



# BUSINESS SHOWCASE VENDOR APPLICATION

Wednesday, April 22, 2015  
Novella's | 2 Terwilliger Lane, New Paltz, NY 12561  
1:00 p.m. to 5:30 p.m.  
845-255-0243 | [www.newpaltzchamber.org](http://www.newpaltzchamber.org)

Business name (as it will appear on booth sign) \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_ Cell \_\_\_\_\_  
Email \_\_\_\_\_ Web Address \_\_\_\_\_  
Contact person (please attach card to application) \_\_\_\_\_  
Briefly describe your business: \_\_\_\_\_

## BOOTH FEES

Booth fee includes drape; one (1) 6' table; two (2) chairs; one (1) white linen table cloth; one (1) booth sign; one (1) wastebasket.  
Electricity available for an additional fee of \$25

Early bird registration (application received by 3/13/2015): Member: \$250 / Non-member: \$350  
(non-member fee includes \$100 credit toward NPRCoC annual membership investment)

Regular registration (application received after 3/13/2015): Member: \$300 / Non-member: \$400  
(non-member fee includes \$100 credit toward NPRCoC annual membership investment)

## SPONSORSHIP: Member: \$750 / Non-member: \$1,000

Sponsorship fee includes: complimentary booth space, your business name included on all press and promotional materials before, during and after the event; and two tickets for lunch at the Showcase. (non-member fee includes \$250 credit toward NPRCoC annual membership investment)

\_\_\_\_\_ I would like one (1) booth in the Business Showcase  
(please circle one)  
Member                      Non-Member  
  
\_\_\_\_\_ I would like one (1) sponsorship package for the Business Showcase  
\_\_\_\_\_ I will require electricity (\$25 additional fee)

**INDEMNIFICATION & RELEASE AGREEMENT** By signing below, I agree to release, indemnify, and hold harmless the New Paltz Regional Chamber of Commerce, its officers, directors, staff and members and any other organizations assisting the New Paltz Regional Chamber of Commerce, and the owners, operators and staff of the building, from and against any and all liability, claims, demands, expenses, fees, fines, penalties, suits, proceedings, actions and causes of action of any kind and nature arising or growing out of or in any way connected with the Business Showcase and from all theft, damage, or mysterious disappearance of any merchandise and/or display materials exhibited. Any damage done by the exhibitors will be billed to the Exhibitor involved.

**CANCELLATION POLICY** By signing below, I agree that I understand a 100% refund of all charges will be granted to any exhibitor who cancels participation in the Business Showcase prior to February 27, 2015. No refunds will be returned to those who cancel after February 27, 2015; the payment will be applied to next year's Showcase. If I cannot attend the Showcase, I agree to notify the New Paltz Regional Chamber of commerce so as to make provision to not have an empty space the day of the event.

Vendor signature \_\_\_\_\_ Date \_\_\_\_\_

## Please return this form with payment to:

New Paltz Regional Chamber of Commerce, 257 Main Street, New Paltz, NY 12561

Payment type (please circle one):

Check

Visa

MasterCard

American Express

Discover

(payable to New Paltz Regional Chamber of Commerce)

For credit card payments:

Card number \_\_\_\_\_ Expiration Date \_\_\_\_\_ CVV Code \_\_\_\_\_

Billing address (if different from above) \_\_\_\_\_

Signature \_\_\_\_\_

For questions or more information, please contact call the New Paltz Regional Chamber of Commerce at 845-255-0243 or email [info@newpaltzchamber.org](mailto:info@newpaltzchamber.org).