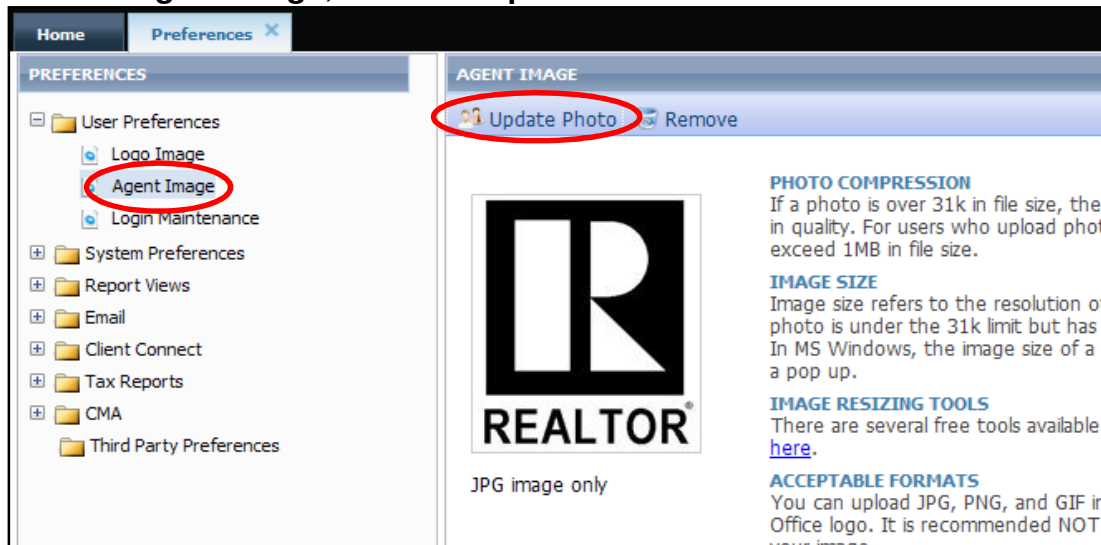


Adding Your Photo to Paragon

When you add your photo to Paragon, it becomes available on SpokaneOpen when your listing is displayed open. Paragon will allow you upload images in a .jpeg or .gif format only.

To add/change the Agent Image:

1. Click **Preferences** on the Navigation Bar then click **User**.
2. Click **Agent Image**, then click **Update Photo**.



3. Click **Upload**, then **Browse** to locate the image file on your computer.
4. Click to highlight the file name and click **Open**. A thumbnail of your photo will be added. Click the image to select it, then click **Insert Image**.



Your photo will appear on emailed reports from Paragon and your open houses on Spokane Open!