

How Can I or an Advocate Visit My Son/Daughter's School?

By Kristin Lance, Advocate
Arc of Aurora | 720-213-1420

The Arc of Aurora provides individual advocacy services to students with intellectual and developmental disabilities who attend Aurora Public School District (APS) and parts of Cherry Creek School District (CCSD). Often times, parents or advocates need to observe a student to gain direct insight on how that student is accessing their academics. Observing a student can help non-district IEP team members become more familiar with the student's educational environment. However, confusion often occurs around who can observe and when. While both districts seek to allow visitors the opportunity to observe, the following provides specific visitor policies for each district.

Aurora Public Schools Visitor Policy Breakdown – [Policy KI](#)

- The Board of Education encourages people, upon giving reasonable notice, to visit and observe classrooms, activities and school functions not open to the public.
- All visitors to school buildings or district facilities during regular business hours must enter and check in at main entrance/office. All visitors must show proper identification, sign in and receive a visitor pass. The visitor's pass authorizes the visitor to enter the school.
- Visitors are encouraged (but not required) to call ahead. If a visitor is given a visitor's pass, the visitor thereby has given the "reasonable notice" required under this policy.
- Visitors must sign out upon leaving the building.
- In accordance with Colorado state law, principals or their designees may require any persons to leave school property if the principal has reason to believe that their presence presents a risk of disrupting any of the functions of the school or undermining the safety of the school environment.

Cherry Creek School District Visitor Policy Breakdown – [Policy KI](#)

- The Board of Education encourages people to visit classrooms, activities and functions to observe the work of the schools.
- "Visits by persons interested in the schools who do not reside within the district shall be permissible."
- All visitors to the schools are required to report to the main office, sign in, show proper identification and indicate the reason for being at the school.
- All visitors will wear name tags or be issued a pass to carry.