

CoAEMSP Annual Report 2014

Welcome to the 2014 Annual Report for the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP) through the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

The filing deadline is December 31, 2014

Quick start...

Link to login screen: <http://arms.caahep.org/>

Personnel the information for President/CEO, Dean, and Program Director has already been filled in from the CAAHEP database. **Corrections cannot be made directly in the Annual Report.** To update that information, email the changes to lynn@coaemsp.org by completing a CoAEMSP Personnel Change.

If your current personnel are not on file with CoAEMSP, you must complete the [Personnel Change](#) procedure on the CoAEMSP web site.

Programs enter information on all **paid** (full- and part-time) **Paramedic** Emergency Medical Services faculty, other than the Program Director and Medical Director, and Billing Contact. Please enter the Clinical Coordinator information, if applicable. Do not duplicate the information for those program Key Personnel in the Faculty section.

Enrollment & Retention the classes of students (enrollment cohorts) are displayed in columns – one column per class. The column to the far right is always used to enter new classes. Once that information is saved, the column is positioned in chronological order by enrollment year. **Programs that award a certificate are to enter at least all classes that were started (first enrolled) between January 1, 2005 and December 31, 2014. Programs that award an associate degree are to enter at least all classes that were started between January 1, 2003 and December 31, 2014. Do NOT enter data prior to the date of CAAHEP accreditation.**

Outcomes for each outcome measure (links on the left side of the screen), a table for data entry is on the top portion of the screen with the threshold calculation (3-year average for 2013+2012+2011). When entering exam results, **do not enter the same data in more than one exam category** (see [Exams](#) section). In the lower portion of the screen are two text boxes: one for entering the Detailed Analysis of that outcome measure, the other for entering the Action Plan. **Programs must provide a Detailed Analysis and Action Plan for any outcome measure that does not meet the threshold** (see p. 19 for CoAEMSP approved Outcomes Thresholds) **for the 3-year average.**

NOTE: If the program **does not** meet the outcomes threshold of 70% for the targeted outcomes on NREMT/State Written Examination, Retention, or Positive (Job) Placement, the program **MUST** complete a **Standardized Progress Report (SPR)** for each targeted threshold not met. **All SPRs are due by March 1, 2015. A link to each Standardized Progress Report (SPR) is provided on the website.**

Survey Worksheet the results of the Graduate and Employer Surveys are entered into this tab/screen. **Survey results for the graduates of 2013, 2012, and 2011 are to be entered.** Programs will enter the frequency distribution of the responses to **each survey item**. The Annual Report will calculate the % of responses that were rated 3 or better. A detailed Analysis and Action Plan must be provided (in the Outcomes tab) for **all negative survey items** (i.e. less than 80% of the responses are 3 or better).

Report Submission programs may generate and download copies of the report (pdf file) as often as they wish for their own review. **To review or submit the report to CoAEMSP**, first click on **“Create, Review, and/or Submit the Annual Report.”** above the Tab buttons.

TO REVIEW the Annual Report: Click the **“Generate Report”** button. You will see the message **“Your report was successfully generated. To view your report click the Download Report link.”** Click on **“Download Report”** and a pdf file of your report will be produced. Check the report to be sure that it is complete and accurate. If changes need to be made, close the pdf report and make the necessary changes in the appropriate Tabs. When satisfied with the report, SAVE AS to your computer (as you would save any other file).

TO FILE the Annual Report with CoAEMSP: Click the **“Generate Report”** button. You will see the message **“Your report was successfully generated. To view your report click the Download Report link.”** (Be sure to REVIEW and SAVE the report first – see above). Click on **“Submit a copy of the Annual Report via email to CoA”**.

A pdf file of your report will be sent to CoAEMSP **and you will receive an email receipt of the submission.** **If you do not receive an email receipt of the submission within 1 week of the submission, please contact Lynn Caruthers at lynn@coaemsp.org.** **If you wish to re-submit your report, you must first contact CoAEMSP to “Un-submit” it.** CoAEMSP will use the last Annual Report submitted on or before **December 31, 2014** as the official program report for 2014.

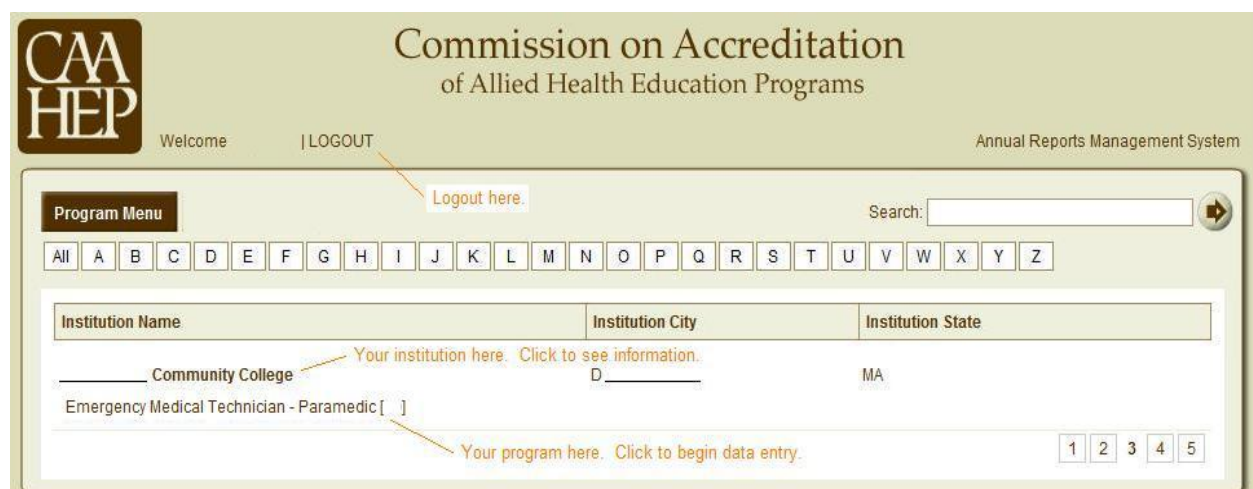
Directions for the 2014 CoAEMSP Annual Report

Log In The link to the login screen is: <http://arms.caahep.org>



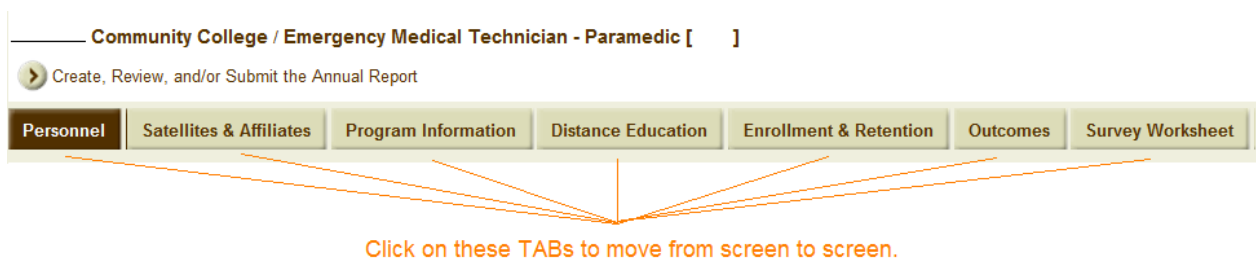
Your “User Name”, which is your 6-digit CoAEMSP Program ID#, and password will be sent to you annually in an email reminder in September. **For help, contact Lynn at (214) 703-8445 ext 115 or lynn@coaemsp.org.**

Program Menu You will see your institution name and your program(s) listed below.



Institution Screen Clicking on your institution name allows you to view your institutional information on file with CAAHEP. **You cannot edit this information in the Annual Report.** Send corrections to updates@caahep.org.

Navigation For data entry, move to the various screens by clicking on the tab buttons.



Throughout the report you must **always Update and Save** the information as it is entered and/or revised. To make changes to existing tables/data, you must **Edit**.

This is the edit button:



This is the update button:



Update

This is the save button:



Save

This is the cancel button:



This indicates an explanatory comment. Hover the cursor over it to reveal the text.

This is the delete button:



Be careful !

Personnel The information for President/CEO, Dean, and Program Director has already been filled in from the [CAAHEP](#) database. **Corrections cannot be made directly in the Annual Report.** To update that information, complete a CoAEMSP Personnel Change Form posted on our website at www.coaemsp.org and then notify Lynn via email at lynn@coaemsp.org.

NOTE: If your current key personnel (i.e. President, Dean, Program Director or Medical Director) are not on file with CoAEMSP, you must complete the Personnel Change procedure (see http://www.coaemsp.org/Personnel_Changes.htm).

To enter Personnel information for Medical Director(s), Clinical Coordinator, and Faculty, click on the corresponding link on the left side of the screen.

Satellites & Affiliates* Enter the information for each approved program Satellite Location (see definition*) and each program Clinical Affiliate. **Don't forget to Save!**

***Satellite:** Paramedic programs that establish multiple classes in a manner that does not meet the definition of a “section” and for which the program retains operational control, shall be said to have created a “satellite” program. (See [CoAEMSP Policy](#)) They may be off-campus location(s) that are advertised or otherwise made known to individuals outside the college at which the Emergency Medical Service core didactic and laboratory courses of the program are available (does not pertain to sites used by a completely on-line/distance education program for individual students). Satellite location(s) function under the direction of the Key Personnel of the program.

***Affiliate:** any entity that, through a formal agreement or memorandum of understanding with the sponsor of an educational program, participates in the education of the students. Those entities include: hospital/clinical sites and field/internship sites.

Program Information Enter the program information. Select the year from the drop down list. Enter the information in the “Award Level 1” column. Most programs will not have any entries in the “Award Level 2 column”.

Personnel	Satellites & Affiliates	Program Information	Distance Education	Enrollment & Retention	Outcomes	Survey Worksheet
Select report year to enter data for: 2011 — Select the year to enter the data.						
Program Title: Emergency Medical Technician - Paramedic						
Name of certificate or degree awarded: — Enter the name of the program or the certificate or degree.						
Program Design						
		Award Level 1		Award Level 2		
a. Type of award granted:		Please Select...		Please Select...		
b. Length of Program in Months:						
c. Length of Program in Academic Sessions:						
d. Total Credit Hours Required:						
e. Type of Credits (e.g., semester, quarter):		Please Select...		Please Select...		
f. Total Program Tuition and Fees - Resident:						
g. Total Program Tuition and Fees - Non-Resident:						

If you do not have dual programs, then nothing is entered in this column.

Enter the starting month and date of your fiscal year. Indicate whether the program budget is sufficient or not. If the response is “No”, write a Detailed Analysis and Action Plan to correct the deficiency.

Program Budget	
a. Program's fiscal year begins on (month/date):	Select Month... Select Date... — Indicate the month and date on which the program's fiscal year begins.
Is the budget sufficient to ensure achievement of the programs's goal and outcomes?	
<input type="radio"/> Yes <input checked="" type="radio"/> No — If the response is "No", then a Detailed Analysis and Action Plan is required.	
If budget is not sufficient, provide analysis and action plan.	
Detailed Analysis of Insufficient Budget	Action Plan for Insufficient Budget
	

Distance Education Indicate whether the program delivers any of the education via distance education methodologies. If the response is “Yes”, then additional questions appear to allow the program to describe the nature and amount of distance education.

Personnel	Satellites & Affiliates	Program Information	Distance Education	Enrollment & Retention	Outcomes	Survey Worksheet
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Select report year to enter data for: 2011 ——— Select the year to enter the data.


Is any portion of the program offered through distance learning? ☒ Yes ☐ No


Percentage of the program delivered by distance %

List the courses that are totally web based (ie no face-to-face instruction)

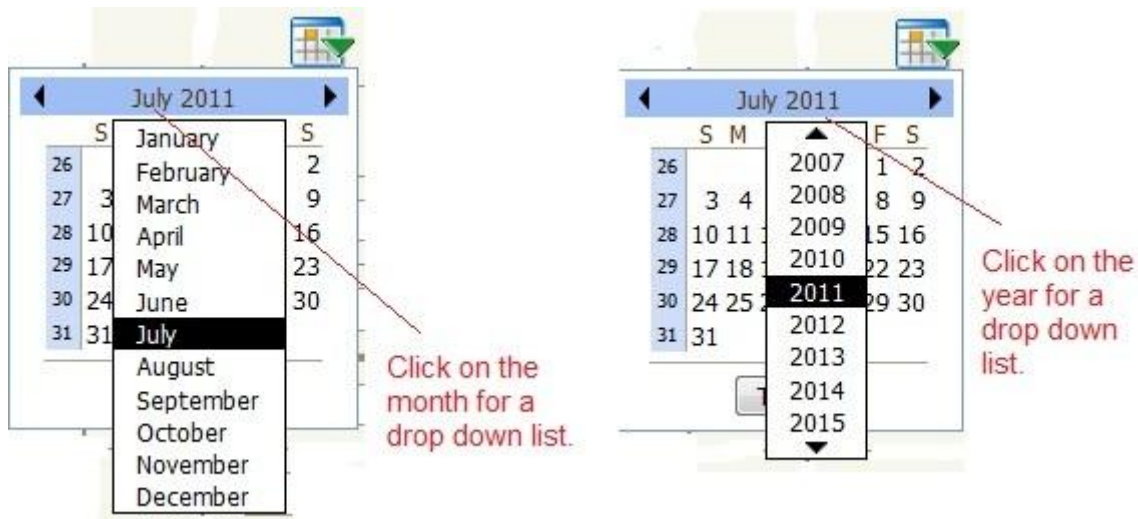
List the courses that are interactive video conferencing to remote locations

Description of Distance Mode	List of courses delivered in that mode
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

 Update ——— Click Update to save any entries and changes.

Enrollment & Retention Always use the far right column to enter a new class. Start by selecting an **Enrollment Year** from the drop down list. Hover your cursor over the Comments symbol () for definitions of the data to be entered.

Use the drop down calendar to enter the Enrollment Date and the “On-time” Graduation Date. **NOTE:** you do not need to scroll to select the year and month. After opening the calendar, click on “2013” for a drop down list of years. Click on the month displayed for a drop down list of the Months.



Programs that start multiple classes in a calendar year will enter the same Enrollment Year for each class in that year, but will enter the specific Enrollment Dates and “On-time Graduation Dates” that pertain to the individual classes.

Personnel	Satellites & Affiliates	Program Information	Distance Education	Enrollment & Retention
Enrollment Year	2006	2005	TOTAL	Select...
Enrollment Date	9/6/2006	9/7/2005		
"On-time" Graduation Date	5/16/2008	5/18/2007		
Estimated Number of Applicants	45	38	83	0
Maximum Number of Students	20	20	40	0
Number of Students Initially Enrolled	20	20	40	0
Number Added to Class	0	0	0	0
Total Students in this Class	20	20	40	
Number "In-Progress" or "Stopped Out"	2	0	2	
Attrition due to non-academic reason(s)	1	2	3	0
Attrition due to General Education course(s)	0	0	0	0
Attrition due to professional course(s)	2	1	3	0
Total Number "Dropped Out"	3	3	6	

Create all new classes (cohorts) using this far right column.

Hover over "?" for definition / explanation.

Calculated fields

Note: Number "In-Progress" or "Stopped Out" can NEVER be less than 0.

Programs that award a **certificate** are to enter at least all classes that were started (first enrolled) between January 1, 2005 and December 31, 2014. Programs that award an **associate degree** are to enter at least all classes that were started between January 1, 2003 and December 31, 2014. **DO NOT ENTER CLASSES PRIOR TO WHEN ACCREDITATION WAS AWARDED.**

Enrollment & Retention (continued)

Each column will be one Enrollment cohort of students.

Enrollment Year	2006	2005	TOTAL	Select...
Enrollment Date	9/6/2006	9/7/2005		
"On-time" Graduation Date	5/16/2008	5/18/2007		

Graduated in 2010	0	0	0	<input type="text" value="0"/>
Graduated in 2009	3	0	3	<input type="text" value="0"/>
Graduated in 2008	12	2	14	<input type="text" value="0"/>
Graduated in 2007	0	15	15	<input type="text" value="0"/>
Graduated in 2006	0	0	0	<input type="text" value="0"/>
Graduated in 2005		0	0	<input type="text" value="0"/>
Graduated in 2004				<input type="text" value="0"/>
Total Number of Class Graduated	15	17	32	
Percent Grad	75%	85%		
				Save this new column

For each Enrollment cohort (column) enter the number of graduates from that cohort in the appropriate "Graduated in [year]" row.

Note: Do NOT enter graduates in a year (row) that is prior to the "On-Time Graduation Date" for that Enrollment Cohort.

Calculated fields

15 students graduated on-time

2 students stopped out and graduated in 2008

Don't forget to Save after entering the class data and wait for the column to be placed to the left before exiting that tab. Note: once a class has been created with the Enrollment Year, that Enrollment Year field cannot be edited.

When the students in a given Enrollment Cohort (column) graduate, that number is entered into the appropriate "Graduated in [year]" row. Be careful to not use a "Graduated in ..." row that is earlier than the "On-time Graduation Date" for the Enrollment Cohort.

For example, if a class of 20 students started on September 7, 2005 (with an "On-time Graduation Date of May 18, 2007) and 15 of those students graduated in 2007, then the number 15 would be entered in that "September 7, 2005" column in the row labeled "Graduated in 2007". If 2 students of that Enrollment cohort had stopped out for a year, but graduated in 2008, then the number 2 would be entered in that "September 7, 2005" column in the row labeled "Graduated in 2008".

Outcomes Columns for 7 years are displayed in the 2014 Annual Report (i.e. 2014 through 2008). Outcomes results for the current year can be entered, if known; however, **results for 2014 are not computed in the 3-year average** – that calculation is for years 2013+2012+2011.

Navigate to the various outcome measures by clicking on the links at the left of the screen.

The screenshot shows a web application interface. On the left is a sidebar with a list of outcome measures: National Registry Written, National Registry Practical, State Exam Written, State Exam Practical, Comprehensive Final Written, Comprehensive Final Practical, Attrition / Retention, Positive Placement, Employer Surveys - Cognitive, Employer Surveys - Psychomotor, Employer Surveys - Affective, Graduate Survey - Cognitive, Graduate Survey - Psychomotor, and Graduate Survey - Affective. The first three items are highlighted in red. To the right of the sidebar are two large text input areas labeled 'Detailed Analysis' and 'Action Plan'. Each contains a placeholder text: 'Write a Detailed Analysis in this text box for any outcome measure below the threshold.' and 'Write an Action Plan in this text box for any outcome measure below the threshold.' Below these text boxes is an 'Update' button with a circular arrow icon. A red line points from the 'Update' button to a red text note: 'Don't forget to Update after you enter/edit text above.'

The outcome measure is selected by clicking on these links.

Exams Enter the National Registry of EMTs Written and Practical exam results and/or the State Written and Practical exam results and/or the Comprehensive Final Written and Practical exam results data for years 2013 through 2008, and for 2014, if known.

Enter the results of all exams in which the student/graduates participate, however, **do NOT enter the same exam results in more than one category**. For example, if the National Registry exams are also the State exams, then enter those results **ONLY** in the Registry category and do not repeat those same results in the State category.

Grad Year	2011	2010	2009	2008	2007	2006	2005
# of Grads	1	22	16	25	17	10	0
# of grads attempting	0	6	15	20	10	10	0
# passing - 1st attempt	0	5	12	18	7	9	0
# passing - subsequent attempts	0	0	1	1	2	1	0
Total Passing to Date	0	5	13	19	9	10	0

Percent of Grads Passing (average 2010+2009+2008): **90.24 %** Threshold: 70 %

Percent of Grads Passing (average 2010 through 2006): **91.80 %**

Annotations:

- # of grads from Enrollment & Retention tab (points to the '2011' column header)
- Fill in data for 2010 through 2005, and 2011, if known. (points to the data rows for years 2010-2005)
- calculated value (points to the '90.24 %' result)
- 3-year average of program results displays here. (points to the '91.80 %' result)

This data table has the same layout for all exams.

The Success of any exam results will be computed for the 3-year average (2013+2012+2011) based on the total # of graduates attempting in that period

Attrition/Retention All data in the table comes from the Enrollment & Retention tab. CoAEMSP has a threshold for **retention** of 70% or more.

Positive Placement Enter the “# of grads employed” and then enter the “# of grads not employed, but who are continuing their education or serving in the military”. The sum of those 2 numbers represents Total Positive Placement (threshold is 70%). The number of grads employed will be carried to the Survey Worksheet tab for use with the Employer Surveys.

Personnel	Satellites & Affiliates	Program Information	Distance Education	Enrollment & Retention	Outcomes	Survey Worksheet		
Grad Year	2011	2010	2009	2008	2007	2006	2005	
# of Grads	1	22	16	25	17	10	0	# of grads is from Enrollment & Retention tab
# of grads employed	0	0	13	21	16	10	0	Enter number of grads employed in a related field.
# of grads continuing education or serving in the military, but NOT employed	0	0	2	3	0	0	0	Enter the number of grads who are NOT employed, but are continuing their education or serving in the military.
Total Positive Placement to Date	0	0	15	24	16	10	0	
								Enter results by clicking on the Edit button.
Percent of Grads Positive Placement (average 2010+2009+2008):								61.90 %
Threshold:								70 %
Percent of Grads Positive Placement average 2010 through 2006):								72.22 %

NOTE: Programs must fill in the # of grads employed, before entering data into the Survey Worksheet

2014 Annual Report – Targeted Outcomes

- NREMT/State Written Examination (70%)
- Retention (70%)
- Positive (Job) Placement (70%)

Any targeted outcomes above not meeting 70%, the program must complete a Standardized Progress Report (SPR) for each/all outcomes not meeting 70%. A link to the specific Standardized Progress Report forms is posted on our website. The program director should complete the SPR(s) immediately following submission of the 2014 Annual Report.

Surveys There are separate links on the Outcomes tab for each type of survey (Employer and Graduate) for each learning domain (cognitive, psychomotor, and affective). There is no data entry in these Outcomes tables. All outcome results are from the Survey Worksheet tab.

Once the data has been entered in the Survey Worksheet tables, the number of negative survey items (i.e. those items with less than 80% rated 3 or better) is displayed on the corresponding Survey/Domain table in the Outcomes tab. Programs must write a Detailed Analysis and Action Plan for each negative item. Enter the label the item (e.g. EC-A {for Employer-Cognitive Item A}, GP-C {for Graduate-Psychomotor Item C}), then write the Analysis and Action Plan for that item, so that it is clear which text pertains to which survey items.

Grad Year	2011	2010	2009	2008	2007	2006	2005
# of Grads	1	22	16	25	17	10	0
# of grads employed	0	20	13	21	16	10	0
# of surveys returned	0	10	10	6	0	0	0
Cognitive Domain - # negative survey items	0	1	1	1	0	0	0

Percent of Surveys Returned (average 2010+2009+2008): **48.15 %** Threshold: 50 %

Percent of Surveys Returned (average 2010 through 2006): **32.50 %**

These #'s are from the Survey Worksheet.

Indicates the learning domain.

of negative items from Survey Worksheet

National Registry Written

National Registry Practical

Comprehensive Final Written

Comprehensive Final Practical

State Exam Written

State Exam Practical

Attrition / Retention

Positive Placement

Employer Surveys - Cognitive >>

Employer Surveys - Psychomotor

Employer Surveys - Affective

Graduate Survey - Cognitive

Graduate Survey - Psychomotor

Graduate Survey - Affective

Write a detailed analysis and action plan for each negative survey item below.

Detailed Analysis of Employer Surveys - Cognitive

EC-B: employers report that graduates lacked knowledge in some areas of general medical knowledge (e.g. diseases)

Action Plan for Employer Surveys - Cognitive

EC-B: Review the curriculum with the Medical Director and update the learning objectives related to diseases.

Each negative item in the 2010 survey results requires a Detailed Analysis and Action Plan.

Labels indicate that the Analysis and Action Plan relate to Employer (E) cognitive (C) item B.

Links to the survey type and learning domains.

Update

Survey Worksheet NOTE: **before** you can enter the data into the Employer Survey tables, you must fill in the “# of grads employed” in the “Positive Placement” link of the Outcomes tab. Then...

- You must select the Grad Year for which you want to enter the Survey results. (NOTE: programs only need to enter the results for the graduates of 2013, 2012, and 2011.)
- Next, for Graduate Surveys – enter the # of surveys sent and the Total # returned.
- Next for Employer Surveys – enter the # of surveys sent and the Total # returned.
(Note: The Return Rate will be computed for each survey type (threshold = 50%). These numbers may be entered / edited from any survey / domain link.)
- Next, for each survey type for each learning domain enter the distribution of the responses in the table for each item. The items are labeled for the survey type (E=employer, G=graduate) and for the learning domain (C=cognitive, P=psychomotor, A=affective) and for the letter of the item on the CoAEMSP survey instrument. So, a designation of “GP-C” would be for item C in the psychomotor domain section of the CoAEMSP graduate survey instrument.

The threshold for each item is that 80% or more of the numerical ratings (5 {highest} through 1) must be 3 or above (N/As and Omits are subtracted from the # of surveys returned before the calculation is made).

Any items not meeting the 80% threshold are marked as “negative”. Programs must write a Detailed Analysis and Action Plan (in the corresponding Survey / Domain link in the Outcomes tab) for each negative item.

Directions:		For each question/item within each learning domain on the surveys returned, count the number responses in each rating (e.g. # of 5s for that question/item across all surveys, # of 4s for that item across all surveys, etc). Enter that number in the appropriate column below. A “Positive” question/item is where 80% or more of the ratings are 3 or above.					
Select Grad year to enter data for:	2010	Select the year for which data will be entered.				Return Rate	Threshold
# of Graduates in 2010:	22	Total # Graduate of surveys sent:	22	Total # returned:	12	54.55 %	50 %
# of Graduates Employed:	20	Total # of Employer surveys sent:	20	Total # returned:	10	50.00 %	50 %
Total # of questions/items: 6	Total # of negative item(s) for this learning domain is:					1	Update
This # must first be entered in the Positive Placement table of the Outcomes tab.							
Analysis and Action Plan needed in Outcomes tab for Employer Survey-Cognitive-item B							

Employer Surveys - Cognitive >>	Survey results are being entered below for: Employer Surveys - Cognitive (Grads of 2010)										
Employer Surveys - Psychomotor	Item	# of 5s	# of 4s	# of 3s	# of 2s	# of 1s	# of N/As	# Omitted	% >=3	Pos/Neg	
Employer Surveys - Affective	EC-A	3	3	3	1	0	0	0	90.00 %	Pos	
Graduate Survey - Cognitive	EC-B	0	2	4	4	0	0	0	60.00 %	Neg	
Graduate Survey - Psychomotor	EC-C	3	3	4	0	0	0	0	100.00 %	Pos	
Graduate Survey - Affective	EC-D	4	4	2	0	0	0	0	100.00 %	Pos	
	EC-E	2	4	3	1	0	0	0	90.00 %	Pos	
	EC-F	5	5	0	0	0	0	0	100.00 %	Pos	

"N/A" and "Omit" are NOT figured into the calculation for % >=3.

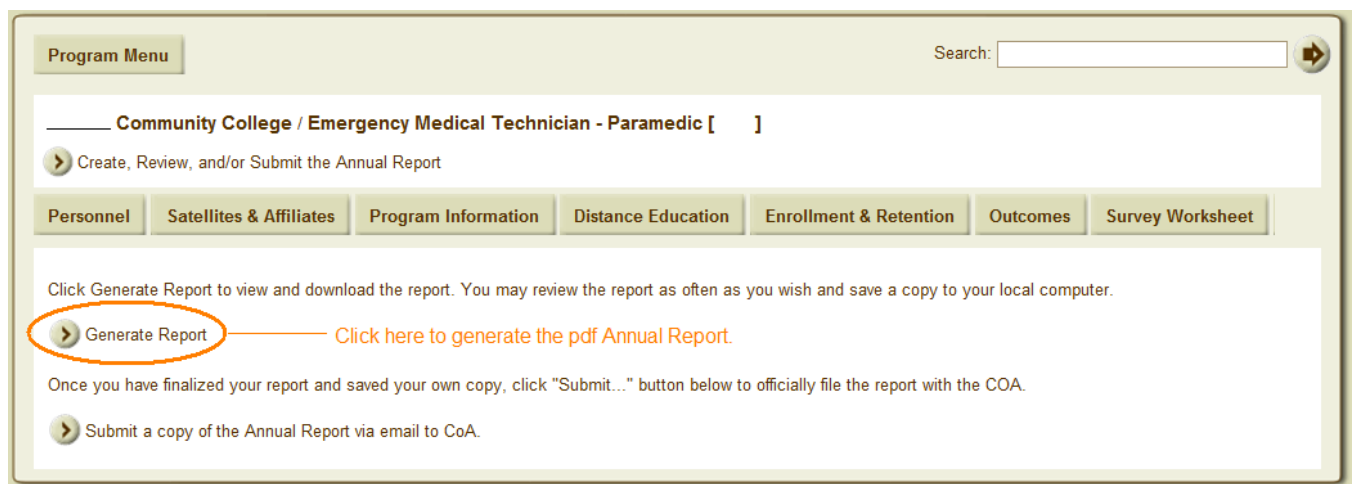
Don't forget to click on Update to record entries and changes.

Submitting the Annual Report First, generate, download, and review the pdf version of the Annual Report, then second, SAVE a copy of your Annual Report to your computer then third, submit your Annual Report to CoAEMSP.

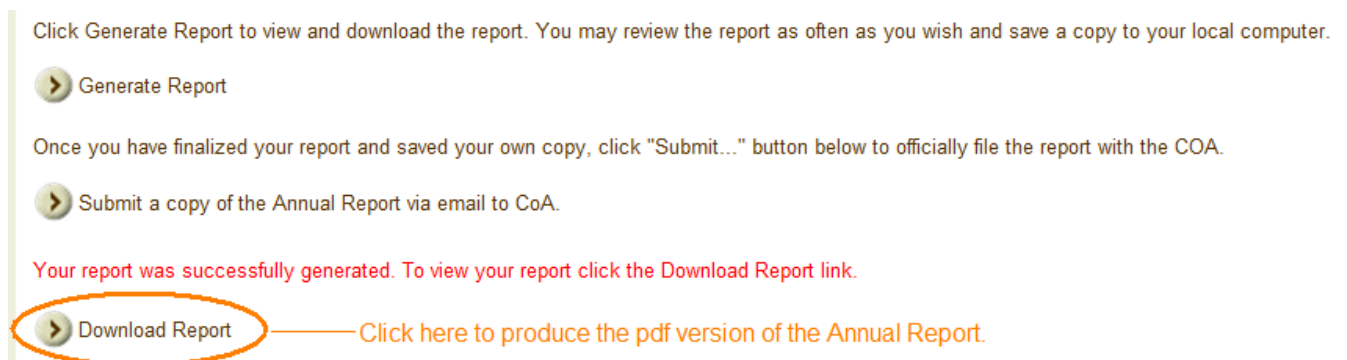
1. Click on "Create, Review, and/or Submit Report the Annual Report" button



2. Click on "Generate Report" button




3. Click on "Download Report" to create a pdf file of the Annual Report information.




4. Review the Annual Report for completeness and accuracy.
 - a. If changes need to be made, return to the data entry tables and make the necessary edits. Repeat steps 1 through 4 as needed.
 - b. If the Annual Report is complete and correct, then...

5. Once the Report is complete (and [on or before December 31, 2014](#)), click on “Submit a copy of the Annual Report via email to CoA.” This action will cause the Report to be automatically filed via email to the CoAEMSP office.


Click Generate Report to view and download the report. You may review the report as often as you wish and save a copy to your local computer.

 Generate Report

Once you have finalized your report and saved your own copy, click “Submit...” button below to officially file the report with the COA.

 Submit a copy of the Annual Report via email to CoA. — Once you have checked your report for completeness and accuracy, click here to file the report with CoAEMSP.

Your report was successfully generated. To view your report click the Download Report link.

 Download Report

If a program wishes to change an already submitted Annual Report ([prior to the deadline of December 31, 2014](#)), then the CoAEMSP must be contacted ([Lynn at \(214\) 703-8445 ext 115](#)) to have the Annual Report “Unsubmitted”.

Once “Unsubmitted”, the program may then repeat the procedure to file the Annual Report. CoAEMSP will review the last Annual Report submitted on or before [December 31, 2014](#).

[If you do not receive an email receipt of the submission within 1 week of the submission, please contact Lynn Caruthers at \[lynn@coaemsp.org\]\(mailto:lynn@coaemsp.org\).](#)

Troubleshooting

If you forget your password: contact Lynn Caruthers at lynn@coaemsp.org or call 214.703.8445 extension 115.

Support

For questions about the Report of Current Status (Annual Report) or to “Unsubmit” (on or before **December 31, 2014**) a previously filed Annual Report:

CoAEMSP
Lynn Caruthers
(214) 703-8445 ext 115
lynn@coaemsp.org

For corrections to Personnel information on President/CEO, Dean, or Program Director:

CoAEMSP Executive Office
lynn@coaemsp.org

CoAEMSP Outcomes Assessment Thresholds

Annual Report questions may be directed to Lynn Caruthers at (214) 703-8445 ext 115 or lynn@coaemsp.org.

Evaluation System	Cut Score	Threshold
National Registry (written and/or practical)	Set by National Registry.	≥ 70% of number of graduates attempting the exam(s) pass (i.e., unduplicated head count of attempters who pass) (3-year average)
Comprehensive Final (written and/or practical)	Set by program.	
State Exam (written and/or practical)	Set by state	
Retention/Attrition	Student who is not attrition. (Attrition means no longer enrolled in the program and is not expected to return.)	≥ 70% retention of the total number of students in the enrollment cohort. (3-year average)
Job Placement	Employed full or part-time in a related field and/or continuing his/her education and/or serving in the military.	≥ 70% positive placement (3-year average)
Graduate Survey - Success	A rating of 3 or higher on a 5-point Likert scale for each item/statement.	Each item/statement has at least 80% of the responses rated 3 or higher.
Graduate Survey – Participation		≥ 50% of the graduates have returned surveys (3-year average)
Employer Survey - Success	A rating of 3 or higher on a 5-point Likert scale for each item/statement.	Each item/statement has at least 80% of the responses rated 3 or higher.
Employer Survey – Participation		≥ 50% of the employers have returned surveys (3-year average)