# **TBDC Spring Internship Program**

Trisha Brown Dance Company is dedicated to the creation, performance, and preservation of the work of Artistic Director, Trisha Brown. For the last 41 years, TBDC has toured throughout the world presenting the work, teaching and building relationships with audiences and artist alike.

The Trisha Brown Dance Company is excited to announce that we are now accepting applications for Spring Internships.

### Studio Internship

We are seeking an Intern to assist the Associate Artistic Director from March through July 2015 with studio and administrative tasks and with flexibility to be available during weekday hours, preferably Monday mornings and Friday afternoons.

# **Administrative Internship**

Providing valuable assistance to our administrative staff in various day-to-day operations, and are given the opportunity to gain experience in the operations of an internationally renowned dance company.

## **Archives Internship**

Interns needed to assist the Archives Department with cataloguing, digitization project as well as database updates.

### **Marketing & Education Internship**

Education Intern seek to assist Outreach and Education Director in all aspects of planning, marketing and administering in-house dance education program at the Trisha Brown Company. Intern will also help with logistical oversight of workshops and classes. This position would be ideal for students interested in dance, arts administration, marketing and performing arts production.

#### **Development Internship**

Development Interns to assist our Development Director with preparations for fundraising and member events, drafting correspondence and other writing materials. Eligible candidates should be articulated, well-organized, have the ability to prioritize and meet hard deadlines. Possess strong writing, verbal and editing skills in the English language.

Preference is given to candidates with experience in dance, theater production or archive/admin. Applicants must be self-motivated, energetic, detail oriented and reliable with flexibility for availability to work during weekday hours for a minimum of 8 hours a week. Applicants should be able to house themselves in the NY metro area. Internships are unpaid, although you may make arrangements with your University to receive school credit. The opportunity to attend Company classes is also available.

Please send your resume and cover letter to Martita Abril: m.abril@trishabrowncompany.org