



SAINT PETER'S CHURCH

VESTRY MEETING MINUTES

Time: Monday, December 15, 2014, 7 p.m.

Location: St. Peter's Episcopal Church, Guild Room

Present: Fr. Steve Danzey; Qiana Johnson (Sr. Warden); Levi Harris (Jr. Warden); JR Clark; Rachel Clark; Ross Coons; Guy Norred; Robert Rupp; Mick Wilson

Absent: Randy Fearnow

Guests: Jack Adrian; Dcn. Nancy Meyer

1. Fr. Steve Danzey called the meeting to order at 7 p.m. and led opening prayer.
2. Approval of Vestry Meeting Minutes

Motion to approve November 2014 meeting minutes. ***Seconded. Motion passed.***

3. Report on City of Chicago Hearing II

Fr. Steve reported on the trash hearing. St. Peter's was fined \$300, plus \$40 in court costs. A bill will be sent with 30 days to pay.

Motion to pay City of Chicago \$340 (fine, plus court fees) upon receipt of bill. ***Seconded. Motion passed.***

4. Priest-in-Charge Report

December 14th Reception and Service

Fr. Steve thanked Ross and the Hospitality Committee for their work on the New Member Reception. It was a good day at St. Peter's and it was great to have Bishop Buchanan present. There is some discussion about having a joint coffee hour (between the 8 and 11 a.m. services) on a quarterly basis.

New Member Follow Up

Fr. Steve mentioned the importance of greeting the new members and pointed out that all new members are listed monthly on the Vestry's agenda—important to keep their names in front of us.

Second Sunday Dinner Eucharist

There were 10 people in attendance last evening (total of 91 in attendance over all three services yesterday). The evening Eucharist is going well and will continue to be offered.

Music and Arts Series

This Saturday will be the final event of 2014. Starts at 3 p.m. and will last approximately one hour.

Third Space

Third Space continues to see new requests, often from repeat users. The 2015 budget will likely include an increase in the amount of income generated by Third Space. The income has continued to be steady.

Vestry Nominations for 2015

All nominations should be turned in to Qiana. Fr. Steve distributed the "What is a Vestry?" brochure, and stressed the importance of remembering the purpose of a Vestry and that there is a spiritual dimension to the Vestry's work.

Discussion followed about ideal qualities in a Vestry member and the importance of diversity on the Vestry, being sure to represent the spectrum of parishioners. Fr. Steve distributed "Effective Vestry Leadership Questions to Consider" to help in the evaluation of potential candidates.

Volunteers for Counting Duty

December 21: Levi Harris
December 28: Rachel Clark
January 4: Mick Wilson
January 11: Ross Coons
January 18: Qiana Johnson

Upcoming Events

Fr. Steve mentioned several upcoming events listed on the agenda, including:

- Lessons and Carols: December 21, 5 p.m. The service will be followed by a wine tasting reception. Reminded vestrants to bring cookies.
- Eucharist of the Incarnation: December 24, carols at 10 p.m. and service at 10:30 p.m.
- Christmas Day Eucharist: December 25, 10 a.m.
- Epiphany: January 6, morning prayer/Eucharist at 7:30 a.m., Evensong/Eucharist at 7 p.m.
- Annual Parish Meeting: January 18
- Vestry Meeting: January 19

5. Wardens' Report

Thank You Notes

Thank you cards were circulated for the Hospitality Committee (Jane Hardick, Carolyn Ward, Sam Burton, Andy Bowers, Joel Camden, Craig Murders, and Dan Palmer) for hosting the New Member Reception.

Levi will send a thank you to Bishop Buchanan with a picture from the confirmation service. Fr. Steve is looking into whether the loose collection (\$135) for yesterday's service should go to the Bishop's discretionary fund.

6. Committee/Ministry Team Reports

Stewardship

Currently \$148,000 pledged for 2015. There are four parishioners who give regularly who are still planning to pledge. Robert reported that he would be comfortable budgeting \$155,000 for the pledge base for 2015. This amount reflects \$36,000 in new pledges.

The cash flow from Third Space usage has been a real game changer from 12 months ago, as was the impact of not having the theater company in the space on the electric bill—savings of \$1,500 to 2,000 per month.

Finance

Mick reported that plate offerings were over budget by \$375 in November (\$1,673 YTD). Total offerings are over budget by \$13,590 for the year. Facility revenue is over budget by \$35 for the year. Total income is over budget by \$4093 in November (\$24,850 YTD).

Natural gas expense is \$1,000 under budget for November and boiler maintenance is under budget. \$400 over budget on music program expenses this month. Programs over budget by

\$731. The Perpetual Memorial booklet printing will be covered by dividends of the fund, so if that amount is factored back in programs are under budget for the month. \$27,561 major construction expense, minus the insurance reimbursement (actual amount spent was \$44,930). Construction was funded by insurance and reserve drawdowns.

This was the eighth month of revenue neutral operation. The pledge income that has been seen over the past months is reflective of what should be expected in 2015.

Investment Account Balances

Board Restricted Funds: \$204,630

Restricted Funds: \$478,941

Perpetual Memorial Fund: \$155,873

Motion to place financial report on file. ***Motion passed.***

For the 2015 budget, currently looking at \$225,000 for income.

Facilities

Guy reported that the tile should be finished in the basement bathroom by the end of the week. The front doors will also be finished this week. The roof in the church is leaking (side aisle, near the choir loft), still waiting on the roofing company to evaluate the cause. There are some lights out in the church that are on the list to be repaired. Question was raised about the chimney modifications—Levi volunteered to follow-up.

Parish Life

No report this month. Things are going well. Not sure if there will be a reception after the Christmas Eve service—get ideas and thoughts to Ross.

Suggestion made of having different colored lanyards or different nametags for Vestry members. Will bring idea to new Vestry.

Outreach

No report this month. The Night Ministry held their youth holiday party in the gym on Tuesday, December 9—great way to help The Night Ministry and the youth they serve.

7. Closing Prayer

Fr. Steve led those present in the Lord's Prayer.

8. ***Motion*** to adjourn. ***Seconded. Motion passed.*** Meeting adjourned at 8:26 p.m.

Respectfully submitted,

JR Clark
Clerk of the Vestry