

## **GENERAL MEETING MINUTES**

### **August 20, 2015**

### **Christ UMC, Fort Collins**

#### **1) Welcome and Introductions**

Attending: John Berglund (Salvation Army)  
Ron Hedrick (Volunteers of America)  
Dave Mendenhall (Lions & Seventh Day Adventist Disaster Response)  
June Spaulding (Seventh Day Adventist Disaster Response)  
Derek Gaarder (SummitStone Health Partners)  
Sue Zasadil (SummitStone Health Partners)  
Karen McMahon (SummitStone Health Partners)  
Jason Godinez (American Red Cross)  
Kristy Ray (American Red Cross)  
Cathy King (American Red Cross)  
Laura Levy (Larimer LTRG)  
Bill McNamara (Crossroads Ministry of Estes Park)  
Craig Stumbough (Larimer County 4 Wheel Drive Club)  
Tim McLemore (Crossroads Ministry of Estes Park)  
Mary Alice McComb (Homeless Gear)  
Chuck Gill (Food Bank for Larimer County)  
Phyllis Kane (Lutheran Family Services; LTRG Case Manager)  
Michael Mersman (United Way of Larimer County)  
Liz Abell (Larimer Humane Society)  
Bill Porter (Larimer Humane Society)  
Nancy Boswell (United Methodist Committee on Relief)

#### **2) Quick Committee Updates (as needed):** no one had any updates. Laura highlighted the Family Safety & Preparedness Expo – September 26<sup>th</sup>

- o Executive Team
- o Membership Team
- o Education Team
- o Faith Community Outreach Team
- o Communications Team
- o VOAD Emergency Response Management Team
- o Donated Resources Team

#### **3) Member Capabilities Matrix & Directory – Aaron Titus Vision Link**

Forms passed out for LVOAD members to be entered into the Capabilities Matrix request to complete forms today.

Aaron demonstrated the Capabilities Matrix & Directory

#### **4) American Red Cross, Facilitated Discussion**

Jason Godinez introduced Cathy King (ARC Volunteer, VOAD Exercise Design, FEMA VAL), Kristy Ray (ARC Operations Liaison)

## **Purpose and Philosophy of VOAD Exercises**

### **Larimer VOAD Disaster Response Plan & Protocol**

Define Larimer VOAD's response to an emergency and deployment.  
How are agencies and individuals who are members of VOAD going to respond?  
VOAD provides a way to coordinate resources during a disaster.  
VOAD provides a way to communicate with the EOC, needs of survivors during a disaster, other agencies providing assistance.  
How soon should a VOAD meet after a disaster? How will VOAD meet--email, phone, face to face, during power outage? ARES is a good resource for VOAD to reach out to.  
Concern raised about hazardous materials disaster, school shooting, terrorism and how to respond.  
Laura will send Larimer VOAD Disaster Response Plan draft to Cathy King and Kristy Ray.  
The plan and protocol is a dynamic document given the high turnover of people.

Laura gave an overview of the Larimer VOAD Disaster Response Plan-DRAFT. Includes a Mission Statement, Before a Disaster, Onset of a Disaster, Active Response, Continuity of Operations and After a Disaster.  
The Response Plan along with the Capabilities Matrix provide a way for VOAD to respond to a local disaster.

### **Orientation to Activation Exercise--Kristy Ray**

Tabletop--all sit down together and work through an exercise which includes injections of needs into the exercise to help us think about how we will respond. Tests the plan and acquaints participants with each other.  
Functional Exercise--access the outside world. Actually make the phone calls to activate each group. Exercise includes unexpected obstacles and lack of response.  
Full Scale Exercise--groups are mobilized. Probably not appropriate for a VOAD. Usually do multiple exercises to plan, learn, test and evaluate. A no-fault atmosphere; cannot fail an exercise, only learn.  
Exercise tests a plan not people. Plan-Test-Evaluate.

### **September Activation Exercise**

Will be planned by Kristy and Cathy for the September 17th meeting.

## **4) Member Updates**

**Jason Godinez**--Family Safety & Preparedness Expo September 26th has an opening for 20 minute public presentation for emergency response or preparedness.

**Aaron Titus**--offered to to a seminar on Disruptions Preparation for families, groups, HOA's, etc. By preparing for a finite number of disruptions one can prepare for an

infinite number of disasters. See Aaron if you are interested in participating in one of these seminars or have Aaron come to our communities.

*Adjourn*