

Dear Prospective Vendor,

On behalf of Saint Catherine of Siena Parish School we would like to invite you to take part in our Third Annual Track Meet and Health Fair. This will be our first Health Fair and we are expecting it to be an annual event along with our track meet, and your participation will help make it a success.

The goal of this Health fair is to connect and serve our local community by providing free health screenings and information on health and wellness. We would also like to get families interested and excited in embracing a healthier lifestyle by making better choices.

This Fair will be an opportunity for you to introduce your services to the multiple communities congregated at one location and connect with them on an individual basis. We expect individuals from every facet of the community who are seeking to gain knowledge as to what is offered here in the Inland Empire and surrounding areas.

As a vendor, we are requesting that your agency provide services such as educational and informational fliers/brochures, and free promotional samples that aid in addressing the various health disparities in our communities. There is no charge for use of the vendor booth but we are requesting a donation item for the raffle by which we will acknowledge your organization.

The Expo will be held on Saturday, March 28, 2015 at the Bloomington High School located at 10750 Laurel Ave, Bloomington from 11:00 am to 3:00 pm. We are expecting an estimated number of 500-800 attendees and this will be an outdoor event. Upon arrival, vendors will be able to pull into a small parking lot located on the east side of the school to drop off items and will then need to move their vehicles to curbside parking. There will be a volunteer at the parking lot to give you directions upon your arrival.

We hope to count on your participation. Please complete the enclosed Saint Catherine of Siena Parish School Third Annual Track Meet and Health Fair vendor registration form and return it by February 28, 2015 to yrjacks42713@gmail.com. If you have any questions or concerns, please do not hesitate to contact me at: (909) 904-1575 or by email yrjacks42713@gmail.com.

Thank you for considering participation in our Third Annual Track Meet and Health Fair.

Sincerely,

Yvonne Graham Jackson

Track Committee Outreach Coordinator