Business After Hours Networking Reception Sponsorship Agreement

Business After Hours Networking Receptions are held the 3rd Tuesday of each month, 5:30 to 7pm.

Advantages of Hosting a Business After Hours:

- ❖ The ability to showcase your place of business, your products and services, and your employees.
- ❖ Opportunities to attract 30+ potential clients or customers into your business.
- ❖ The potential to build face-to-face relationships with other area businesspeople.

The Chamber Staff's Responsibilities:

- ❖ Advertise your Business After Hours in our weekly Chamber E-newsletter.
- ❖ Send an e-mail blast to chamber members promoting the event.
- ❖ Attend the event, take photos and produce a short video for posting on YouTube, Facebook and Twitter, and on the chamber's own website *(www.theisle.org)*.

To Make the Event More Successful, It is Your Responsibility to:

- ❖ Provide the venue, along with food and beverages. Suggestions: finger sandwiches, wings, vegetable and cheese platters, fresh fruit, and other finger foods. Beer, wine and non-alcoholic beverages are also suggested. *(You may partner with another chamber member business with one providing the venue, for example, and the other providing the food and beverages.)*
- ❖ Provide your business logo to the chamber at chamber@theisle.org for use in advertising. A high-resolution .jpg or .png file is preferred.

The sponsorship fee of $100 is payable when you reserve your date.
If the event is cancelled less than 30 days in advance, the sponsorship fee is non-refundable.

IOW-Smithfield-Windsor Chamber of Commerce B.A.H. Sponsorship

Please call the chamber at (757) 357-3502 for date availability.

Business Name: _____

Contact Name(s): _____ **Requested Date:** _____

Physical Address of Venue: _____

Phone: _____ **E-mail:** _____

Sponsorship Fee: $100. Payment Method: ❒ Check *(payable to IOW Chamber of Commerce)* ❒ Invoice Me
Credit Card: ❒ Visa ❒MasterCard ❒ Amex

Card Number: _____ **Expiration Date:** _____ CVV:_____

Authorized Signature: _____ **Card Billing Zip Code:** _____

Please return the completed form with payment:

❖ **In person to: 100 Main Street, Smithfield, VA 23430**

❖ **Via mail to: Isle of Wight-Smithfield-Windsor Chamber of Commerce, P.O. Box 38, Smithfield, VA 23431**

❖ **Via fax to (757) 357-6884** ❖ **Via e-mail to: chamber@theisle.org**

All agreements are subject to approval by the Isle of Wight-Smithfield-Windsor Chamber of Commerce