Job Title: Community-based Doula  
Job Category: Home Visiting  
Location: Detroit, MI  
Travel Required: Yes  
Level/Salary Range: Commensurate with experience plus mileage  
Position Type: Full-time  
HR Contact: Stacy Davis  
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Date posted: 03/4/2015  
Posting Expires: 04/30/2015

Job Description

Role and Responsibilities:
The Community-based Doula is a trusted member of the community who provides culturally appropriate informational, emotional, and physical support to women and families during pregnancy, labor, and the early postpartum months.

- Participate in the recruitment of qualified mothers, coordinate visits, and maintain a designated caseload.
- Establish a trusting relationship with participating mothers and families.
- Counsel pregnant, new postpartum, and breastfeeding mothers via telephone, home visits, and prenatal/hospital visits at scheduled intervals.
- Refer mothers, as needed, to lactation consultant, physicians and/or nurses, public health programs in the community, and social service agencies.
- Attend monthly staff meetings and job-related conferences, weekly office hours, and/or workshops as scheduled by supervisory personnel.
- Provide knowledgeable breastfeeding education and support to mothers and families.
- Assist in promoting breastfeeding through community outreach events and Black Mothers’ Breastfeeding Clubs (BMBFCs).
- Maintain patient confidentiality and HIPPA-compliant records.
- Be available for 24/7-labor support.
- Submit timely home visit schedule.
- Support/adhere to established policies and procedures of the program and BMBFA.
- Maintain accurate and timely records of mothers.
- Input data into the data system.
- Other duties as assigned by administration.

Skills and Abilities:
- Strong passion and commitment to servicing mothers and babies in the community.
- Ability to communicate with clients and supervisory personnel.
- Strong organization and basic computer skills.
- Strong ability to prioritize tasks and to work independently and within a team structure.
- Ability to be flexible and network in the community.

Qualifications and Education Requirements:
- HS diploma or GED preferred.
- Desire to help women have safe & satisfying birth experiences.
- Successful completion of the HealthConnect One or other doula training preferred, but willing to train right person.
- Certification in First Aid or CPR within six months of hire.
- Valid MI driver’s license, reliable transportation, and proof of insurance.
- Experience with home visiting and doula care is a plus.

Note: This is a grant funded position through December 2016. If at any time funding is lost, the position will be terminated.