The Organization

The American Red Cross exists to provide compassionate care to those in need. The American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families. The Red Cross is a not-for-profit organization that depends on volunteers and the generosity of the American public to perform its mission.

The Internship

The American Red Cross offers exceptional undergraduate and graduate students internship opportunities at our Red Cross national headquarters in Washington, D.C. and in chapters across the country through our Internship Program. Interns are matched with a specific department where they work on advancing critical projects.

The overall aim of the program is to attract a pool of diverse, skilled, enthusiastic young professionals and provide them with an opportunity to build a long-term, substantive life-long relationship with the Red Cross.

The Government Relations Internship is an unpaid internship where candidates must be enrolled in a degree program at the time of the internship. The opportunity is based in Washington, DC at our National Headquarters beginning in June 2015.

Basic Qualifications:

- Undergraduate student pursuing a degree in Political Science, Government, Public Policy or History students preferred, but all who have an active interest in government relations will be considered
- Advanced knowledge of Microsoft Office suite required, particularly Outlook, Word, Excel, PowerPoint and Internet Explorer
- Excellent written/oral communication and interpersonal skills are essential
- Excellent relationship skills and ability to work cross-functionally
- Ability to work independently and as part of a team
- Must be enrolled in a degree program at the time of the internship
The Government Relations Intern reports to the Director, Government Relations.

The Government Relations Intern will:

• Attend Congressional hearings
• Research and track state & federal legislation pertaining to American Red Cross activities
• Assist with coalition meetings with other national organizations
• Communicate with Chapters, service areas, blood regions & other departments throughout the American Red Cross
• Research issues important to the Government Relations Department
• Assist in the creation of briefing materials for Red Cross senior leadership meetings with government officials and agencies
• Assist with American Red Cross briefings and meetings on Capitol Hill
• Perform other duties as assigned

Internship timeframe: Summer 2015 (June 2015– August 2015)
Weekly Internship Hours Required: 30-40 hours/week

TO APPLY FOR THIS POSITION

To apply for this position, please send an email with your resume (cover letter is suggested) attached to internships@redcross.org with the subject line:

YOUR FULL NAME, Government Relations (Summer 2015)

As an Affirmative Action/Equal Opportunity Employer, well-qualified women, minorities, veterans and persons with disabilities are encouraged to apply