

## Payment Summary Feature on FACTS

FACTS Management would like to call your attention to a new feature, available now as part of the recent December 2014 Enterprise 7.4 release, that enables families to quickly and easily create a payment summary for informational purposes only.

To access your account's summary information:

- ◆ Click on "View Printable Payments Summary" found on the Payments tab.
- ◆ This enables families to retrieve and print a summary of payments for the year or any other specified timeframe.
- ◆ Each payment summary is compiled by student, term, and subaccount.

If you have any questions or issues with this new feature, please email Donajean Iuliucci at [djiuliucci@sfchs.org](mailto:djiuliucci@sfchs.org) or call 352-376-6545.