



Great Lakes (HHS Region 5)

ATTC

Addiction Technology Transfer Center Network
Funded by Substance Abuse and Mental Health Services Administration



ATTC

CELEBRATING 20 YEARS

Behavioral Health Webinar Series

CEU Request & Payment Procedure

Disclaimer: Funding support for the *Behavioral Health Webinar Series* is provided by the Wisconsin Department of Health Services, Bureau of Prevention, Treatment, and Recovery. The information, views and opinions in the webinars are not necessarily those of the Department of Health Services.

New CEU Process

Our webinars are
always FREE to attend.

- IF you are requesting CEUs, there is a \$5.00 processing fee.
- CEU Payment link be shared after attending each session.
- We accept credit card payments only.
- The payment system will allow you to print your certificate once payment is processed.

Don't forget to print the certificate for your records!

This activity has been approved by NAADAC for 1.0 CEUs,
under Great Lakes ATTC Provider No. 728

Evaluations

1 hour after the webinar has ended, an automatic email from *GoToWebinar* will be sent to you with our evaluation link.

We appreciate your feedback to help improve your webinar experience.



New CEU Process

After completing the evaluation and you will be directed to the **CEU Request & Payment Form**.

[CEU Request for Role Delineation Webinar](#) | [University of Illinois at Chicago](#)

CEU Request for Role Delineation Webinar



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CEU Request for Role Delineation Webinar / New Form (page 1/2)

CEU Request for Role Delineation Webinar

Event Information:

Webinar Topic: Role Delineation

Webinar Date: February 26, 2014

CEU Processing Fee: \$5.00

Thank you for attending the Role Delineation Webinar!

Please complete the information below to receive your CEU.

First Name*

Last Name*

Organization

Email Address*

(A confirmation email will be sent to this email address.)

[Next](#)

Please type your **first name, last name, and email** in the required fields.

We need this information in order to email your receipt and create your certificate.

CEU Request for Role Delineation Webinar Version 1.12.0.1

Questions? Contact Monica Velazquez at the Great Lakes Addiction Technology Transfer Center (Great Lakes ATTC) at monivela@uic.edu



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New CEU Process

- After completing the first page, you will be directed to the payment processing page.

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Payment Processing

Please confirm payment information below and make changes, if needed, by clicking "Previous". Click "I would like to pay by Credit Card" to proceed to Online Payment Center for payment processing of your CEU.

Confirmation of Payment

Transaction Reference Number: nocy-yyyy-yyyy-y

- Payment Status: Not Paid
- Amount Paid: \$0.00
- Amount to be charged: \$5.00

Payment Line Items:

- CEU Processing Fee: \$5.00

Total: \$5.00

Amount Due: \$5.00

[I would like to pay by Credit Card](#)

[← Previous](#)

Amount Due: \$5.00

[I would like to pay by Credit Card](#)

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New CEU Process

- You will be directed to our University secured payment site.

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN • CHICAGO • SPRINGFIELD		ONLINE PAYMENT CENTER	
Payment Amount This is the amount in US dollars that will be charged to your credit card.		\$5.00	
Cards Accepted These are the types of credit cards that are accepted.			
Credit Card Please enter your credit card information here. Please be sure to enter your name exactly as it appears on the credit card you are using for this transaction.		All fields below are required Card Number: <input type="text"/> (no spaces or dashes) Expiration Date: <input type="text"/> (MMYY) format Card Verification Code: <input type="text"/> What is this? Cardholder Name: <input type="text"/>	
Submit Payment Click the Submit button to send your payment. Click the Cancel button to cancel without paying.		<input type="button" value="Submit"/> <input type="button" value="Cancel"/>	

New CEU Process

- A Complete Payment Confirmation Receipt will follow.

Complete Payment Confirmation Receipt
An email registration confirmation receipt was sent to you. Please save receipt for your records.

Payment Processed for Monica Velaz

Participant Information
First Name: Monica
Last Name: Velaz
Email Address: monivela@uic.edu
Organization: Great Lakes ATTC

Payment Information
Transaction Reference Number: necy-yyyy-yyyy-y
• IPay (2014-02-26 10:26 AM): \$5.00
Total: \$5.00

Payment Line Items
• CEU Processing Fee: \$5.00

• **Payment Status:** Paid
• **Amount Paid:** \$5.00
• **Amount Due:** \$0.00

Questions? Contact Monica Velazquez at the Great Lakes Addiction Technology Transfer Center (Great Lakes ATTC) at monivela@uic.edu

Thank you very much for using this site to receive your CEU for Role Delineation Webinar. We look forward to seeing you soon!

Click "Next" to print your CEU for your records!

Next

Please click the blue NEXT button to print your certificate.

New CEU Process

- You are ready to print your certificate!

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[CEU Request for Role Delineation Webinar](#) / PaymentComplete - submitted: 2/26/2014 10:26:33 AM (page 2/2)

Certificate of Completion Awarded to Monica Velaz

On 2014-02-26 10:26:33 AM

For participation and successful completion of

Role Delineation Webinar

February 26, 2014

This activity has been approved by NAADAC for 1.0 credit hour under Great Lakes ATTC Provider No. 728.



[← Previous](#)

Helpful tip!

If printing the page jumbles the information, take a **Print Screen** of the page.

1. Open a Word Document
2. *Go back to webpage and press the 'Print Screen' button on your keyboard.*
3. Then paste it to the Word document.



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