



## Wichita Downtown Development Corporation Design Internship Program

The Wichita Downtown Development Corporation (WDDC) is pleased to announce its 2016 Design Internship Program through the organization's Design & Innovation Center located at 505 E. Douglas Ave. This internship is made possible through funding from **Westar Energy, Inc.** The program is designed to provide one college student or recent graduate an opportunity to explore urban design concepts that will continue the revitalization efforts of Downtown Wichita, Kansas. Wichita is in the process of implementing a recently adopted \$600 million revitalization Master Plan for Downtown. This is a very exciting time for Wichita's urban center and we welcome you to be a part of the momentum!

**Internship Position Overview:** Intern will work with the organization's Executive Vice President and City of Wichita officials on various Downtown Wichita design initiatives. There will be opportunities to further explore design concepts from *Project Downtown* and also work with developers to assist in conveying design concepts that will further demonstrate the urban context of Downtown Wichita. Also, on behalf of the City of Wichita, we anticipate having the opportunity to demonstrate design concepts for City-owned catalyst sites which will allow for the continued discussions on investment and infill opportunities in our city center.

**Eligibility:** Candidate must be a college undergraduate, graduate student or recent graduate from a Kansas university in the fields of architecture, landscape architecture or urban planning. It is preferable for the candidate to have strong graphic & design abilities and communication skills. It is also preferable that the candidate have an interest in urban design and center city revitalization.

**General Information:** The summer position is a 40 hour-a-week position during the summer 2016 (May, June, July and August) months that will commence after Spring semester and end prior to Fall semester. (There is flexibility for start and end dates) The intern will be required to work Monday – Friday from 8:30 am – 5:30 pm with a competitive pay rate based on experience. All applicants are subject to the rules set forth in the WDDC standard employment policy.

**Application Procedures:** Candidates must complete the application form and submit it with their cover letter, resume and portfolio (example work). Digital applications are preferred but not required.

**Application Deadline:** Applications are due by **Feb 1, 2016**. The successful candidate will be notified on or before **March 1, 2016**.

**Mail or Email Applications to:** Wichita Downtown Development Corporation  
Design Internship Program  
Attn: Jason Gregory  
507 E. Douglas Ave.  
Wichita, KS 67202  
[jason@downtownwichita.org](mailto:jason@downtownwichita.org)

**For more information about the WDDC, please visit our website at [www.downtownwichita.org](http://www.downtownwichita.org)**

*Wichita Downtown Development Corporation is an Equal Opportunity Employer*



**WDDC Design Internship Application Form**

**Please Note: In order to be considered for the Summer 2015 Design Internship, you must submit a signed and completed application form along with a cover letter, resume and portfolio. Please submit application as a complete package.**

Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
\_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you legally eligible to work in the U.S.? \_\_\_\_\_

If you are not a U.S. Citizen, are there any restrictions on your eligibility for employment? \_\_\_\_\_

Dates available for Summer Internship: \_\_\_\_\_

Education:

<i>Type of School</i>	<i>Name and Location</i>	<i>Degree/Date</i>	<i>Major</i>
High School	_____	_____	_____
College	_____	_____	_____
Graduate/Other	_____	_____	_____

Scholastic Honors/Achievements and/or Licenses: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Employment History: *(Includes paid, volunteer and intern positions)*

Most Recent Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor (Name and Title): \_\_\_\_\_

Position Held: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Most Recent Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor (Name and Title): \_\_\_\_\_

Position Held: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Description of Duties: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Why do you want to work as a Design Intern for the WDDC? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*I certify that all of the above statements in this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not considering me or for my dismissal.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_