

This Academy is for you if you...

- Have discovered the ToP methods make a difference in your own life and work
- Have seen how effective the ToP is in all sectors of your community
- Would like to realize your vision to build your own practice or deliver ToP methods within your own organization
- Have observed the passion of other trainers teaching the ToP methods and tools and considered the possibility of yourself in that role
- Would like to experience the fulfillment of enabling others to facilitate meaningful interactions within their organizations and communities.
- You'd like to experience the energy and connections of new-found colleagues as a cohort

If you identify with one or several of the above points, come **Join Us!** The cohort will be centrally located in Chicago, IL. The Academy will address a wide-range of trainer needs. Trainees will gather 12 days (3 days each quarter) for intensive training and practicum at the ICA-USA in Chicago, IL. Affordable housing is available if needed.

For more information, or to sign up contact:

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Technology of Participation
(ToP)[®]



TOP NETWORK



ICA The Institute
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National ToP Trainers' Academy

A one-year comprehensive train-the-trainer model designed
to qualify trainers to teach the
ToP Facilitation Methods



Technology of Participation
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Spring 2016

Lend your facilitation expertise to others by
becoming a qualified ToP Trainer
Chicago, Illinois



The **National ToP Trainers' Academy** is a one-year comprehensive train-the-trainer model designed to qualify trainers to teach the ToP Facilitation Methods, the ToP Facilitation Methods Leadership Edition, One-Day Focused Conversation, and Accelerated Action Planning.

This training assumes that the individuals are already Certified ToP Facilitators (CTF) who are experienced in the application of ToP Methods. **Candidates who are strongly anchored in ToP methods and well on their way to fulfilling the CTF requirements qualify for this program. The focus is on becoming a Qualified ToP Trainer.** It is not focused on becoming a facilitator of ToP.

This model is designed to address the needs of those who:

- Live in a region where there is not an immediately available Mentor Trainer.
- Desire to have a disciplined, accountable approach with the support of a community and mentor other trainers in a learning community.
- Desire to expedite and advance their intent to become a trainer.

Prior to embarking on this participate in this program, participants will:

- Be a Certified ToP Facilitator, or near CTF completion
- Join the ToP Network
- Sign the Apprentice Trainer Agreement with ICA



Trainees will gather quarterly for 3 days (12 days total) of intensive training and practicum

Session Outline as follows:



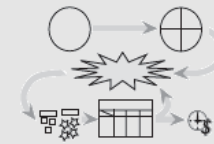
Session One

- Principles of Adult Training
- Qualified to teach the Focused Conversation
- Getting inside the ToP Trainers Manual
- Establishing an Effective ToP Practice
- Learning how to be a ToP registrar
- Marketing your own ToP courses



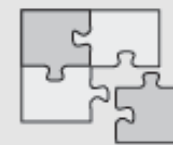
Session Two

- Learn to teach the consensus workshop
- Qualified to deliver mentoring groups
- Learn how to deliver feedback and coaching skills
- Set up a Community of Practice
- Accessing the ToP Network Resource



Session Three

- Learn to Teach Action Planning
- Qualified to teach Accelerated Action Planning
- Marketing Plan to Launch Your Own Training
- ToP Training Business Plan (ROI of becoming a Qualified ToP Trainer)



Session Four

- Qualified to teach the TFM and the TFM Leadership Edition
- Effective Walkthroughs and Presentation of Theory
- TFM relationship to the Constellation of ToP Courses
- Delivering training on additional short courses in the manual
- ToP Training System and Structure
- How does your local business plan and TFM fit into the larger ToP System
- Next Steps as a Qualified Trainer

