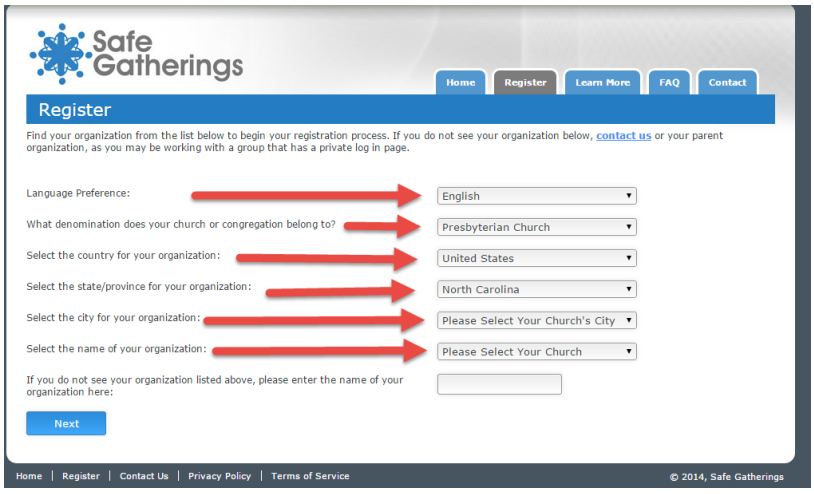
Presbytery of Milwaukee

Instructions for Safe Gatherings Registration

Step 1: Go to www.safegatherings.com and click the button for "Register Now" or click the "Register" tab at the top of the page.

Step 2: Choose your language preference and find your congregation.



Denomination: Presbyterian Church

Country: United States

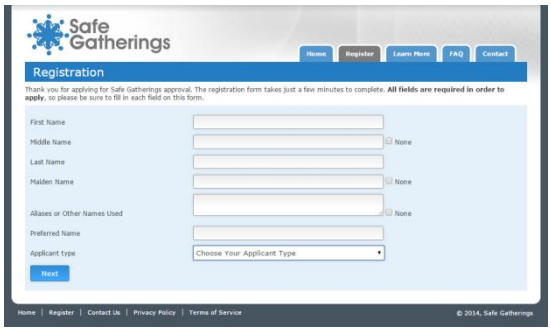
State: Wisconsin

City: Milwaukee

Organization: TEACHING ELDERS

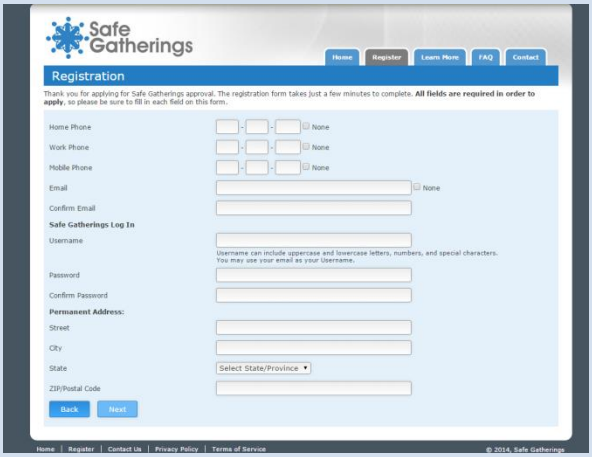
Step 3: Complete the rest of the registration, answering every question.

There are 6 registration screens to complete.

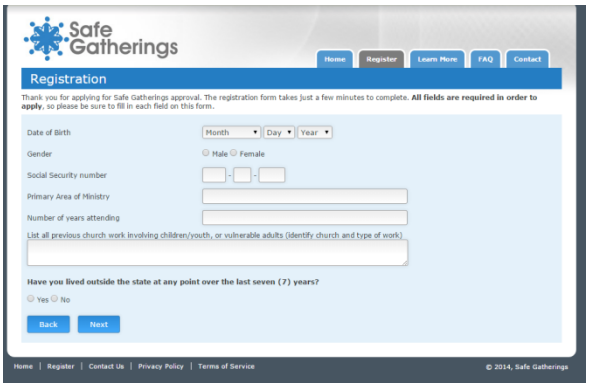


Personal Info: First, Middle, Last, Maiden Name, and Aliases help to make sure we check the correct person. The "preferred name" will automatically combine the first and last name unless you manually clicking on that field to enter information.

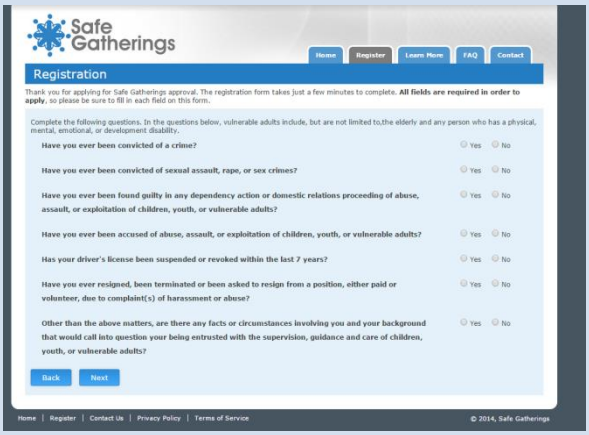
Applicant type: Choose from options: Lay Person, Teaching Elder, Church Staff, Presbytery, or Other.



Contact Info: Please input all available phone numbers. Safe Gatherings keeps all data collected private. It is used solely for the purpose of screening and contact from Safe Gatherings as needed.
Email: An email address is not required but is recommended. Your email will allow for password retrieval and approval notification.
Username & Password: If an email is provided, the form will automatically enter that email as the username. However, you can modify your username.
Permanent Address: This is the address of your current residence.



Confidential Information: Date of Birth, Gender, Social Security Number, and other fields are required for background screening.

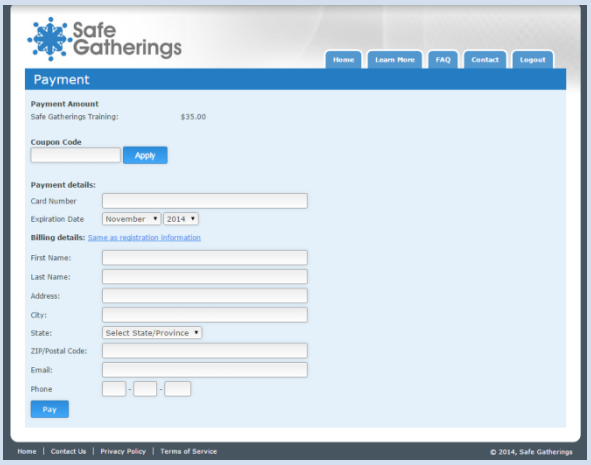


Questionnaire: Answer the questions truthfully and to the best of your knowledge. If you answer "yes" to any of the questions, the form will ask you to provide additional information.

Reference Requests: Please input information for 2 people to be contacted via email to give references on your behalf. One is for a clergy reference, and the other a lay or professional reference. The form will provide instruction if you do not have an appropriate clergy reference.

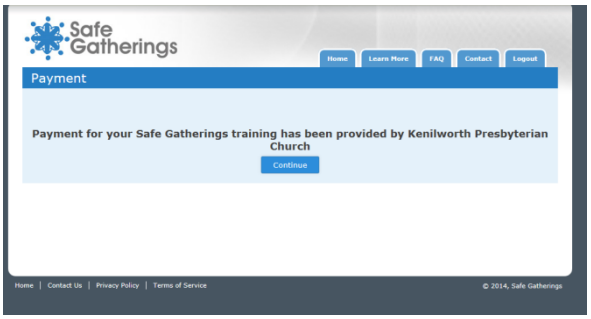
Terms & Conditions: Be sure to read and fully understand the terms and conditions as they are stated on the Safe Gatherings website.

Captcha: Input the word displayed into the field provided. This signifies that you are a person and not a spammer or "bot."



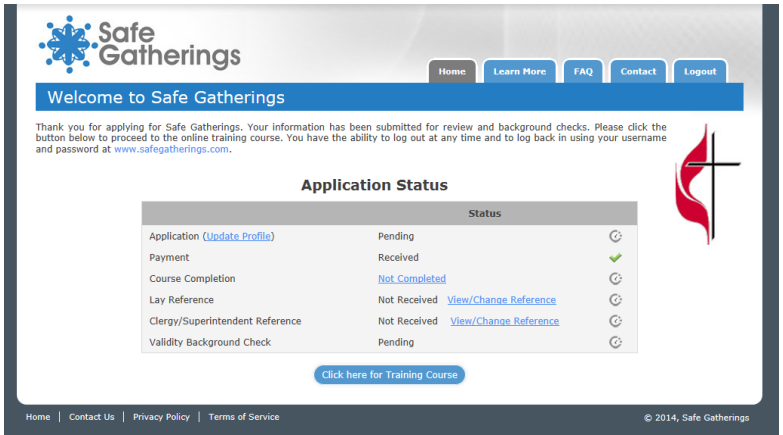
There are 2 ways to pay for Safe Gatherings: Applicant Pay or Church Pay.

Payment Screen: The default setting is for the applicant to pay for Safe Gatherings approval. You will be asked to input a credit card to cover the cost of registration, training, and background checks.



Church Pay: If your congregation would like to be set up as Church Pay and be billed monthly for applications that come from your congregation, please call the Safe Gatherings office – 888.241.8258, or email them at contact@safegatherings.com.
**This must be done prior to applicant's completing registration.*

Step 4: Begin Online Abuse Prevention & Boundary Awareness Training



This screen is your application status dashboard. It shows the status of your application and is also your gateway to the training course. You may log into

your account at any time to view your current status.

To begin your training, click the blue button at the bottom of the page that says, “Click here for Training Course.”

Thank you for using Safe Gatherings, and for your service!