



## 2015 National Scholarship Guidelines and Application Form

The 2015 National Sexual Assault Conference (NSAC) will be held on September 2-4, 2015 at the Westin Bonaventure Hotel in Los Angeles, California. National Scholarships are intended for people who work in organizations that address Sexual Violence. Applicants must meet certain criteria in order to be eligible for a scholarship. Please note the following guidelines:

- 1. Required Qualifications**
  - a) Have experience and skills working with underserved communities.
  - b) Must attend the entire conference.
- 2. Valued Qualifications**
  - a) Bilingual or multilingual.
  - b) Have life experience and skills that would enhance their agency's ability to serve or create a meaningful connection to underserved communities.
  - c) Attending the National Sexual Assault Conference for the first time.
- 3. Eligible expenses:**
  - a) **Travel Expenses:**
    - Airfare we ask that participants find the most economical form of travel and book your flight as soon as possible to keep costs down.
  - b) **Lodging expenses:**
    - Lodging is offered at the Federal Government rate of \$138.00 (plus fees & taxes) per night.
- 4. Ineligible expenses:**
  - a) Registration fees
  - b) Baggage fees
  - c) Parking fees
  - d) Rental cars or direct fuel/gasoline expenses
  - e) Sightseeing, recreational, or non-conference related travel expenses
  - f) Food or per diem related costs
- 5. Application**
  - a) Please make sure your agency/organization's Executive Director or supervisor approves your scholarship. You can have them sign the application or send a separate letter of support.
  - b) Participants may be eligible for a scholarship regardless of race, color, national origin, sex, sexual orientation, religion, disability or age.
  - c) All estimated costs on the scholarship applications are subject to approval and not guaranteed.
  - d) Please complete your application form, sign and scan to [scholarships@calcasa.org](mailto:scholarships@calcasa.org).
  - f) All National Scholarship recipients must pay the reduced price of \$425 for registration fees.
  - g) Scholarship applications must be submitted by June 30, 2015



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**6. Approval of Scholarship** – upon approval the participant agrees to the following:

- a) Recipient agrees to attend the entire NSAC conference.
- b) Recipient agrees to the CALCASA approved amount of the scholarship.
- c) The approved scholarship amount is **non-negotiable** and **non-transferable**.
- d) Only the approved estimated costs will be reimbursed. Any costs exceeding the estimates are the responsibility of the attendee.
- e) If the attendee does not fully attend or cancels their registration to the conference CALCASA will not provide a scholarship.
- f) In order to be eligible for reimbursement, recipient agrees to submit electronically or by fax a complete signed reimbursement form with receipts to CALCASA no later than **September 21, 2015**.

**7. Reimbursement Form**

- a) Reimbursement forms will be sent electronically to each scholarship recipient prior to the conference and on the last day of the conference.
- b) CALCASA plans to process all requests and issue checks to the recipients within 4-6 weeks after signed reimbursement form and all required receipts are received.
- c) We encourage the participant to keep all receipts and retain a copy of the scholarship application and approval form for their records.
- d) Reimbursement forms will not be accepted after September 21, 2015. **NO EXCEPTIONS!**

**8. Funding**

Scholarships are funded by Grant NO.2011-TA-AX-K097 awarded by the Violence Against Women Office, Office of Justice Programs, U. S. Department of Justice. Points of view in this conference are those of the author and do not necessarily represent the official position or policies of the U. S. Department of Justice. Early submission of your application is encouraged.

Please send all questions to: [scholarships@calcasa.org](mailto:scholarships@calcasa.org)



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### **APPLICATION**

Please select one or more of the following.

#### **1. Please select which scholarship you are applying for:**

Advocates from an Underserved Community: I am a Sexual Assault Advocate from an underserved community (e.g., communities of color, Native American, LGBTQ, persons with disabilities, rural, etc.) and would like to attend the 2015 National Sexual Assault Conference.

Rape Prevention Staff from a Local Program: Priority will be given to staff from local, community-based organizations.

Which underserved community do you identify with?

#### **2. Why do you want to attend the 2015 National Sexual Assault Conference? What do you hope to gain from the conference?**



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- 3. How do you plan on using the information gained or learned from this conference in your work?**

- 4. Have you ever attended the National Sexual Assault Conference in the past? If yes, which conference did you attend?**



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**5. Why are you applying for a scholarship? Please describe your needs.**

**6. This scholarship cannot be used towards the registration fee for the conference. For approved scholarship recipients, we will offer the reduced conference registration fee of \$425. If awarded a scholarship, how do you plan to cover the costs for registration and all other travel costs?**



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Applicant's Name:			
Agency/Organization Name:			
Street Address:		City:	State: Zip:
Email:		Phone:	Fax:
Travel Start Date		Travel Start Time:	
Travel End Date:		Travel End Time:	
<b>Estimated Conference Expenses</b>		<b>Estimated Cost</b>	<b>Approved Amount</b>
<b>Airfare/Train</b> <ul style="list-style-type: none"> <li>Must find the most economical travel</li> </ul>			
<b>Lodging</b> <ul style="list-style-type: none"> <li>Westin Bonaventure Hotel is set at the Federal Government rate of \$138 per night plus applicable taxes and fees (15.57%) <b>for a total of \$159.48 per night.</b></li> <li><b>Enter the number of nights you are staying:</b></li> </ul>			
<b>TOTAL</b>			

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ED or Supervisor Signature

\_\_\_\_\_  
Date