Family Centred Design, draft 2.0

Process for Engaging Family Representatives

Assessment Phase

1 Requestor

Request family engagement in design project.

2 FCC STAFF

Complete "Planner for Engaging Families on Committees of Projects" with staff lead for project.

3 FCC STAFF

Introduce project to FCC Network and invite Family Involvement

4 FCC Staff

Introduce family representative(s) to Design Committee and Staff representative on committee.

Program and Functional Plan Phase

5 FCC Staff & Manager of the Area

To host family meeting with senior staff representatives to gather family input on needs for this service area and to generate ideas for design

6 Manager of Area and Family Rep(s) and Architectural Firm

Representation to FCC Council

7 Family Rep(s)

To attend design meetings to bring family voice into the planning throughout the stages. Providing updates to FCC Staff on a regular basis, and for Primer at the end of Functional Design phase, and ongoing into the Interior Design Phase.

Schematic Design Phase

8 Family Rep, FCC Staff, Manager of the Area, Interior Design team

Host another family meeting to share Schematic Design and opportunity for further input on Interior Design.

Construction and Planning to Move

9 FCC and Family Rep

To Coordinate Family Talk with staff of area

10 FCC and Family Rep

Participate in Celebration plans and events – highlight in Primer

Post Occupancy

11 Family Rep

Participate in evaluation upon move, and 6 months later (what is working, what isn't).