UNITY CHURCH OF MANHATTAN

205 S. 4th Street

Manhattan, KS

Board Meeting Minutes

December 12, 2014

Present: Susanne Glymour, Rachelle Johnson, Natalie Davidson, Patricia Cassinelli

OLD BUSINESS:

Rachelle successfully negotiated a new rent amount of the space we are currently.

We now the opportunity to rent this space for one year at $1,200. Lease still needs to be

signed. Non-personal liability for the signer representing the church. Sign as a group lease

not a personal lease.

TREASURERS REPORT:

Rachelle will email report. Susanne requested a more detailed presentation report. Rachelle

not sure how to do that. Trish asked permission to inquire of her accountant if he would

Pro bono advice now how to do that. Permission granted.

NEW BUSINESS:

Rachelle will email **treasurer report**. Susanne requests a more detailed presentation of the

financial report. Since Rachelle is taking over the board position of treasurer she is not sure

how to do a more detailed report. Trish asked if she could contact her account, Gary Edwards,

to ask if he is willing to meet with Rachelle and John Powers on “how to” to set up a more

detailed report. Permission was granted.

Discussion of Rachelle transitioning from Spiritual Coordinator and Susanne Glymour transitioning

into **Spiritual Coordinator.** Rachelle is working on scheduling speakers and musicians through March 2015 in order to help with the transition. Discussion of speakers beyond March was tabled until next

meeting.

We talked about how to bring in new **musicians**. Trish requested permission to post flyers in local

coffee shops asking for local musicians to apply. Perhaps supply a recording of their talent or

invite us to an performance to help with our decision to allow them to perform. Susanne asked

about a former musician named Tony and that maybe he would have some suggestions.

High school kids could also be a possibility next year for “special” music.

Natalie is currently our music director but is due to deliver a baby in January. She is willing to do

that position as long as she can and as soon after delivery as possible. Susanne suggested Natalie

not schedule herself but offer herself up as she feels ready to perform.

2 questions came up:

Which title do we want to use: Music Director or Music Coordinator?

While Natalie is off who will schedule musicians?

Discussion was tabled for the next meeting.

We agreed to “live stream” 1 service a month for practical purposes.

Electronic Newsletter:

We have been looking at how to report to the congregation the financial status of our church

in the newsletter. Trish gave Rachelle a bulletin from another church for a format. Rachelle

asked about placing a copy of the treasurer report on the bulletin board by the café ministry

area. One of us suggested we also post a recap of monthly activity of the church.

Question: do we have liability insurance?

Trish has a meeting scheduled with Mrs. Toni Boehm Monday December 16, 2014 to ask for

suggestions for our growth. Will report to the board via email about the meeting.

Ron, Rachelle and I need to meet to discuss our new duties?

**Backpack Project**

Susanne reported she purchased 3 dozen backpacks @ $27. Per dozen. She used a $10.00 coupon

and got free shipping. $71.00 is needed for stuffing items.? Discussion on who is purchase the items,

Susanne or Supplies Manager? For now Rachelle will write a check for Susanne and she will supply

receipts for purchases. Motion passed to do this in January since we are very near Christmas and

everyone has personal tasks to finish.

**Meeting Time**

We have bounced meeting time around to different days of the month. Trish suggested we pick

A regular meeting time. For example: every 3rd (day of the week) of the month. No decision was

made.

No time set for next meeting.

Respectfully submitted,

Patricia (Trish) Cassinelli