

CRD Board Remuneration and Travel Expense Policy – Schedule 1

	REMUNERATION	EXPENSE ALLOWANCE	TOTAL	
ANNUAL STIPENDS				
Paid periodically throughout the year (currently, biweekly)				
1	CRD / CRHD Board Directors Includes all CRD/CRHD Board meetings, Committee of the Whole Meetings, and two Standing Committee* commitments *where defined as a standing committee in bylaws or terms of reference AND members are appointed by the Board Chair	11,333	5,667	17,000
2	Electoral Area Directors (additional)	21,079	10,540	31,619
3	CRD Board Chair (additional)	16,667	8,333	25,000
4	CRD Board Vice-Chair (additional)	3,333	1,667	5,000
5	CRHD Board Chair (additional) (Not paid if the CRHD Board Chair is also the CRD Board Vice-Chair)	3,333	1,667	5,000
6	Board Standing Committee Chair (additional)	1,667	833	2,500
7	Additional Board Standing Committee(s) (additional) (Payable if Standing Committee Membership exceeds the two remunerated in Section 1)	3,333	1,667	5,000
PER MEETING PAYMENTS				
Paid for scheduled attendance at a meeting, except where such meeting has been cancelled in advance				
8	Alternate CRD/CRHD Board Director & Acting Standing Committee Chair	67	33	100
9	CRD Board Directors - Local & Sub-Regional Commission/Committee Meetings Does not apply when: i. Commission /Committee within the responsibilities of the Electoral Area Director ii. Remuneration is already paid by the Commission iii. The Committee/Commission is not eligible for payment by Act, Regulation, Bylaw or other	67	33	100
10	CRD Board Directors – appointed by CRD to External Board Does not apply when: i. External Board falls within the responsibilities of the Electoral Area Director ii. Remuneration is already paid by the External Board iii. The External Board is not eligible for payment by Act, Regulation, Bylaw or other	67	33	100
11	CRD Municipal Directors who vote on Part 26 Decisions of Juan de Fuca Electoral Area Applies only when: a. Attendance at a JDFEA land use committee meeting of which the director is a member b. Attendance at any land use public hearing of the JDFEA regarding an area where the director is eligible to vote on decisions at the CRD Board Does not apply to the Electoral Area Director	67	33	100
12	All Commissioners - Regional Water Supply Commission	67	33	100
13	Forum of Councils - Municipal Councilors and Directors	67	33	100

TRAVEL EXPENSES

14	All Director Travel - to and from meetings where the Director is a member	\$0.50	Per km. for regularly constituted meetings of Board, Commissions, Standing, and Select Committees
DIRECTOR TRAVEL			
Within Capital Region/Vancouver Island and Lower Mainland			
15	Travel by Personal Automobile	\$0.50	Per kilometre
16	Travel by Bus, Train, Ferry, Air (economy class)	Actual expense	Payable upon receipt
DIRECTOR TRAVEL			
Outside Capital Region/Vancouver Island and Lower Mainland			
17	Travel by Personal Automobile	\$0.50	Per kilometre
18	Travel by Bus, Train, Ferry, Air (economy class), Car Rental (mid-size)	Actual expense	Payable upon receipt
19	Electoral Area Director Travel - within Electoral Area	\$0.50	For travel greater than 10km from EA Director's residence within the EA or their office, provided the destination is a place to conduct EA business
20	CRD Board Chair, CRHD Board Chair, Standing Committee Chair - including Acting Chairs	\$0.50	For any business travel of the Board or Standing Committee, provided the expenses are incurred outside the municipality or EA which the Chair represents
MEALS			
21	For Travel Requiring Greater-Than 24 Hours from Place of Residence	\$63	Per diem allowance for meals, gratuities, parking, local calls
For Travel Requiring Less-than 24 Hours from Place of Residence			
22	- Breakfast	\$10.50	See Footnote 1
23	- Lunch	\$21.00	See Footnote 1
24	- Dinner	31.50	See Footnote 1
OTHER			
25	Seminars, Courses, Conferences, Meetings	Actual Cost	Registration Fees paid for single participation (Receipt required)
26	Accommodation	Actual Cost	Based on single occupancy
27	Taxi Expenses	Actual Cost	Receipts are required
28	Long Distance Telephone Calls	Actual Cost	Receipts are required
<u>FOOTNOTE</u>			
(1) Meal payments will be paid as follows:			
	If Departure Prior to:	7:00am	Breakfast, Lunch, Dinner
		12:00noon	Lunch, Dinner
		6:00pm	Dinner
	If Return After:	12:30pm	Breakfast, Lunch
		6:00pm	Breakfast, Lunch, Dinner