



INFORMATION LETTER

Welcome to the 2015 Spring Fling Saturday, March 14, 2015

Set-up Times:

- Saturday, March 14, 2015
 - 8:00 to 8:15 am – Food Vendors in place and set up by 9:45 am.
 - 8:15 to 9:15 am – Vendors in place and set up by 9:45 am.
 - 9:15 to 9:45 am – Cars

Spring Fling Hours

- Saturday, March 14, 2015 10:00 am to 5:00 pm

Additional Policies

- Vendor Refund Policy: No refunds after February 27, 2015.

Check-in

Rules and Regulations

1. Vendors will not be allowed to park personal vehicles on New York Ave. between 9th & 10th. However, we will provide reserved for easy access to your vehicle.
2. Leashed pets will be allowed. Owners are responsible for any mess the pets produce.
3. Raffles/Gambling will not be permitted at any time during the Spring Fling.
4. **Our insurance company requires us to obtain a copy of your insurance liability for the event, naming the Alamogordo Chamber of Commerce and City of Alamogordo as additional insured.** Food vendors are required to display their Food Permit.

Additional Information

- It is the responsibility of each vendor to report sales, and all taxes, applicable to the State of New Mexico Dept. of Revenue. A Tax and Revenue Representative may make random inspections to verify reporting.
- A lost and found area will be located at the Chamber of Commerce booth.
- Please do not leave money unattended at booth.
- This is a litter free event.
- Gerald Champion Regional Medical Center is located at 2669 N. Scenic Drive, (575) 439-6100 for emergencies.

We hope you enjoy the Spring Fling we have planned for you this year! A *suggestion sheet* (to be turned in at the end of the event) will be included in your registration packet. PLEASE fill out this form – we appreciate your input. Thanks!

If you have any questions or comments, please contact the Alamogordo Chamber of Commerce at (800) 826-0294, (575) 437-6120, Fax (575) 437-6334 or email cpd@alamogordo.com.

Thank you for participating in the 2015 Spring Fling!!!