

TRINITY EPISCOPAL CATHEDRAL

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Vestry Minutes February 10, 2015

Roll Call: Present: Dean Baker, Chris Tzimenatos, Sue Clark, Ruth Fitch, Chris Sanft, Kevin Sanders, Randy Cheek, Loren Weatherly, Kevin Donohue, Curry Mayer, Jason Lyons, Mike Pinkerton, Pat Ronne, Laura Jestes, Vestry Clerk

Absent: Doss Miller, Anita Williams

Handouts

Treasurer's Job Description
Accounting Committee Charter
2015 Proposed Budget
Dean's Position Description
Proposed Vestry Organization

Dean Baker called the meeting to order at 6:30PM

OPEN MEETING

Attendees: Jerry Parè, Peter Perera

Opening Prayer – Loren Weatherly

Appointment of Cathedral Pioneer Church Homes Board Representatives

Kirk Bone, Becky Naman, Susan Van Dyke – Dean Baker

Chris Sanft moved and Randy Cheek seconded a motion to appoint Kirk Bone, Becky Naman and Susan Van Dyke as board representatives. Motion approved.

Proposed: Andrea McMillan for Canon for the Cathedral – Dean Baker

Loren Weatherly moved and Randy Cheek seconded a motion to make Andrea McMillan a Canon for the Cathedral. Motion approved.

"A Growing community making disciples who love and serve Christ and His world"

Annual Dinner – Dean Baker

Stewardship Committee met and discussed how to present stewardship at the Annual Dinner. Cathedral members will be speaking at the meeting about stewardship.

Dean's Support Committee Report – Kevin Donohue

Review of the Dean's job responsibilities and goals for 2015. Questions about the job description and goals are to be submitted to the Dean's Support Committee Chair, Kevin Donohue via email. Vestry members are welcome to attend a committee meeting for further discussion.

Junior Warden Report – Kevin Sanders

Report on the stained glass windows restoration and the proposal is approximately \$40,000 (one quote only, so far) to work on the trouble spots in the windows. Discussion of a stained glass window special fundraising campaign and possibly combining other campus projects in that campaign.

Dean's Report – Dean Baker

The Dean proposed a change in Vestry structure for 2015 – The Dean presented his vision for a new structure this year by creating 5 working committees: Finance, Stewardship, Facility, Policy/Personnel and the Executive Committee. The Dean envisions the committees do the work and present their efforts to the Vestry for approval. The proposed new structure will be disseminated to the nominees for the 2015 vestry.

Treasurer Job Description – Chris Sanft

Discussion of the proposed treasurer's job description and the addendum presented to approve supervision of the bookkeeper.

Chris Sanft moved and Chris Tzimenatos seconded a motion to approve the treasurer's job description as presented. Motion approved.

Sue Clark moved and Ruth Fitch seconded a motion to approve an addendum to the treasurer's job description to provide temporary authority for the treasurer to review the work of the bookkeeper for accuracy of data entry and account reconciliations. Motion approved.

Accounting Committee Charter – Chris Sanft

Discussion of the Accounting Committee charter which is to provide policies and procedures for internal controls

Kevin Donohue moved and Randy Cheek seconded the motion to approve the Accounting Committee Charter.

Stewardship Committee – Dean Baker

The Dean provided an update on pledges and will be sending out personal letters this week.

2015 Budget – Chris Sanft and Pat Ronne

The vestry discussed the budget shortfall and bridging the gap with investment income. The budget could be supplemented by investment income leaving less in assets. There was also discussion about how to present this information to the congregation at the annual meeting. The vestry also talked about increasing their pledges by 5%. Dean Baker requested vestry members email him their intentions about increasing their pledges. The Vestry did not approve the budget at this meeting.

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Approve February meeting minutes – Kevin Donohue

Chris Sanft moved and Randy Cheek seconded a motion to approve the minute. Motion approved.

Close meeting – Dean Baker

Dean Baker adjourned the meeting at 8:35PM

Respectfully submitted,

Laura Jestes, Vestry Clerk