

HomeQuest Tutor Home Application

Application 2015

Would you like to own your own home?

This may be the opportunity you have been looking for!

Rent a home owned by Housing Works while you prepare to purchase your own home.

Tutor Home Qualifications:

- A strong desire to achieve homeownership
- A stable work history
- Sufficient income to support the costs of homeownership (But under 80% AMI)
- Willingness to partner with Housing Works and complete educational requirements
- Ability to qualify for a mortgage loan by the end of the lease

The selected candidate must complete an application including a letter describing their personal goals and how having this opportunity will have an impact on their family.

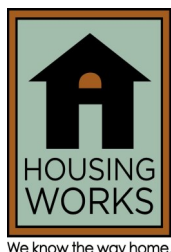
The Selected Family Must:

- Meet quarterly with the Homeownership Manager to identify goals and meet those goals within established time-frames.
- Pay rent each month on time. This rent is reduced from the market rate. A portion of the rent will be placed in a special account for the family. At final goal completion that money will be refunded to the family to assist them with the purchase of their home.
- Allow a Housing Quality Standards inspector to inspect the home regularly.

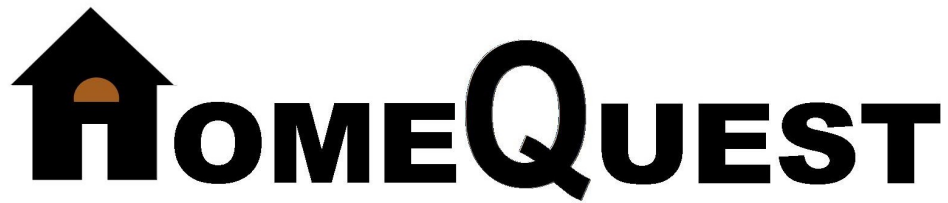
Failure to achieve goals, pay rent, maintain the home, or violate any terms of the lease will result in termination from HomeQuest Tutor Home program.

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Housing Works
405 SW 6th Street, Redmond
541-923-1018
www.housing-works.org

**Housing
Works****405 SW 6th St.
Redmond, OR
97756
541-923-1018****Tutor Home
Program Application**

By completing and submitting this application for consideration of participation in the HomeQuest Tutor Home Program, I/ We certify I/We have reviewed the program criteria and fully understand and agree to complete all that is requested if selected for this program. If you would like assistance in completing this application, please contact the Home Ownership Manager for Housing Works.

Applicant		Co-Applicant	
Name		Name	
Social Security Number	DOB MM/DD/YYYY	Social Security Number	DOB MM/DD/YYYY
Dependents (not listed by Co-Applicant) No. and Ages 		Dependents (not listed by Applicant) No. and Ages 	
<input type="checkbox"/> Married	<input type="checkbox"/> Unmarried	<input type="checkbox"/> Married	<input type="checkbox"/> Unmarried
<input type="checkbox"/> Separated		<input type="checkbox"/> Separated	
Present Address: _____ No. Yrs		Present Address: _____ No. Yrs	
Phone:		Phone:	
E-Mail:		E-Mail:	
Landlord Name & Number:		Landlord Name & Number:	
Mailing Address if different from present address:		Mailing Address if different from present address:	
Former Address: _____ No. Yrs		Former Address : _____ No. Yrs	
Landlord Name & Number:		Landlord Name & Number:	
Former Address: _____ No. Yrs		Former Address: _____ No. Yrs	
Landlord Name & Number:		Landlord Name & Number:	

Applicant Employment		Co-Applicant Employment	
Name & Phone of Employer	Dates Employed	Name & Phone of Employer	Dates Employed
Average hours per week:		Average hours per week:	
Position/Title/Type of Business		Position/Title/Type of Business	
Reason for leaving		Reason for leaving	
Name & Phone of Employer	Dates Employed	Name & Phone of Employer	Dates Employed
Average hours per week:		Average hours per week:	
Position/Title		Position/Title	
Reason for leaving		Reason for leaving	

Information for Program Monitoring Purposes

The following information is requested for certain types of programs and/or grants. The law provides that we may not discriminate either on the basis of this information, or on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not wish to furnish the information, please check the box below.

Applicant	Co-Applicant
<input type="checkbox"/> I do not wish to provide this information	<input type="checkbox"/> I do not wish to provide this information
Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic or Latino	Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic or Latino
Race: (Please circle) American Indian/Alaskan Native Asian/Pacific Islander Black/Non-Hispanic Hispanic White/Non-Hispanic Other: _____	Race: (Please circle) American Indian/Alaskan Native Asian/Pacific Islander Black/Non-Hispanic Hispanic White/Non-Hispanic Other: _____
Country of Origin: _____	Country of Origin: _____
Highest Grade Completed: _____	Highest Grade Completed: _____

Income			
Gross Monthly Income	Applicant	Co-Applicant	Total
Base Employment Income	\$	\$	\$
Overtime	\$	\$	\$
Bonuses	\$	\$	\$
Commissions	\$	\$	\$
Other	\$	\$	\$
	Total \$	Total \$	Total \$

Assets		Liabilities	
Name and address of Bank, S&L, or Credit Union		Name/Address of Co.	Monthly Pmt. Months remaining
Account No.	Balance \$	Name/Address of Co.	Monthly Pmt. Months remaining
Name and address of Bank, S&L, or Credit Union			
		Name/Address of Co.	Monthly Pmt. Months remaining
Account No.	Balance \$		
Vested Interest in Retirement fund	\$		
Stock & Bonds	\$	Name/Address of Co.	Monthly Pmt. Months remaining
Life insurance net cash value	\$		
Other Assets (itemize)	\$	Name/Address of Co.	Monthly Pmt. Months remaining
Automobiles owned (make and year)	\$	Alimony/Child Support Payments \$	
		Child Care \$	
Total Assets	\$	Total Payments \$	Total Liabilities \$

Declarations

If you answer yes to any of the following questions, please use a continuation sheet for explanation.

	Applicant		Co-Applicant	
	Yes	No	Yes	No
Are there any outstanding judgments against you?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you declared bankrupt within the past 2 years?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a party to a lawsuit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a US citizen?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you in good standing with your landlord?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Acknowledgment and Agreement

By signing below, I/We certify the following;

- I/We earn up to 80% Median Family Income (MFI)
- I/We am/are a resident of or employed in Deschutes, Jefferson or Crook County
- I/We have income to support my/our monthly expenses
- If selected, I/we agree to complete homebuyer education, financial literacy education, credit counseling and other tasks as requested through the Tutor Home program
- I/We agree to establish an Individual Development Account as available
- I/We understand I/we must occupy the property and not use it for a business, group home, or sub-lease it
- If selected for the Tutor Home program, I/we agree to complete other documents as required and enter into a one-year lease agreement with Housing Works

Applicant's Signature	Co-Applicant's Signature
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I/We understand that my/our application will be evaluated by the Home Ownership Manager and final application selection may be decided by a review committee. I/We certify that the information given on this Application is accurate and complete to the best of my/our knowledge. I/We have no objection to inquiries for the purpose of verifying the facts herein stated. I/We further understand that by completing this Application, Housing Works is in no way obligated to me or my family nor does it guarantee I/we will be approved for the Tutor Home program. My signature below authorizes Housing Works to complete a full background investigation and pull a credit report.

Applicant's Signature	Date:	Co-Applicant's Signature	Date:
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