SC RMS

SC 15.2.*

Admin/General

- Added the server minor version to the about screen to more accurately show the application version.
- The ability to search by day of week was added to each individual module's search feature. Each date field now has a separate day of week search option.
- Text size for narratives within the modules can now be increased. Most multi-line text boxes can be affected, which includes narratives, comments and other note type fields. For this to take affect adjust the Text Size option on the Appearance page located on the application settings screen.
- The attachment notification feature was added. This will show a small notification icon in the shape of an exclamation point near the top of the screen whenever the opened record has any files, images, or scanned documents attached. In addition to these, notifications for case notes and statements apply to incident as well. Clicking the exclamation icon will open a summary showing the counts and types of attachments. This feature is available in all modules that have potential for attachments.
- The MDIS name/vehicle interface is now available. Name and vehicle NCIC returns can now be 'pushed' from MDIS to RMS for use in reports. Modules with this feature include incident, accident, citation, warning tickets, ordinance tickets, activity log and processing. In order to use this feature, the latest version of MDIS must be installed. Please contact Southern Software support to assist in enabling this feature.
- The Two Factor Authentication feature has been added. When this feature is enabled users will be required to use a secondary authentication method to log into RMS in addition to the standard user/password requirement. One of three authentication methods can be chosen. Choices include: Google Authenticator or similar application, SMS text messaging, and YubiKey. Please contact Southern Software support to assist in enabling this feature.

Incident

- Several changes were made to IBR reporting based on the 2015 SCIBRS specifications. Changes include new LEOKA victim requirements, the additional location code "community center", new human trafficking offenses, a new purchasing prostitution offense, the addition of a new "pacific islander" race code, and additional hate/bias codes.
- Added the ability to show "Approved" on the incident report along with the approving officer's name when a report has been approved in case management. To enable this feature check the appropriate setting on the Case Management page found on the incident settings screen.

- The “Copy Incident” feature was added to the File menu. This feature allows for copying the currently open incident. Once the menu option “Copy Incident” is clicked the user is presented with a screen that allows for specifying what sections of the incident should be copied. Once the sections are chosen and the copy is made, the user is then presented with the option to immediately open the newly created incident record for editing.

Case Management

- Added settings to incident and accident that allow changing the default behavior of the “assigned to” list of officers when making an assignment for investigation. It can now be defaulted to list all officers if preferred.
- Added the ability to print the approval log history. This was added in incident and accident.

Inbox

- There is now an option to have overdue assigned cases show highlighted in the warning color (red). To enable this feature for either accident or incident check the “Highlight Overdue Cases In User Inbox For Assigned Users” that is found in both the accident and incident settings screens respectively.

Citation

- The module was revised to reflect the latest revision done 06/2014. The printed ticket was also revised to reflect the latest revision.

Evidence

- The item description on the item report was increased to allow for printing a longer description.
- The item’s sequence number (record number) was added to the main evidence report and the individual item report to allow for easier identification of a particular item.
- The item’s sequence number was added to the numerous item search result lists next to the tag number and to the reports based on these lists.
- The Open Evidence screen now contains the ability to scan and navigate directly to an item on any evidence record. To use this feature choose to open an evidence record and then place the cursor in the supplied "Scanned Tag Number" box. Scan a barcode and then the feature will perform a search and automatically navigate to the item scanned.
- Item status can now be searched in the module search. Searches can now more easily be created to determine items that are disposed, in custody or released.

Criminal Papers

- A “Warrant Shuck” report was created which can be accessed from the file menu. It contains defendant, charge, and mugshot information. It is designed to print on

an envelope for easy access to an officer. The printed envelope could contain the official warrant to be served.
- "Paper Location" was added to the Serve Criminal Papers screen in order to allow setting this when multiple papers are served.

Civil Papers

- "Paper Location" was added to the Serve Civil Papers screen in order to allow setting this when multiple papers are served.

Officer Activity Log

- The "Create Report" feature was added to the Event Details screen. This is accessed by clicking the "Create Report" button and from there the desired report can be selected. Accident, citation, incident, ordinance ticket, warning ticket or arrest reports can be created. The report created will contain the data entered from the event details that is pertinent and then can be edited further.
- The "Others Involved" page was added to the "Event Details" screen. This section is intended to hold additional persons involved beyond the primary victim, complainant, or accused. A person type field was also added to allow for indicating the type of person involved. An additional section was added to the Operations Report to enable printing these additional people when needed.

Master Name Index

- New warning was added for master name warning feature for individuals that have concealed carry or gun permit applications entered. This warning is controlled by a setting found on the Master Index page on the Application Settings screen found in the Administration section.

Master Vehicle Index

- Master Vehicle feature was improved throughout RMS. Feature includes numerous enhancements such as a new maintenance screen for combining and deleting vehicles, the ability to add caution indicators, file attachments and images to a vehicle. Reports were added for printing a master vehicle record and any involvement histories.
- VIN and license plate number fields now have separate search capabilities for controlling vehicle insert behavior. A nonintrusive popup screen will appear below the VIN/LPN fields when the data entered matches an existing vehicle. This works very much like the first and last name searches for master name.
- An automatic warnings feature was added which allows for a warning to show when an existing vehicle is being entered that contains outstanding criminal paper involvements, caution indicators or is stolen.
- The master vehicle update feature was added to allow for updating an existing master vehicle record from the modules where it is being entered. This works very much like the master name update feature and can be accessed from the edit menu or by using a key stroke combination (Ctrl + F10).

- The ability to directly navigate from a module to the Master Vehicle screen was added to the edit menu in each module that contains vehicles.
- New settings were added to the Master Index page on the Application Settings screen found in the Administration section. These settings allow for controlling certain master vehicle behavior such as the warnings and auto-search features.

Summary Reports

- Added Driver's License Number to the three "outstanding" criminal paper reports.
- "Incident Crime Summary Year To Year Comparison" report was created to show crime differences with percentages of increase/decrease with an option to specify a range of months and two different years.
- "Arrest Details" now contains a column for arrestee age.
- "Citation Totals By Race, Sex, and Age" report was added. This report prints the total citations issued within the specified date range grouped by race, sex and age.

*SC 12.4.**

Admin/General

- Added the feature RMS/JMS Multi-Pull. This will enable an agency to import arrest data from another agency using Southern Software's JMS. The detention agency will also be capable of importing the Police/Sheriff arrest data in a similar manner. Multiple Police/Sheriff agencies can share data with the same detention center. In order for this feature to be enabled, network connectivity must be available between the agencies.
- Enhanced the remote updating capability for client workstations. The files that are needed for updating a client workstation can now be placed directly in the database on the server. The setting 'Allow Remote Updates?' found in Application Settings on the Administration screen must be checked. Each workstation will need the 4.0 .NET client profile update installed to take advantage of this feature. If a pending update exists in the database it will be downloaded when RMS is launched. Please contact Southern Software support for help using this feature.
- Added the ability to view the counts of the File Attachments, Scan Documents and Images on the properties form for each module. In the Incident module it will also return the number of statements for each individual.
- Added the capability to deny the user from editing Approved Reports and printing Unapproved Reports. This includes the Incident and Accident modules. By default all existing users will have these permissions.
- Users will now have the ability to change their password. This will be accessible via the Inbox on the General tab. The permission ('Change Logon Password') will have to be granted to the user.

- Made additional log entries into the System Audit Trail when a User's SSN is changed within the personnel module.
- The printing of the primary reports in each module are now being logged in the system audit trail. This tracks the date/time of the printing and the user initiating the print.

Incident

- Added functionality to prevent the Supplement Narrative from printing. In the Incident module choose the File menu option Print/ Preview. When the Print Option screen appears de-select the Print Supplement Narratives checkbox to prevent the Supplement narrative from printing.
- Solvability factor now shows as a percentage on the Incident Properties form.
- Now when creating a "multiple clearance" arrest using the "Other Incidents Cleared" function on the arrest page, the supplementing officer is filled on the supplement record with the officer performing the clearance.
- Incidents can now be related to other incidents. This feature can be found on the General page under the page Related Cases. Cases that have been related can also be seen on the Related Items screen accessed from the View Menu.
- Added the ability to redact the officer's names from the reports using the redaction feature.

Case Management

- Added ability to search approval and assignment information from the incident and accident search screens.

Inbox

- The primary victim was added to the incident lists in the inbox. This can be viewed by checking the View Incident Details checkbox.

Evidence

- The item's sequence number (record number) was added to the main evidence report and the individual item report to allow for easier identification of a particular item.
- Evidence now supports capturing electronic signatures for custody and disposition receipts. The use of this feature requires the purchase of supported signature capturing hardware. Contact Southern Software for details.
- The audit trail feature was added. This feature tracks all edits and deletes in the evidence module similar to incident. The date/time of change, field being changed, user making the change, old value, and new value are all tracked for each edit. The audit trail can be viewed and printed from the "Audit Trail" option found in the View menu.

Criminal Papers

- Fractional bond amounts can now be entered if needed.
- Added alias and physical features to the alias/physical features page and added vehicle fields to the vehicle info page. Date expires was also added on the general page. These new fields were also added to the criminal paper report.

Gun Permit Applications

- Added 'Permit Number' to be displayed when returning the search results.

Officer Activity Log

- Added ability to collect vehicle information for an activity log event. Information can be entered when you select View Details for a Type Of Action/Event and choosing the Vehicle tab.
- Added reporting zone, dispatch zone, patrol zone, and other zone to the general page on the event details screen. These fields share the same lookups used for incident.

Sex Offender

- Pending Registration Type is now a user definable lookup that can be customized as needed on the Lookup Codes Setup screen found in Administration.

Master Name Index

- A feature was added which allows storing historical mugshots. As new mugshots are taken the previous mugshots are stored in the master name module under the Mugshot History page. This can be found along with the residence and employment history on the Prior Info page. From here historical mugshots can be viewed and printed. When updating a mugshot using either the Update Master Name Record menu option or F10 key, the user has the option to add a historical mugshot history. A mugshot history will always be created when updating a name with a new mugshot, unless specified otherwise, same as the other historical information such as employment and residence. When combining names with the Combine Duplicate Names feature on the Master Name Index Maintenance screen the user has an option to create a mugshot history as well.
- Date created and time created is now being stored when a mugshot is acquired. This can be seen under the image from any place in the application where mugshots can be viewed. Unfortunately mugshots acquired prior to this new feature will not have date/time created values.
- Statute has been added to the criminal history screen and report accessed from the Involvement History page.

Users/Personnel

- The ability to print a personnel/user record was added.
- Reports were added for printing permissions “granted” and permissions “denied”. These can be accessed under the File menu.

Summary Reports

- "Incident Offenses/Victims/Status By Officer" report now has an option for choosing case status and disposition criteria.
- Created a report that list the unapproved incidents with location, offenses, victims, incident date and reporting officer along with calculation (age of incident) grouped by case management status.
- "Incident Property Totals By Status" report now has an option for choosing property status criteria.
- Created report for Case Management ("Unapproved Incidents Assigned for Correction by Officer") and Accident Management ("Unapproved Accidents Assigned for Correction by Officer") that shows unapproved reports that are assigned for correction.
- Added report "Warning / Public Contact (No Citation, No Arrest)". This report presents groupings of race and sex for different age ranges for all warnings entered for the specified date range.
- Several reports were added for case management which print summaries of closures by assigned officer. "Incidents Cleared" shows details for cleared cases by assigned officer. "Incidents Cleared by Assigned Officer" shows details of closed cases grouped by assigned officer. "Cases Assigned and Cleared by Assigned Officer" lists totals of clearance types for each assigned officer grouped by offense type. "Incidents Status/Disposition Totals By Assigned Officer" lists case clearance totals for the assigned officer. Each of these reports allows for a date range criteria and a particular assigned officer, supervisor of officers or all officers criteria.