

# Basic Skills TLC ~ Teaching and Learning Certificate

## Frequently Asked Questions [FAQs]

Q1. How do I join the TLC Program?

A1. Complete the TLC "Statement of Intent" form.

Q2. I filled out the TLC "Statement of Intent" form. When does my participation begin?

A2. Your participation starts immediately after signing the TLC "Statement of Intent" form. The date you sign it is the date your participation begins.

Q3. Do I need to attend every TLC workshop offered in order to participate in the program?

A3. No. Simply attend workshops as your schedule and interest permits.

Q4. Can I earn credit for workshops I attended prior to joining the TLC program?

A4. Unfortunately, no. The day you join the TLC Program is the day we begin officially tracking your participation in the program.

Q5. Is there a specific timeframe by which I must complete all 20 hours and earn my certificate?

A5. While there is no specific timeframe, we encourage you to attend our TLC workshops at a regular pace. We hope that our schedule of offerings makes it possible for you to attend at least one workshop per year.

Q6. Can I earn 1 unit of Equivalent Unit Credit for advancement?

A6. If you are a full-time faculty member who meets the various criteria, yes! Please read the "TLC Equivalent Unit Credit Enrollment" document for more information.

Q7. How do I register for the TLC workshops?

A7. On the "Employee" tab of MyGateway, click on the District-wide Staff Development Registration Calendar and select the date of the workshop you'd like to attend.

More information, documents and forms can be retrieved from the basic skills website:

<http://basicskills.fullcoll.edu/tlc.htm> or by contacting the Basic Skills Director,

Kristine Nikkhoo, at [knikkhoo@fullcoll.edu](mailto:knikkhoo@fullcoll.edu) or at (714) 992-7171.



# Teaching and Learning Certificate [TLC]

## Spring 2015 ~ Schedule of Workshops

The Basic Skills Office is pleased to announce the menu for the spring 2015 Teaching and Learning Certificate [TLC] Program. While the Basic Skills Office will continue to provide workshops that are available to the entire campus, the TLC is designed for all FC faculty and staff interested in earning a certificate while participating in these workshops. Our workshops are designed to increase the understanding of basic skills students, pedagogy, and support. This program is open to all disciplines, as basic skills students take classes in every department. The information and methods learned in these workshops will be useful to anyone across the campus who teaches or works with students at any level. Non TLC participants are also welcome to attend.

Date	Workshop Title	Workshop Presenter[s]	TLC Category[ies]	Room
Wed, Feb 4 1-2 pm 1 HOUR	There's an App for That: Harnessing Online Resources to Enhance Student Learning	Darnell Kemp, Faculty Cory Thomas, Academic Support Center Staff	Instructional Strategies Classroom Environment and Structure	611
Fri, Feb 20 9 am-12 pm 3 HOURS	Bringing Students Back to the Textbook: Classroom Strategies to Support Student Reading	Jeanne Costello, Faculty	Instructional Strategies	312
Mon, Mar 9 4:30-6 pm 1.5 HOURS	The Brain That Works: Learning Activities to Engage Students	Miguel Powers, Faculty	Instructional Strategies Classroom Environment and Structure	229
Tues, Apr 7 2-3:30 pm 1.5 HOURS	Gamification: How to Level Up Your Students' Participation and Success	Ryan Shiroma, Faculty	Instructional Strategies Classroom Environment and Structure	224
Thurs, Apr 16 2-3:30 pm 1.5 HOURS	Student Behaviors that Predict Success: Practical Applications of Affective Skills in the Classroom	Doug Eisner, Faculty Kristine Nikkhoo, Basic Skills Director	Content of Basic Skills Student Characteristics	1246
Fri, May 1 12-1 pm 1 HOUR	Why YA Matters: How Young Adult Literature Fosters Student Connection	Janna Anderson, Faculty Monique Delatte, Faculty	Instructional Strategies Student Characteristics	229

Reminder: You may work on this certificate at your own pace. Each semester there will be approximately 3-6 workshops offered. As a participant of the TLC program, you are not required to attend every workshop offered. However, we will track your participation. Likewise, you are not required to be a TLC participant to attend our workshops. For questions or for more information about the TLC program, please contact Kristine Nikkhoo in the Basic Skills Office at (714) 992-7171 or at [knikkhoo@fullcoll.edu](mailto:knikkhoo@fullcoll.edu)

# Teaching and Learning Certificate [TLC]

## Statement of Intent

Thank you for your interest in Fullerton College's Teaching and Learning Certificate [TLC] Program. While the Basic Skills Office will continue to provide workshops that are available to the entire campus, the TLC is designed for all FC faculty and staff interested in earning a certificate while participating in these workshops. Our workshops are designed to increase the understanding of basic skills students, pedagogy and support, as outlined below.

By submitting this statement of intent, you are acknowledging your interest in participating in this program, and the Basic Skills Office will begin tracking your attendance at our workshops.

This program is open to all disciplines, as basic skills students take classes in every department. The information and methods learned in these workshops will be useful to anyone across the campus who teaches or works with students at any level.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Department/Division/Area: \_\_\_\_\_ Date: \_\_\_\_\_

### **Teaching and Learning Certificate Program Requirements, 20 Hours Total:**

#### **3 hours minimum in each category**

While each workshop is generally one hour, some may be longer. However, a minimum of three hours must be devoted to each of the five categories below. The additional five hours may be completed in the category of your choice

#### **20 hours, total**

In addition to spending at least three hours in each category, a total of 20 hours must be logged in order to receive the certificate.

#### **Open to all full-time and part-time faculty and FC staff**

This program is open to any Fullerton College faculty member [full or part time] from any division. Staff members are also welcome to participate, with the approval of their supervisor.

### **Categories of Workshops:**

#### **Instructional Strategies**

Includes topics such as active learning, brain research, technology, and developmental education pedagogy

#### **Content of Basic Skills**

Includes topics related to English, reading, math, ESL and study skills strategies

#### **Classroom Environment and Structure**

Includes topics concerning retention and classroom management

#### **Support Services on Campus**

Includes topics on integrating campus support services into the classroom

#### **Student Characteristics**

Includes information addressing the specific needs of our diverse student populations

*For more information, please contact Kristine Nikkhoo at (714) 992-7171 or at [knikkhoo@fullcoll.edu](mailto:knikkhoo@fullcoll.edu)*