

Program Overview: Tech Corps VISTA will increase the effectiveness of the nonprofit sector's use of technology (prioritizing cloud based/online applications and applications specifically for the nonprofit community). By supporting the sector's use of technology, organizations will realize greater efficiencies and be better able to address the needs of low-income communities, ultimately improving outcomes for children and families.

Each local HandsOn Corps Tech Team will engage in the following activities as a team; however we are seeking expertise in three distinct areas for each local team:

- **Engagement:** Engaging nonprofit assessment partners, nonprofit training partners, and community leaders in assessment and training opportunities.
- **Cloud Based Computing:** Incorporating cloud based online applications and systems into nonprofit and community capacity building and training efforts.
- **Technical Assistance:** Developing the systems to provide hardware support and ongoing technical assistance, also developing the sustained skill-based volunteer (SBV) technical support program.

Essential Activities and Responsibilities:

- 1. Nonprofit Technology Assessment and Capacity Building:** Each Tech Corps VISTA will be assigned a portfolio of 10-15 local nonprofits with whom to implement a technology assessment and implementation plan.
 - a) With skill-based volunteers, engage with NPO staff, volunteers, and board of directors to conduct a technology assessment.
 - b) Work 1:1 with NPO staff, volunteers, and board of directors to outline a technology plan for integrating cloud based/online applications, networking, hardware, and/or training to progress the organization's mission increase organization effectiveness in service provision and reach.
 - c) Meet with assigned SBVs to implement the technology plan, including potential integration of cloud based/online applications, software, and/or hardware, as well as provision of training and technical support.
 - d) Develop an organization specific resource guide and finalize the ongoing technology plan that NPO staff, volunteers, board of directors and community members can use to continue technology integration and improvement on an ongoing basis.
- 2. Provide one Nonprofit Technology capacity training each month for a minimum of 15 community NPO staff, volunteers or board members.**
 - a) Conduct community mapping and assessment exercises to identify local nonprofit organizations impacting issues of poverty, including service focus, size of organization, and current technology use.

- b) With Google SBV's develop an initial training calendar for the local nonprofit community.
 - c) Deliver training on a monthly basis, beginning in week 7. Topics may include cloud based computing, nonprofit applications, and technology applications which will support community engagement and service provision.
- 3. Community Based Leader Training:** Work with low income community members to determine how technology adoption and skill development can help to address community identified priorities. Provide one community-based training to approximately 15 local community leaders each month beginning in month six.
- a) Utilizing the community mapping results completed in activity 1, while also working with nonprofit partners, identify target communities for technology training. (May be client groups, local target low income neighborhoods).
 - b) With SBVs, engage with identified community leaders to determine the priority technology needs for their respective communities and NPOs, focusing on technology which is low cost and accessible, and which can increase employability or school success, or can support acquisition of individual or community benefits or resources.
 - c) Schedule and deliver monthly community based training sessions.
 - d) Develop a training guide encompassing trainings provided, with resources, as well as potential additional topics, to support ongoing integration and training on technology for low income communities.
- 4. Engage skill-based volunteers, including local Google staff, to provide nonprofit consulting and support, as well as community based training.**

Desired Qualifications and Experience:

- Bachelors Degree or commensurate experience preferred.
- Preferred expertise in cloud based solutions and computing.
- Technical sales, customer support, or consulting experience.
- Experience with tech planning and implementation using cloud and online tools in a nonprofit environment
- Demonstrated commitment to volunteerism and service.
- Exceptional written, verbal, and interpersonal communication skills. Strong ability to communicate technical concepts clearly and effectively and meet aggressive timelines
- Experience in a web-research related role a plus.
- Demonstrated creative problem-solving approach and strong analytical skills.

- General core competencies in networking/infrastructure, hardware, mobile device management, multiplatform system administration, enterprise deployment, communication technology.