

Description:

The Park Planning and Stewardship Division at M-NCPPC Montgomery Parks is seeking a paid intern to assist with two projects: a site selection study for dog parks and skate parks, and a project working to bring online plans into compliance with the Americans with Disabilities Act (ADA). This is a paid internship starting immediately. Position can be full-time or part-time.

The Park Planning & Stewardship Division works to support the Vision, Mission and Values of the Department of Parks to achieve the right balance recreation and stewardship through a comprehensive park and trail planning program that is closely aligned with management and protection of our county's best natural and cultural resources on parkland.

Duties:

Setting up and taking down infrared wildlife cameras at specific park locations. Data collection and analysis of existing park facilities using infrared photography. Inventory and analysis of park facilities for site selection using GIS and Excel. Updating online plan library for ADA compliance. Other duties as assigned.

Requirements:

Intern must be a student enrolled in an undergraduate or graduate program, pursuing a degree in planning, park or public administration, landscape architecture, geography, and/or similar.

Location: Parkside Headquarters: 9500 Brunett Ave Silver Spring, MD 20901

Additional Qualifications:

Proficiency with ArcGIS, Microsoft Excel, and Microsoft Office Suite. Familiarity with Adobe Acrobat Pro and several web editing tools. Familiarity with Adobe Photoshop is a plus. Ability to lift 20 lbs, work outdoors in various conditions.

Pay Rate:

\$12 to \$23/ hour

Project Supervisors:

Brooke Farquhar, Master Planner / Supervisor
Susanne Paul, Senior Planner

Please send resume and cover letter by COB **JUNE 3, 2016** to Susanne Paul, susanne.paul@montgomeryparks.org.

