



**Our MILITARY Kids, Inc.**

Air Force Reserve and Air National Guard—Grant Application

**ALL GRANTS ARE SUBJECT TO AVAILABILITY OF FUNDS**

**\*\*Our Military Kids requires ALL information and documentation to process application\*\***

*Please read and initial each of the following eligibility requirements:*

- \_\_\_\_\_ Airman is deployed on an OCONUS (OVERSEAS) mission for at least 120 days OR is on one of two missions OVERSEAS totaling 180 days in a one year period AND there are at least 30 days remaining on orders AND child will start activity before Airman returns home.
- \_\_\_\_\_ Child is age 3 years through 12th grade.
- \_\_\_\_\_ Grant will cover **up to six months of future instruction, lessons or tutoring for ONE activity/program** with a maximum grant award of \$500.00 per child. Grants are not available for activities that have already taken place. Our Military Kids will issue only one check to one provider for the child's activity. **Choose wisely, once a check has been issued to the provider, the activity may not be changed.**

GRANT AWARDS CANNOT BE PROCESSED WITHOUT THESE ITEMS. I have attached a copy of:

- \_\_\_\_\_ 1) Special mission travel (CED) orders.
- \_\_\_\_\_ 2) Child's military dependent ID card **OR** copy of birth certificate if the deployed service member is the biological parent of the child, **OR** Form 1172, Application for Uniformed Services Identification (DEERS Form). Contact your Family Assistance Representative or FRG leader for assistance in obtaining the DEERS form.
- \_\_\_\_\_ 3) Program brochure, registration information or letter from the service provider with mailing address, telephone number and FEE for the activity

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_ Birthdate: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ 1st phone number: \_\_\_\_\_

Cell/Work phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Country of Deployment: \_\_\_\_\_ FRG Leader/Family Assist. Rep. phone (if known): \_\_\_\_\_

Family's Address: \_\_\_\_\_  
Street City State Zip

**PLEASE VERIFY WHERE THE CHECK SHOULD BE SENT. MANY TIMES IT IS A DIFFERENT ADDRESS FROM WHERE THE CHILD PARTICIPATES IN THE ACTIVITY.**

Grant Request Amount: \_\_\_\_\_ Activity (i.e., soccer, dance): \_\_\_\_\_  
(Attach documentation to validate amount not to exceed \$500; Our Military Kids does not cover private school tuition, including preschool, or day care expenses.)

Organization Name: \_\_\_\_\_

Make check payable to (if different from Organization): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Organization Contact Information: \_\_\_\_\_  
Name Telephone Number

**CONSENT TO EXCHANGE INFORMATION**

I understand that additional information may be required to adequately verify eligibility for a grant. By signing this form, I am allowing a representative of **Our Military Kids, Inc.** to communicate with the contact of the organization and/or the contact provided on the military orders. I certify all the information I have supplied is true and correct. I permit **Our Military Kids, Inc.** staff to verify the information on this application. I declare that receipt of a grant will aid in easing a financial burden which would otherwise exist if expenses related to my child's activity were paid out of family funds.

\_\_\_\_\_, am signing this form for \_\_\_\_\_  
FULL PRINTED NAME OF REQUESTING PERSON PRINTED NAME OF CHILD REQUESTING GRANT

\_\_\_\_\_  
SIGNATURE  
**Mail to:**  
Our Military Kids, Inc.  
6861 Elm Street, Suite 2-A  
McLean, VA 22101

**Fax to:**  
703-734-6503

**Questions:**  
Call: 703-734-6654  
Toll Free: 1-866-691-6654  
Email: [omkinquiry@ourmilitarykids.org](mailto:omkinquiry@ourmilitarykids.org)

## Answers to Frequently Asked Questions

### **Who can receive a grant?**

Children aged 3 years through 12th grade of National Guard or Reserve military personnel either deployed overseas or severely injured may apply.

### **What documentation is required to apply?**

A copy of the military parent's deployment orders is needed to show that the parent is deployed overseas. For children of severely injured soldiers, a referral letter from a case manager is required. Applicants must also submit one of the following to establish the child's dependency on the military parent: a photocopy of the child's military dependent ID card OR a copy of Form 1172, Application for Uniformed Services Identification (DEERS) OR a copy of the child's birth certificate if the deployed service member is the biological parent of the child. Lastly, the application must be accompanied by a copy of a brochure, flyer, website page, or letter from the organization providing the activity or service. Please circle or highlight the registration fee that applies to the program the child is enrolling in as well as any information about who the check should be made payable to.

### **Are there any restrictions on the types of activities for which grants are awarded?**

Yes. Our Military Kids does not award grants for day care, tuition reimbursement, or mission trips. Only those activities listed in the "Activities Covered" section of the website will be eligible for grants from Our Military Kids. If you do not see the activity your child has selected in the "Activities Covered" listing, please call our office to inquire whether that activity is covered.

### **If my child changes his/her mind and wants to participate in a different activity, can I have the check sent back from the provider and select another activity?**

No. Please select activities carefully. Our Military Kids cannot issue a second check for a different activity. The only exception is if the activity is cancelled by the provider. In that case, we can issue a second check once the original check is returned to the Our Military Kids office.

### **What tutoring services qualify under this program and what documentation is required?**

Grants will be considered for services provided by companies or organizations in the following subjects: reading, writing, math, or study skills to assist children in maintaining academic performance at grade level. Grants paid to individual tutors will only be provided if s/he is a certified teacher who can show documentation (teacher's license, etc.) and is not a family member.

### **Does each child receive a \$500.00 grant?**

No. Our Military Kids pays the actual fees for up to six months of participation in an activity. A grant cannot exceed \$500.00.

### **Will I receive a check in the mail?**

No. If your request for a grant is approved, a check will be sent and made payable to the organization indicated on the grant application form. The applicant will receive formal written notification of acceptance by mail within 2 weeks of receipt of the application by Our Military Kids, Inc.

### **Does the family have to repay the grant?**

No. The grant does not have to be paid back unless the child does not participate in the activity indicated on the application.

### **May the same child apply for more than one grant?**

Yes. Children are eligible for two grants per deployment as long as, 1) the deployment is 365 days or more, 2) the service member has at least 60 days remaining on the orders at the time the second application is submitted, and 3) it has been six months since the first grant award.

### **May more than one child from a family receive a grant?**

Yes. All children in a family may receive a grant as long as the child meets all the criteria for eligibility. The \$500 limit applies to each child not to a family.

### **How does Our Military Kids, Inc. determine which children receive grants?**

The mission of our organization is to provide a grant to each child who meets all established guidelines and submits a complete application package. We will review each request and consider the applications in the order in which they are received at our office. We will award grants to all qualified applicants as long as funds are available.

### **What are the sources of funding?**

Grants from Our Military Kids, Inc. are made possible by the generous contributions from corporations, charitable foundations and individuals listed under "Our Sponsors" on our website.

### **Can we make a donation through the Combined Federal Campaign to help support the Our Military Kids program?**

Yes. Our Military Kids meets the Combined Federal Campaign's (CFC) rigorous standards and will be included in this year's Charity Campaign. As a member of the Reserves or National Guard, you are able to choose #12357 when you make your selection this fall.

6861 Elm Street, Suite 2A • McLean, VA 22101 • 703.734.6654 • [www.ourmilitarykids.org](http://www.ourmilitarykids.org)

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