inservice in PM PM Kindergarten attends in AM. No AM Kindergarten	Friday
May 30	No School (Memorial Day)	Monday
June 8	Anticipated Last Day of School (Grades K-7) Early Dismissal - Teachers' Inservice in PM	Wednesday
June 9-10 & 13-15	To be used in the event of emergency closings	