

After School Activities Class Offering Form

Name : _____

Phone: _____ Email: _____

Activity Offered: _____

Day Offered: _____ Maximum Number of Students _____

Please write a short description of your class and list any materials you may need:

Please check one:

_____ Session 1: September 29- December 19 (No activities October 13-17 or November 24-28)

_____ Session 2: January 12-March 27 (No activities week of March 16-20)

_____ Session 3: April 6- June 5

*There will be no classes on Early Release Days. All classes run from 3:30 to 4:30.

*Teachers are responsible to pick up their students from his/her homeroom teacher at the end of the school day. At dismissal of after school activity, all teachers must wait with their students until they are picked up. Pick up time is from 4:30 to 4:45. If a child is not picked up by 4:45, the teacher is responsible to call parents and wait with the child until the parent or designated individual arrives. All teachers will be provided with an emergency contact list of their students. If there is a recurring problem with pick up, please notify Molly Kalda in the main office.

Print Name

Date

Signature