

Third Floor Tidbits
Weigel Library

A review of K-State Libraries' policies will hopefully help lessen the fines Weigel patrons are incurring due to overdue materials.

As a library patron you are responsible for the material you borrow. Please pay attention to loan periods, due dates, and return policies.

Weigel staff is instructed to provide you a date due slip for each type of material borrowed as well as verbally communicate the due dates.

Keeping your e-mail and postal mailing address up to date with K-State Libraries will help ensure you receive notices in a timely manner. Please read all notices the Libraries send to you.

Loan periods and renewals by patron type -

K-State undergraduates – 30 day loan, 11 renewals

K-State graduate students, faculty and staff – 120 day loan, 2 renewals

Kansas residents with Community Patron Card – 30 day loan, 11 renewals

Visiting faculty, researchers and scholars – 30 day loan, 11 renewals

Loan periods and renewals by other material type –

Post 2000 journals – 3 day loan, no renewals

DVDs and VHS – 7 day loan, 1 renewal

Maps – 7 day loan, 1 renewal

Fines -

Short term loans (3 and 7 day) have a \$1 per day, with a \$7 maximum

2-hour Reserves have a \$2 per hour, with a \$36 maximum

All other Reserves have a \$5 per day, with a \$35 maximum

Recall materials have a \$5 per day, with a \$15 maximum

Weigel does not set the fines, but we have to collect them.

You may pay fines by cash or check at Weigel Library or by credit or debit card at Hale Library.

You may also pay online through your My Library Account.