



## Exhibitor Order Form



# Pointe Hilton

TARATTO CLIFFS RESORT

COMPANY NAME:


BOOTH NUMBER: 

ORDER SUBMISSION DATE:

General Audio/Visual Equipment	Qty	Days	Charge per Day	TOTAL	CUSTOMER INFORMATION	
DVD Player (No Monitor)			\$100		COMPANY NAME: <input type="text"/>	
19" Flat Screen Monitor			\$125			
LCD Projector Package with 6' Screen			\$600			
Flipchart (Standard Paper)			\$55			
55" LCD Display Monitor on Stand			\$550			
Laser Pointer			\$50			
Power Strip			\$15			
Extension Cord			\$15			
<b>Internet Access</b>					ADDRESS: <input type="text"/>	
Dedicated Hard Wired Connection 10mbps			\$200			
Wireless Access on Shared Network 5mbps (per device)			\$45			
Special Multi-User Packages Available - Call for Details						
<b>Computers and Office Equipment</b>						
Laptop Computer			\$275			
LCD Support Package			\$125			
Laser Printer B/W			\$150			
Wireless Mouse			\$50			
					CITY: <input type="text"/>	
<b>Telecommunications</b>						
D.I.D. Line (Local and long distance calls billed separately)			\$225			
Unrestricted (Dial 9 to Call Outside Property)			\$175			
Speaker Phone (This request requires an unrestricted or D.I.D. line)			\$25			
<b>Electrical</b>						
Basic 5amp Power Drop (Power Strip and Cord may be required)			\$85			
Dedicated 20amp Service			\$170			
Special Power Requirements (Billed at \$1.50 per amp)						
For Special Power Requests, Including Non-Standard Plugs						
And Cabling. Please Call For Assistance						
					STATE: <input type="text"/>	ZIP: <input type="text"/>
					COUNTRY: <input type="text"/>	
					TELEPHONE: <input type="text"/>	
					FAX: <input type="text"/>	
					CONTACT NAME: <input type="text"/>	

Custom Orders					ORDERING INSTRUCTIONS	
Qty	Days	Charge per Day	TOTAL			
				SITE CONTACT <input type="text"/>		
				ON SITE CELL # <input type="text"/>		
				BOOTH # <input type="text"/>		
				NAME OF ROOM <input type="text"/>		
Large Sound Systems	Call			DELIVERY DATE <input type="text"/> TIME <input type="text"/>		
Custom Lighting Design	Call			PICKUP DATE <input type="text"/> TIME <input type="text"/>		
LED Displays / Video Walls	Call					
Rigging	Call					
Printer/Copier Equipment	Call					
Equipment Total			\$ -			
Subtotal			-			
Service Charge / Delivery (24% of Total )			-			
Tax (8.3%)			-			
Total Due			\$ -			

1. Please fill out form (order boxes only)
2. If you are tax exempt, please forward certificate
3. If you require a technician to operate equipment the labor rate (\$75/hr) will apply (5 hr minimum)
4. All cancellations within 48 hours, subject to 50% fee
5. All cancellations the day of the show are subject to full amount of the order to include delivery and tax
6. Price valid for booth events only
7. On-site orders subject to 50% surcharge
8. Exhibit requests must be paid in full before equipment delivery
9. Customer agrees to pay in full for lost, stolen or damaged equipment

P A Y M E N T		PLEASE RETURN TO:
<b>BILLING:</b> GUEST ROOM NUMBER: _____ MASTER ACCOUNT - CODE: _____		

Credit Card Billing: Please complete an AAVC Credit Card Authorization Form

Signature \_\_\_\_\_

Print

Date \_\_\_\_\_

**AMERICAN**  
**AVL**  
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