HPA Exec Meeting Aug. 6

Snyder to choppe, drev40, lfpitman, kkovaly, dgifford, alwaysbusy.24712, paul, montefff Aug 5

Greetings in The Name of The Lord! Below is our agenda for tomorrow night. Please see attached docs for SW Region Report from Regional Transition team and Area Constitution and ByLaws from Charlotte before the meeting if possible. Minutes attached, financials to come. Thanks Dick

Call in numbers:

Dial 305-848-8888, Press 1, Pin # 915-525-1209 #, Press 1.

7PM Call to order
Approval of Minutes
Approval of Financials
Acceptance of Wyatt Fenno's resignation
Approval and welcome of new board nominees - Paul Carpenter FCC Lubbock and Monte Winders of Canyon.
Karakay - Report
Charlotte - Direction of SW Region - see attached doc
Transition of HPA + two areas move to unified Mission West
Aug 14/15 Regional Council Meeting - still need rep from our area
New Business
Old Business
Adjorn

Total Control Panel Login

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Report from Regional… PDF

Area_Constitution_&_Bylaws PDF

HP_Executive_Board_Minutes… Doc

HPA Exec Board

May 21, 2015

Call to order 7:05

In Attendance: Dick Snyder, Charlotte, Karakay, John Andrews, Darlene, Linda, Heather Guest from HPA Youth Committee – Guest from Chalice Abbey, Debra, Dan Anderson

Opening Prayer - Dick
Heather Reed (cc'd) - HPA Youth Committee action item. Request for 13 students in the area youth teams in the Central area and Hi-Plains, Tres Rios and Central to attend the other's camps to further bonding amongst the groups. Asking for $4370 to fund these. Dan proposes 50% funding up to 100% if Tres Rios support. Seconded by Linda. Karakay to confirm amount with Debra. Motion carried.

John Andrews (cc'd)- Chalice Abbey Treasurer Update on path to autonomy. John reports paperwork with Church Extension is in process with application to Church Extension for the Abbey's non-traditional model. May need a cosigner but final agreement is still open.

Approval of minutes (to follow this e-mail) Motion to approve by Dan, second Linda. Approved

Approval of Financials – Deb – No issues, Impala has sold to Paul Carruth. Motion to approve by Linda, Second Dan. Motion Carried.

Charlotte - Report, including need for HPA rep to region-Immediate need is for August 14&15 Regional meeting in Dallas and quarterly. Hope Partnership event in Amarillo on Saturday Oct. 10. Still need location. No charge for event. Will have 90 minute lunch for HPA Annual Meeting; participants to pay for lunch. Need to define authority between area boards and Mission West.There are about a dozen congregations in search and call at this time - a few are ongoing and fairly inactive - but there is a certain amount of my time and energy begin expended with those congregations 501C3 status still needs to be finalized for Mission West hopefully by end of summer.

Karakay – Getting ready for camps, registrations are up.

2015 - 2016 board opening and possible nominees – Linda and Dan to follow up on proposed board candidates.
Old Business
New Business
Adjourn 8:34

Next Meeting Aug. 6 7PM

Balance Sheet

Christian Church in the S.W.
Hi-Plains Area
2717 Stanley St., Ste A
Amarillo, TX 79109
Jul 31 2015

ASSETS

Cash Accounts				
Bank Accounts				
Wells Fargo -Checking	45,207.54			
Wells Fargo -Savings	83,609.83			
First Capital Checking	4,844.00			
Bank Accounts Total		133,661.37		
Investments				
HPA Ministry Trust Fd -CCF	3,000.00			
Muleshoe Trust Fund -CCF	47,977.22			
New Church Trust Fd -CCF	4,980.12			
Ceta Glen Endwmnt Fd -CCF	28,807.07			
Vitaliztn Endwmnt Fd -CCF	29,160.70			
Bldng/Equip Trust Fd -CCF	1,500.00			
Yth. Scholarship Trust Fd -CCF	4,820.00			
Investments Total		120,245.11		
Cash Accounts Total			253,906.48	
Accounts Receivable				
A/R -Misc.	162.00			
A/R -Ceta Canyon	526,835.69			
Loan to Iglesia Cristiana Evangelica	273.80			
Chalice Abbey Loan	188,470.98			
Accounts Receivable Total			715,742.47	
Fixed Assets				
Church Sites				
2717 Stanley Property	350,000.00			
Community Site, Lubbock	192,382.00			
Church Sites Total		542,382.00		
Area Equipment				
Furniture & Equip.-HPA	41,592.80			
Automobile -HPA	36,220.20			
Area Equipment Total		77,813.00		
Fixed Assets Total			620,195.00	
TOTAL ASSETS				1,589,843.95

LIABILITIES AND FUNDS

LIABILITIES				
Liabilities				
Current Liabilities				
Accounts Payable -Misc.	320.00			
Insurance Claim Holding Acct.	48,370.32			
CYF Svc Proj. Holding Acct.	948.31			
Chi Rho Svc. Proj. Holding Acct.	553.10			

Jr. Service Proj. Holding Acct.	224.68			
Current Liabilities Total		50,416.41		
Long Term Liabilities				
1st Capital Bank Loan	187,777.87			
Long Term Liabilities Total		187,777.87		
Liabilities Total			238,194.28	
TOTAL LIABILITIES				238,194.28
FUND BALANCES				
Permanent Endowment Funds				
Muleshoe Trust Fund	47,977.22			
Area Ministry Trust Fund	3,000.00			
New Church Trust Fund	4,980.12			
Ceta Glen Endowment Fund	28,807.07			
Vitalization Endowment Fd	29,160.70			
Yth. Scholarship Trust Fund	4,820.00			
Building/Equip. Trust Fd.	1,500.00			
Permanent Endowment Funds Total			120,245.11	
Area Funds				
Area Ministry Fund	26,674.73			
Ceta Canyon Contract	526,835.69			
New Church Fund	4,426.33			
Area Funds Total			557,936.75	
Fellowship Group Funds				
C.M.F. Council Fund	228.43			
C.W.F. Council Fund	3,740.67			
C.Y.F. Ministry Team Fund	83.97			
Fellowship Group Funds Total			4,053.07	
Special Funds				
Mission West Fund	(15,013.84)			
Dividends in Development	1,385.00			
Reconciliation Fund	5,556.73			
Church Vitalization Fd	5,262.12			
Area Yth. Scholarship Fund	8,982.48			
Camp Counselor Scholarship Fund	2,145.00			
Special Funds Total			8,317.49	
Reserve Funds				
Car Purchase Reserve	(2,372.94)			
Cont.Ed./Assy. Reserve	875.00			
Prop./Equip. Reserve	674.40			
Area Assembly Reserve	2,006.88			
Area Assoc. Yth. Min. Reserve	2,365.48			
Reserve Funds Total			3,548.82	
Transitory Funds				
Ministers' Scholarship Fund	2,095.00			
Area Events Fund	1,485.42			
Camper Day Fund	37,179.63			
Transitory Funds Total			40,760.05	
Equity Funds				

HPA -Church Site Equity Fd.	542,382.00		
HPA -Furn./Equip. Equity Fd.	41,592.80		
HPA -Car Equity Fund	36,220.20		
Equity Funds Total		620,195.00	
TOTAL FUNDS			1,355,056.29
TOTAL LIABILITIES AND FUNDS			1,593,250.57
Difference			(3,406.62)

Monthly Comparison
Detail Paged by Fund

Christian Church in the S.W.
Hi-Plains Area
2717 Stanley St., Ste A
Amarillo, TX 79109
Transaction Date Jul 1 2015 to Jul 31 2015
Area Ministry Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Income					
Area Income Accounts					
Church Income					
Amarillo, First	15,000.00	1,250.00	0.00	0.00	3,750.00
Amarillo, Evangelica	100.00	8.33	0.00	0.00	0.00
Borger, First	0.00	0.00	0.00	0.00	0.00
Brownfield, First	5,509.00	459.08	0.00	2,282.50	2,580.14
Canyon, First	1,500.00	125.00	125.00	875.00	875.00
Childress, Central	0.00	0.00	0.00	0.00	0.00
Dumas, First	4,011.00	334.25	0.00	2,867.47	1,582.17
Fritch, First	3,397.00	283.08	0.00	1,618.80	2,093.40
Gruver, First	2,387.00	198.92	0.00	2,005.32	1,900.78
Guymon, First	2,720.00	226.67	0.00	1,020.00	2,040.00
Guymon, Straight	0.00	0.00	0.00	0.00	0.00
Hooker, First	1,800.00	150.00	150.00	1,050.00	1,050.00
Liberal, First	4,250.00	354.17	200.00	1,400.00	4,033.37
Lubbock, Community	483.00	40.25	0.00	600.00	250.00
Lubbock, First	17,833.00	1,486.08	1,250.00	8,750.00	10,000.00
Lubbock, Lubbockview	0.00	0.00	0.00	0.00	0.00
Lubbock, Westmont	5,269.00	439.08	259.68	995.38	4,554.87
Miami, First	100.00	8.33	0.00	0.00	0.00
Paducah, First	0.00	0.00	0.00	0.00	0.00
Pampa, First	15,192.00	1,266.00	0.00	7,209.85	10,076.46
Panhandle, First	0.00	0.00	0.00	0.00	0.00
Perryton, First	3,833.00	319.42	166.67	1,166.69	1,166.69
Plainview, First	0.00	0.00	0.00	0.00	0.00
Post, First	1,000.00	83.33	0.00	1,000.00	0.00
Quanah, First	1,706.00	142.17	0.00	0.00	0.00
Slaton, First	0.00	0.00	0.00	0.00	0.00
Spearman, First	2,874.00	239.50	233.00	1,631.00	1,398.00
Stinnett, First	0.00	0.00	0.00	0.00	0.00
Stratford, First	3,300.00	275.00	275.00	1,925.00	1,925.00
Tulia, First	0.00	0.00	0.00	0.00	1,288.54
Church Income Total	92,264.00	7,688.66	2,659.35	36,397.01	50,564.42
Other Income					
C.C.S.W. Support	4,072.00	339.33	640.09	3,196.17	1,373.05
Hi-Plains Area Day	0.00	0.00	0.00	0.00	0.00
Individual/Group Gifts	6,843.00	570.25	0.00	510.00	2,730.00
Offerings	0.00	0.00	0.00	0.00	0.00
Interest Earned	208.00	17.33	2.13	77.35	73.90
Area Travel Reimbursements	383.00	31.92	0.00	0.00	700.00
Regional/Tri-Area Reimbursement	3,425.00	285.42	0.00	0.00	1,622.09
TRA/CEA Admin. Support	0.00	0.00	0.00	0.00	2,400.00
D.I.D. Disbursements	0.00	0.00	0.00	0.00	0.00
Camper Day Income	0.00	0.00	0.00	0.00	0.00
Misc. Income	0.00	0.00	0.00	0.00	0.00

Monthly Comparison
Detail Paged by Fund
Transaction Date Jul 1 2015 to Jul 31 2015
Area Ministry Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Other Income Total	14,931.00	1,244.25	642.22	3,783.52	8,899.04
Area Income Accounts Total	107,195.00	8,932.91	3,301.57	40,180.53	59,463.46
Total Income	107,195.00	8,932.91	3,301.57	40,180.53	59,463.46
Expenditures					
Ministry Fund Expense					
Program Expense					
Area Board & Exec. Com.	0.00	0.00	0.00	78.93	0.00
Assembly In/Out	0.00	0.00	0.00	0.00	0.00
Nominating Committee	0.00	0.00	0.00	0.00	0.00
Ministry Committee	0.00	0.00	0.00	0.00	0.00
Adlt Ed/Spirit'l Life Com./Events	0.00	0.00	0.00	0.00	0.00
Chld/Yth Com. Admin/Prgrm	0.00	0.00	0.00	0.00	58.58
Area Youth Ministry Team	0.00	0.00	0.00	0.00	(335.64)
Stewardship Committee	0.00	0.00	0.00	0.00	0.00
Growth Committee	0.00	0.00	0.00	0.00	0.00
Outreach Committee	0.00	0.00	0.00	0.00	0.00
Senior Ministries Exp.	0.00	0.00	0.00	0.00	0.00
Program Expense Total	0.00	0.00	0.00	78.93	(277.06)
Administration Expense					
Financial Mgmnt Review	0.00	0.00	0.00	0.00	0.00
Liab./Prop./Auto Insurance	2,850.00	237.50	0.00	467.70	815.96
Office Supplies	0.00	0.00	0.00	(2.01)	1,531.99
Office Equipment	1,200.00	100.00	0.00	600.00	875.00
Office Rent	0.00	0.00	0.00	0.00	0.00
Telephone/Internet	0.00	0.00	0.00	0.00	1,392.61
Postage	0.00	0.00	0.00	120.00	463.60
Area Minister Pension Fd	0.00	0.00	0.00	0.00	1,961.01
Area Minister Health Ins.	0.00	0.00	0.00	0.00	1,229.70
Area Minister S.S. Offset	0.00	0.00	0.00	0.00	1,807.20
TRA/CEA Admin. Expense	0.00	0.00	0.00	0.00	3,000.00
Financial Secr. Pension	0.00	0.00	0.00	0.00	754.67
Finance Secr. Health/TDA	0.00	0.00	0.00	0.00	2,250.00
Admin. Secr. Pension Fd	0.00	0.00	0.00	0.00	1,076.40
Admin.Secr.Health/TDA	0.00	0.00	0.00	0.00	1,113.35
Admin. Salaries FICA	0.00	0.00	0.00	0.00	1,000.00
Car Reserve	2,400.00	200.00	0.00	1,200.00	1,750.00
Area Minister Travel	0.00	0.00	0.00	0.00	2,117.50
Area Minister Resources	0.00	0.00	0.00	0.00	130.41
Area Min. Assy/Cont.Ed./Sab.	0.00	0.00	0.00	0.00	1,506.57
Area Minister Search Exp.	0.00	0.00	0.00	0.00	0.00
Workers' Comp.	0.00	0.00	0.00	(1.00)	834.00
Regional/Tri-Area Work	0.00	0.00	0.00	0.00	286.62
Mission West Expense	70,000.00	5,833.33	5,833.34	41,133.38	20,884.18
Misc. Expense	0.00	0.00	0.00	12.94	116.27

Monthly Comparison
Detail Paged by Fund

Transaction Date Jul 1 2015 to Jul 31 2015

Area Ministry Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Administration Expense Total	76,450.00	6,370.83	5,833.34	43,531.01	46,897.04
Personnel Expense					
Area Minister's Salary	0.00	0.00	0.00	0.00	7,473.48
Area Minister's Housing	0.00	0.00	0.00	0.00	4,725.00
Area Minister's TDA	0.00	0.00	0.00	0.00	630.00
Financial Secr. Salary	0.00	0.00	0.00	0.00	5,386.40
Admin. Secretary Salary	0.00	0.00	0.00	0.00	7,686.07
Personnel Expense Total	0.00	0.00	0.00	0.00	25,900.95
Ministry Fund Expense Total	76,450.00	6,370.83	5,833.34	43,609.94	72,520.93
Total Expenditures	76,450.00	6,370.83	5,833.34	43,609.94	72,520.93
Over/Under	30,745.00	2,562.08	(2,531.77)	(3,429.41)	(13,057.47)

Monthly Comparison
Detail Paged by Fund
Transaction Date Jul 1 2015 to Jul 31 2015
Mission West Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Income					
Mission West Income					
Area Contributions					
CEA Contribution	59,600.00	4,966.67	0.00	0.00	9,933.33
CEA Congr./Indiv. donation	0.00	0.00	0.00	0.00	1,000.00
HPA Contribution	70,000.00	5,833.33	0.00	11,666.68	20,166.68
HPA Congr./Indiv. donation	0.00	0.00	0.00	34.07	1,373.89
TRA Contribution	66,900.00	5,575.00	0.00	11,150.00	19,650.00
TRA Congr./Indiv. donation	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.01	0.00
Area Contributions Total	196,500.00	16,375.00	0.00	22,850.76	52,123.90
Other Income					
Mission West Reimbursement	0.00	0.00	0.00	64,445.51	0.00
Regional Reimbusement	0.00	0.00	0.00	0.00	0.00
Other Income Total	0.00	0.00	0.00	64,445.51	0.00
Clergy Education Event Inc,					
CEA Clergy Ed. Event Inc.	0.00	0.00	0.00	0.00	0.00
HPA Clergy Ed. Event Inc.	0.00	0.00	0.00	0.00	0.00
TRA Clergy Ed. Event Inc.	0.00	0.00	0.00	120.00	0.00
Clergy Education Event Inc, Total	0.00	0.00	0.00	120.00	0.00
Mission West Income Total	196,500.00	16,375.00	0.00	87,416.27	52,123.90
Total Income	196,500.00	16,375.00	0.00	87,416.27	52,123.90
Expenditures					
Mission West Expense					
Staff Expense					
Lead Minister Salary	38,543.00	3,211.92	3,211.92	22,483.44	6,423.84
Lead Minister Housing	20,000.00	1,666.67	1,666.67	11,666.69	3,333.34
Lead Minister Pension	8,196.00	683.00	683.00	4,781.00	1,366.00
Lead Minister Health Insurance	17,804.94	1,482.92	1,482.92	10,380.44	2,149.22
Minister of Youth/Young Adlts Sal...	24,000.00	2,000.00	2,000.00	14,000.00	4,000.00
Minister of Youth /Young Adlts Pe...	5,040.00	420.00	420.00	2,940.00	840.00
Minister of Communication Salary	12,000.00	1,000.00	1,000.00	7,000.00	2,000.00
Administrative Asst. Salary	23,004.00	1,917.00	1,916.97	13,418.79	3,732.51
Administrative Asst. Pension	3,221.00	268.42	268.47	1,879.29	522.66
Admin. Asst. TDA/Health	2,672.00	222.67	117.22	1,558.69	596.74
Financial Secr. Salary	15,116.00	1,259.67	1,259.66	8,817.62	2,431.32
Financial Secr. Pension	2,117.00	176.42	176.54	1,235.78	340.50
Financial Secr. TDA/Health	5,400.00	450.00	450.00	3,150.00	900.00
Staff Expense Total	177,113.94	14,758.69	14,653.37	103,311.74	28,636.13
Lead Min. Travel Exp.					
Lead Min. Travel -gas/auto	20,000.00	1,666.67	0.00	338.89	2,510.45
Lead Min. Travel -meals	0.00	0.00	0.00	172.41	0.00
Lead Min. Travel -lodging	0.00	0.00	0.00	675.36	0.00
Lead Min. Travel -air/parking	0.00	0.00	0.00	495.80	0.00

Monthly Comparison
Detail Paged by Fund
Transaction Date Jul 1 2015 to Jul 31 2015
Mission West Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Lead Min. -Cont. Ed./Assy.	0.00	0.00	0.00	136.99	0.00
Lead Min. Travel Exp. Total	20,000.00	1,666.67	0.00	1,819.45	2,510.45
Yth & Com. Min. Travel Exp.					
Yth. & Com. Min. Travel -gas/auto	7,800.00	650.00	0.00	1,564.61	651.74
Yth. & Com. Min. Travel -meals	0.00	0.00	0.00	0.00	0.00
Yth. & Com. Min. Travel -lodging	0.00	0.00	0.00	0.00	0.00
Yth. & Com. Min Travel -air/parking	0.00	0.00	0.00	0.00	0.00
Yth. & Com. Min. -Cont. Ed./Assy.	0.00	0.00	0.00	110.00	0.00
Yth & Com. Min. Travel Exp. Total	7,800.00	650.00	0.00	1,674.61	651.74
Administrative Expense					
Auto/Liability/Property Insurance	2,850.00	237.50	0.00	0.00	0.00
Office Supplies	1,800.00	150.00	0.00	68.19	989.61
Phone Expense	3,000.00	250.00	0.00	256.82	281.27
Equipment Expense	1,500.00	125.00	0.00	0.00	1,899.00
Postage Expense	500.00	41.67	0.00	0.00	12.35
Website/Newsletter Expense	900.00	75.00	0.00	413.19	9.99
Worker's Comp. Expense	500.00	41.67	0.00	762.00	0.00
Staff FICA Expense	2,916.00	243.00	243.02	1,701.14	471.53
Regional Expense	0.00	0.00	0.00	532.56	294.00
Misc. Expense	0.00	0.00	12.00	111.56	0.00
Administrative Expense Total	13,966.00	1,163.84	255.02	3,845.46	3,957.75
Clergy Education Event Exp.					
CEA Clergy Ed. Event Exp	0.00	0.00	0.00	25.00	0.00
HPA Clergy Ed. Event Exp.	0.00	0.00	0.00	0.00	0.00
TRA Clergy Ed. Event Exp.	0.00	0.00	0.00	0.00	0.00
Clergy Education Event Exp. Total	0.00	0.00	0.00	25.00	0.00
Mission West Expense Total	218,879.94	18,239.20	14,908.39	110,676.26	35,756.07
Total Expenditures	218,879.94	18,239.20	14,908.39	110,676.26	35,756.07
Over/Under	(22,379.94)	(1,864.20)	(14,908.39)	(23,259.99)	16,367.83

Monthly Comparison
Detail Paged by Fund
Transaction Date Jul 1 2015 to Jul 31 2015
New Church Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Income					
New Church Fund Income					
Church Income					
Amarillo, Arden Road	0.00	0.00	0.00	0.00	0.00
Amarillo, First	1,000.00	83.33	0.00	0.00	0.00
Amarillo, Evangelica	0.00	0.00	0.00	0.00	0.00
Borger, First	0.00	0.00	0.00	0.00	0.00
Brownfield, First	1,102.00	91.83	0.00	456.51	516.04
Canyon, First	0.00	0.00	0.00	0.00	0.00
Childress, Central	0.00	0.00	0.00	0.00	0.00
Dumas, First	1,567.00	130.58	0.00	1,263.15	624.54
Fritch, First	425.00	35.42	0.00	202.35	261.56
Gruver, First	0.00	0.00	0.00	0.00	0.00
Guymon, First	0.00	0.00	0.00	0.00	0.00
Guymon, Straight	0.00	0.00	0.00	0.00	0.00
Hooker, First	300.00	25.00	25.00	175.00	175.00
Liberal, First	1,661.00	138.42	100.00	700.00	2,016.74
Lubbock, Community	0.00	0.00	0.00	0.00	0.00
Lubbock, First	0.00	0.00	0.00	0.00	0.00
Lubbock, Lubbockview	0.00	0.00	0.00	0.00	0.00
Lubbock, Westmont	0.00	0.00	0.00	0.00	0.00
Miami, First	0.00	0.00	0.00	0.00	0.00
Paducah, First	0.00	0.00	0.00	0.00	0.00
Pampa, First	2,127.00	177.25	0.00	877.90	1,410.73
Panhandle, First	0.00	0.00	0.00	0.00	0.00
Perryton, First	0.00	0.00	0.00	0.00	0.00
Chalice CC, Plainview	0.00	0.00	0.00	0.00	0.00
Plainview, First	0.00	0.00	0.00	0.00	0.00
Post, First	0.00	0.00	0.00	0.00	0.00
Quanah, First	541.00	45.08	0.00	0.00	0.00
Slaton, First	0.00	0.00	0.00	0.00	0.00
Spearman, First	0.00	0.00	0.00	0.00	233.00
Stinnett, First	0.00	0.00	0.00	0.00	0.00
Stratford, First	300.00	25.00	25.00	175.00	175.00
Tulia, First	0.00	0.00	0.00	0.00	180.00
Church Income Total	9,023.00	751.91	150.00	3,849.91	5,592.61
Other Income					
C.C.S.W. Support	1,117.00	93.08	0.00	1,172.67	53.69
Individual/Group Gifts	83.00	6.92	0.00	0.00	0.00
Offerings	0.00	0.00	0.00	0.00	0.00
Interest Earned	577.00	48.08	0.00	106.34	107.17
Muleshoe Trust Fd. Rcpts.	2,190.00	182.50	0.00	1,079.07	1,087.62
Lamesa Loan Interest	0.00	0.00	0.00	0.00	0.00
D.I.D. Disbursements	0.00	0.00	0.00	0.00	0.00
Community Site (land)	0.00	0.00	0.00	0.00	0.00
Arden Road Prop. Income	0.00	0.00	0.00	0.00	0.00
Lamesa Property	0.00	0.00	0.00	0.00	0.00
Other Income Total	3,967.00	330.58	0.00	2,358.08	1,248.48
Chalice Abbey Project Inc.					
CAP Funds Rcvd.	0.00	0.00	0.00	0.00	0.00

Monthly Comparison
Detail Paged by Fund
Transaction Date Jul 1 2015 to Jul 31 2015
New Church Fund

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
CAP Event Income	0.00	0.00	0.00	0.00	0.00
CAP Loan Fds. Recieved	0.00	0.00	0.00	0.00	0.00
Chalice Abbey Project Inc. Total	0.00	0.00	0.00	0.00	0.00
New Church Fund Income Total	12,990.00	1,082.49	150.00	6,207.99	6,841.09
Total Income	12,990.00	1,082.49	150.00	6,207.99	6,841.09
Expenditures					
New Church Fund Expense					
Chalice Abbey Project (CAP) Exp.					
CAP Start-up / Support	0.00	0.00	0.00	16,000.00	0.00
CAP Property Purchase/Renov.	0.00	0.00	0.00	0.00	0.00
CAP Director Salary	0.00	0.00	0.00	0.00	0.00
CAP Director Housing	0.00	0.00	0.00	0.00	0.00
CAP Director Pension Fd.	0.00	0.00	0.00	0.00	0.00
CAP Director Health Ins.	0.00	0.00	0.00	0.00	0.00
CAP Moving/Temp. Housing	0.00	0.00	0.00	0.00	0.00
CAP Dir. Prof. Exp.	0.00	0.00	0.00	0.00	0.00
CAP Empl. Salary/FICA	0.00	0.00	0.00	0.00	0.00
CAP Utilities/Phone	0.00	0.00	0.00	0.00	0.00
CAP - Inventory	0.00	0.00	0.00	0.00	0.00
CAP Event Exp.	0.00	0.00	0.00	0.00	0.00
Chalice Abbey Exp. Reimb.	0.00	0.00	0.00	0.00	0.00
CAP Loan Closing/Interest Exp.	0.00	0.00	949.18	949.18	2,003.62
CAP Loan Principle Pd.	0.00	0.00	0.00	0.00	0.00
Chalice Abbey Project (CAP) Exp. Total	0.00	0.00	949.18	16,949.18	2,003.62
Other New Ch. Exp.					
Mission Gifts Forwarded	0.00	0.00	0.00	0.00	0.00
Community C.C. Support	0.00	0.00	0.00	0.00	0.00
New Work	0.00	0.00	0.00	0.00	0.00
Chalice C.C. Support	0.00	0.00	0.00	0.00	0.00
Hispanic Ministries	0.00	0.00	0.00	0.00	0.00
Arden Road Prop. Exp.	0.00	0.00	0.00	0.00	55.72
Misc. Expense	0.00	0.00	0.00	73.70	0.00
Other New Ch. Exp. Total	0.00	0.00	0.00	73.70	55.72
New Church Fund Expense Total	0.00	0.00	949.18	17,022.88	2,059.34
Total Expenditures	0.00	0.00	949.18	17,022.88	2,059.34
Over/Under	12,990.00	1,082.49	(799.18)	(10,814.89)	4,781.75

Monthly Comparison
Detail Paged by Fund
Transaction Date Jul 1 2015 to Jul 31 2015
Church Vitalization Fd

	2015 Budget	July Budget	July Actual	YTD Actual	YTD Last Year
Income					
Income					
CEA Ministers Event Inc.	0.00	0.00	0.00	0.00	1,500.00
TRA Ministers Event Inc.	0.00	0.00	0.00	0.00	1,400.00
Vitalztn Endwmnt Int. Income	1,200.00	100.00	0.00	659.13	650.98
Gifts/Offg/Camper Day Inc.	3,000.00	250.00	0.00	0.00	5.00
Lic.Min. -books/tapes	0.00	0.00	0.00	0.00	0.00
HPA Ministers' Event Inc.	0.00	0.00	0.00	0.00	2,595.00
Missional Transformation Event I...	0.00	0.00	0.00	0.00	0.00
Lamesa Property -Interest	0.00	0.00	0.00	0.00	0.00
Partners in Mission Income	0.00	0.00	0.00	0.00	0.00
Income Total	4,200.00	350.00	0.00	659.13	6,150.98
Total Income	4,200.00	350.00	0.00	659.13	6,150.98
Expenditures					
Expense					
CEA Ministers Event Exp.	0.00	0.00	0.00	0.00	887.44
TRA Ministers Event Exp.	0.00	0.00	0.00	0.00	2,513.34
Vitalization Fd Distrib	0.00	0.00	0.00	0.00	0.00
HPA Ministers' Event Exp.	0.00	0.00	0.00	0.00	3,682.00
Clergy Care Expense	0.00	0.00	0.00	0.00	0.00
Missional Transformation Exp.	0.00	0.00	0.00	0.00	0.00
LMT Resource Materials	200.00	16.67	58.40	58.40	26.00
Expense Total	200.00	16.67	58.40	58.40	7,108.78
Total Expenditures	200.00	16.67	58.40	58.40	7,108.78
Over/Under	4,000.00	333.33	(58.40)	600.73	(957.80)

“Report from Transition Team appointed by Regional Council

Purpose of Team’s work: Determine if CCSW needs and/or desires a full time Regional Minister and if the CCSW can afford a full time Regional Minster.

It is the recommendation of the Transition Team to the Regional Council, that: The Southwest Region begin an Executive Search Model Process for a full-time Regional Minister. The traditional priorities of Relationship-Building, Pastoral Care, Representation to the General Church, Communication and Administration continue, but with a shift of emphasis to prioritize the Communication and Administrative aspects of Regional work.”

Supporting documents attached and to be included in advanced distribution to Regional Council:

1. Report from Regional Transition Team June 18, 2015

2. Suggestions for CCSW Regional Minister Position

3. Regional Transition Team Meeting 4/18/15

4. Summary of Executive Search Model

Regional Transition Team Meeting 4/18/15 – FCC Irving

Karakay Kovaly, Mission West (806.440.1791)
Stephen Lantis, FCC Lufkin (936.671.3632)
Denny Williams, AZ Regional Minister (520.955.2196)
Larry Ross, North Texas Area (214.502.7778)
Charlotte Hoppe, Mission West (915.525.1209)
Velva Waites, Burning Bush CC, Ft. Worth (817.235.2086)
Sage Appleby, CCC Killeen (706.619.5673)

Our Mission: to make a recommendation to the Regional Council – Should we hire a regional minister? Should this be a full-time or part-time position?

9:20 am: Charlotte opened with a "call to worship"- (**see document "Ministry Plan for the CCSW"**.) Group members read the guiding vision responsively.

Larry walked us through a detailed history of the region, covering the suicide of Ralph Glen in 2002 followed by the search for a full time regional minister. He touched on the hiring of Bob Reeder (2002) and Dani Cartwright (2004). The region was in a healthy place and began work on the New Day, New Direction (NDND) Plan. Dale Zimmer was hired as a consultant and a new infrastructure plan was developed through the Center for Parish Development (Chicago). The process was very costly. NDND was prompted by a desire to unite and transform the region as well as clearly establish the roles of the congregations, the areas, and the region. Since we are one of only 2 regions nation-wide who use areas to divide our region, there has still been much confusion. In early 2004 there was a council vote to decide whether the areas should be abolished entirely, but areas were not abolished due to the financial impact. The region would lose approx. 40% of its

income if areas were to be done away with, so the council decided to continue with the areas. There was a definite need for the areas to collaborate as the areas tended to be territorial. Currently, the region has 5 area ministers (1 male/4 female).

Dani Cartwright left the region after serving ½ of her second term; feeling like the region needed a new direction. The region was left with the question: what do we do with the **structure** of the region and what impact will restructuring have on **finances**?

We reviewed the one- page document **"Living into 'New Day, New Direction'** ***Principles & Observations for a Way Forward*****"**. There was much discussion regarding the expense and size of the huge Regional Council and the impact (positive and negative) that Brite Divinity School has on the region. The council currently has 30-40 members and it seems that it would be financially sensible to reduce the size. Similarly, there was much discussion regarding RCOM and the expense of time and resources required to maintain the current structure.

It was decided that YES, the region can afford a full-time Reg. Minister! The question remained, however- of "should we?"

[BREAK]

10:50 am: Dr. Ross led us through the roles & responsibilities of the region, the areas, and the networks - **(see document "NDND Roles & Responsibilities".)**

<u>Relationship Building was the focus of NDND.</u>

- Regional Responsibilities (see points 1-7 in document)
- Area Responsibilities: provided for in the regional design, created a permission-giving scenario, and

encouraged grass roots changes. However, since the area and regional responsibilities overlap, some people fall through the cracks.

- Network Responsibilities: key idea, but was never really developed. In fact, the networks were the largest hope and the largest disappointment of the NDND plan. Were they too time-consuming? Was there no follow-through? Where was the plan for implementation?

Charlotte presented the document **"A Proposed Framework for a New Design of the CCSW"** (adopted by the Regional Council in 2013). She emphasized that: if the question is ministry, the answer is, "YES!"

11:20 am: We shifted to discussion of the Mission First model. Dr. Ross stressed that thus far, a big sticking point with deciding whether to continue with our area minister model has been the preservation of jobs. He explained that within the next four years, there would be a massive turnover of ministers due to staff retirement. Will this be a time to make a move? This would be a window of opportunity.

Denny presented the Mission First document. **(See doc- "Report of the Mission Council Task Force- January 2015.)** The focus was on "mission gatherings" to connect with the congregations and the restructuring of the "mission council".

The group discussed the following points:

-Should we remove commissioning guidelines and paperwork from the regional minister job description? Perhaps we could have a separate position to handle RCOM?

-Could an area minister serve a church? Is there too much conflict with Sunday worship services?

-How do we support, yet oversee and make sure everyone is represented? How can we separate some functions?
1.) Simplicity
2.) Trust
3.) Accountability

11:50 am: **see doc- "Marks of a Faithful Regional Church"**

-Are there overlaps and gaps b/w the areas and the region?
-Area & Regional Ministers need to be the visible face and presence of the Gospel. Does that happen?

Key Points:

2.) *Caring for Congregations* – a BIG piece of the puzzle: congregations are needier, struggling with leadership and balancing many part-time ministers.

-How can we edify the church together? Regional Assembly, Area Assembly, Ministers Week at Brite

-Are transformational resources connecting to the congregations?

5.) *Caring for Ministers and the Ministry* – RCOM is VERY time-consuming with ordaining, standing, & nurture/education.

8.) *Managing the Church's Resources* – areas get direct giving (unique to SW and Mid-America) & areas receive bulk of funding. This is a BIG piece if we decide to do away with the areas.

- How do areas and region connect? (mission first, general mission?) Is the CCSW pulling its weight in the General Church?

[LUNCH BREAK]

12:50 pm: Denny explained his role as advisor to our group. He will act as our process person. He explained how other regions have handled their areas. Central Rocky Mountain, Great River, Mid America, NW Region, Kentucky: some have several areas, utilize a virtual office, have switched from program-driven to more clergy care groups.

Future shape of how we do regional ministry?

-fragile regions, lack of staff
-examine how we collaborate to do missions
-connect resources
-share staff/resources across regional lines
-portfolio pastors/regional elders

1:15 pm: Dr. Ross presented document "**Observations About the CCSW Over the Past 15 Months"** (18 April 2015 – Coretha Loughridge, acting Reg. Minister)

Discussion revolved around Question #1 (under Food for Thought) – Is our region too large? Should we divide?

Larry explained that there is a loyalty to the region and division would hurt relationships. He emphasized covenant responsibility, reduced time for fact-to-face pastoral care, and that financially the region would be worse off.

Charlotte added that it would make more work, would not be beneficial financially, and proposed that if the administration side of things is worked out- one minister may be doable.

The group discussed spreading out the RCOM by area. Stephen suggested we include Brite in the process to give them a sense of involvement other than education. Other ideas tossed around the table included collaborating with Phillips online and complete separate staffing for RCOM. What about a Regional Youth Pastor? Perhaps a combined approach would

work? Could a retired (techno-savvy) pastor serve as an area admin to lighten the load of a Regional Minister? Could we consolidate the area secretaries and bookkeepers to streamline the Region?

Discussion concluded with Question #5 – Do we outsource bookkeeping to Treasury Services in Indianapolis? (Financial reports will be available at the June meeting.)

We were reminded that our mission is to make a recommendation for the hiring of a full-time or part-time regional minister.

2:30 pm: Meeting concluded in prayer led by Stephen. We will meet again on June 13th. August meeting is tentative.

Report from Regional Transition Team June 18, 2015

The team met for its second meeting Saturday, June 13, 2015 at First Christian Church of Irving. We reviewed briefly the discussions of the previous meeting. We checked to make sure that the discernment we had arrived at previously still held: that the Region NEEDED a full-time Regional Minister at this time, as well as a full-time Administrative assistant, and that removing bookkeeping from the Regional Administrator's portfolio would be a further enhancement of the staff. All three of these discernments still held.

We then spent most of the morning talking to the current Regional Minister (Coretha) to gain her insights into the current status of Regional Ministry. After she left us, we discussed the KIND of Regional Minister we felt was worth finding the funding for. For the 9 years of the previous full-time Regional Minister's tenure, the need for Pastoral Care and Pastoral Presence across the Region was acutely needed, as well as leadership in Strategic Planning for the future of the Southwest Region. We now feel that those critically important priorities have had their due attention through extensive travel by the Regional Minister to Ordinations, Assemblies and the well-distributed presence of the Regional Minister, and by the New Day New Direction self-study and its successors.

The need at this time for this Region is for a Regional Minister with a different set of priorities, at least for the next few years. Specifically:

1) That the Regional Minister continue to be the PRIMARY representative to the General Church and our voice at the General Church level. This will continue to free the Area Ministers from time and travel to General Church meetings to focus on matters within their own Areas.
2) That the Regional Minister continue to do some Pastoral Care, but that the Pastoral Care be focused on Area Ministers and on Ordinands, rather than duplicating the 'close-by' ministry of Area Ministers. The Regional Minister's pastoral presence with people throughout the Ordination Process was seen as very important – life-shaping, in fact, and a good investment of the Regional Minister's limited time, This focus may render the current p/t staff position with RCOM as redundant, freeing that money to support the Regional Minister's position. Working with Clergy Misconduct issues is also a very important part of the Regional Minister's pastoral care responsibilities.
3) That the Regional Minister concentrate much time and energy to the efficient administration of Regional matters: tending to the massive numbers of communications to and from the Regional Office (currently averaging over 100 e-mail and phone call contacts per day requiring a timely response!) from the General Church, College of Regional Ministers, Congregations, and Clergy. It may be advisable, in fact, for the Regional Minister to have a private cell-phone number, and allow the Administrative Assistant to screen calls rather than having the RM deal with every call from anyone who acquires the fairly public Regional Cell Phone number for the RM.
4) That offers for the Regional Minister to sit on Boards of other non-profits be VERY carefully evaluated and 'farmed out' to the Area Minister in that geography if possible.
5) That resource management and Fund-raising be in the Regional Minister's skillset.

6) That the current practice of Area Ministers doing Ordinations be continued, with the Regional Minister always welcome to choose to participate but not expected to.
7) That the Regional Minister continue to be the 'Team Leader' of the Region's group of Area Ministers, calling them together for weekly conference calls, yearly spiritual retreats and taking advantage of other occasions where face-to-face meetings of the team can occur.
8) That an accountability practice be clearly designed and maintained so that, at least yearly, evaluation and adjustments can be made.

It is our recommendation to the Regional Council, therefore, that:

"The Southwest Region begin an Executive Search Model Process for a full-time Regional Minister. The traditional priorities of Relationship-building, Pastoral Care, Representation to the General Church, and Communication and Administration continue, but with a shift of emphasis to prioritize the Administrative aspects of Regional work."

Here are further notes from the meeting regarding funding the position. We believe that the compensation for this position needs to be sufficient to attract applicants of high quality. We suggest that a package of $92,000/year (salary, housing, health and pension) be a beginning point. We believe that the increase from the current compensation level of a part-time Regional Minister (45,000) to $92,000 can be sustained if the Laredo Fund annual distribution is kept by the Region for Regional Ministry; and if the Region is able to sweep earnings from some of its reserve funds each year into the Region's operating account to make up any shortfalls. We feel that the need for a Full-time Regional Minister is so important that these steps should be taken to make sure the funds are sufficient. We also believe that the shared leadership line-item of $12,000 per year should be eliminated to help fund the RM position. We believe that approx. $10,000 per year should be sufficient for RM travel given that much RM travel is reimbursed. We note that the Region will need to allocate some money for the Search Committee's expenses and for Moving Expenses. We also note that we are expected to utilize help from the Office pf General Minister and President, and to utilize principles found in the Executive Search Model, though not necessarily the detailed process.

We did also discuss the possibility of calling a Transitional Regional Minister first, but felt that we are ready to move to a Full Time Settled Regional Minister (6 year Term, no term limits) at this time.

Respectfully submitted…

Suggestions for CCSW Regional Minister Position

Developed by Transition Team appointed by Regional Council

Sage Appleby, Central Christian Church, Killeen, TX
Judith Dalton, Moderator CCSW, First Christian Church, Pasadena, TX
Nathan Higgenbotham, The Woodlands Christian Church, The Woodlands, TX
Charlotte Hoppe, MW Lead Minister, Albuquerque, NM
Karakay Kovaly, MW Assoc. Minister, Spearman, TX
Stephen Lantis, First Christian Church, Lufkin, TX
Larry Ross, NTA Minister, Garland, TX
Velva Waites, Burning Bush Christian Church, Fort Worth, TX
Dennis Williams – AZ Regional Minister advisor

Considering the needs of a changing Region, the presence of ongoing Area Ministries, and the financial picture of the Southwest Region with the assistance of Regional Treasurer, Brian Gibson; the Transition Team has determined that it will be financially possible to seek a full-time Regional Minister. Long-term financial challenges and opportunities will remain, however. The Regional Minister will need to be transformational in vision, skills and outcomes.

We suggest the Regional Council form a search committee to refine this job description and conduct a search for a full-time Regional Minister, beginning this fall, 2015

Job Description/Responsibilities

While the traditional priorities of relationship-building, pastoral care, representation to the General Church, communication and administration continue to be a part of the Regional Minister's ministry, a helpful shift at this time will be to prioritize Administrative, Communication and General Church Connections in Regional Ministry, affirming the ongoing Relationship Ministries of the CCSW Area Ministers within their Areas.

Face to face ministry in the Region no longer a priority for Regional Minister, Area Ministers provide primary face-to-face ministry with congregations and pastors.

Prioritize time and energy to the efficient administration of Regional matters, oversight of clergy and congregation records as needed by General Church and Area Ministries. Directing the work of the Administrative Assistant

Continue to establish and differentiate the roles of congregations, areas and region in ministry, while simplifying and building/maintaining trust and accountability among the ministry partners

Coordinate and lead Area Minister Team, focused pastoral care to Area Ministers, leading weekly conference calls, annual spiritual retreats and other face-to-face gatherings as they can occur.

Help align Region/Area structure with available financial and person resources

Resource management and fund-raising on behalf of Regional Ministries

Represent Region to General Church, serves as Regional voice at the General Church level. Represent General Church to Region, and facilitate clear, and timely communication between General Church and Region

Help Region partner with other Regions and General Church in collaborative mission and ministry, maximizing resource use

Evaluate service as board member to other partner ministries, limit personal representation on boards, use near by Area Ministers as representatives on other boards

Outcomes

Accountability

An accountability practice needs to be clearly designed and maintained by the Regional Council for at least yearly evaluation and adjustments can be made

Budget adjustment recommendations

Discuss using earnings of invested funds as regional budget income

Money from sale of regional office building need not be considered restricted

Laredo Annual Fund distribution use by Region for Regional Ministry

Shared Leadership line-item of $12,000 can be eliminated.

Suggest $10,000 per year for RM travel, as Area Ministers will tend to ministry in each Area and some General travel is reimbursed.

Compensation for this position needs to be sufficient to attract applicants of high quality

$92,000/year (salary, housing, health and pension) beginning package suggested.

2016 Budget should plan for Search Committee and Moving expenses

The following topics were not part of the charge to this team, but were part of our conversation as we considered the Regional Minister position:

Governance/Regional Council recommendations

Reduce size and increase effectiveness for governance of Regional Council, to reduce financial cost of its work.

Consider 10-15 member cabinet group to focus on work/governance of region, with representatives from Areas and constituents groups. Partner ministries collaborate/report less frequently

RCOM recommendations

Assist RCOM in maximizing ministry with wise use of financial resources.

Provide pastoral care and support for ordination candidates through the ordination process, perhaps eliminating need for separate RCOM staff. While Area Ministers continue to represent the Region at Services of Ordination in the wide spread geography of the Region

Responsible for Clergy Misconduct issues

(An alternative discussion included ideas about spreading RCOM duties among Areas and Brite, smaller teams meeting closer to candidates for beginning and intermediate interviews, ordination

interview takes place at sponsoring congregation, collaborating with seminaries for online commission minister education)

Other Ideas Considered

Full time Administrative Assistant is recommended with outsourcing of bookkeeping to General Church Treasury Services

Need for Regional Youth Pastor?

Technologically skilled staff person

Consolidation of Area administrative personnel to streamline and consolidate administrative functions

Administrative Assistant screen more calls and emails on behalf of Regional Minister, with limited publication of direct cell phone number of Regional Minister.

We are expected to utilize help from the Office of General Minister and President and to utilize principles found in the Executive Search Model

Mission West/Tri Areas
Proposed Interim Structures
Further Transition Toward Unity
Fall 2015 thru 2016/17

Interim structure/strategy to be approved Fall 2015 – in Area Annual Meetings
HPA – Oct 10, 2015
CEA – Oct 17, 2015
TRA – Nov 14, 2015

Nov, 2015 thru 2016

- Spent deciding how to come together from 3 Areas and 1 Mission West, each with its own board/council and each with its own budget and assets, to 1 entity with 1 board/1 budget, (Possibilities to consider might include – one Area within CCSW/new Region within DOC)

- While participating in highly transparent, communicative and accountable conversations and decision-making, including all interested groups and individuals.

2016/17 – Working to make transition to new unified structure complete.

January 1, 2017/18. – New unified structure comes into being/dependent upon path chosen

Proposed interim structure for **Nov 2015 – Dec 2016/17**, as new unified model is approved by Area/Region/General Church – as needed/dependent on path chosen.

- Regional Assembly – Fall 2016.
- General Assembly – Summer 2017

Three Area Boards/Councils confirm 5-7 members committed to high level of participation. Membership must include:

- Moderator – serves from Nov '15 – Dec '16, stays on as Past Moderator for 2017
- Moderator-elect – serves from Nov '15 – Dec '16, moves on to Moderator for 2017
- Treasurer – serves from Nov '15 – Dec '17
- Secretary – serves from Nov' 15 – Dec '17
- Voting representative to Mission West CMB - serves from Nov' 15 – Dec '17

- Voting representative to CCSW Regional Council - serves from Nov' 15 – Dec '17
- Member(s) at large - serves from Nov' 15 – Dec '17

Members might hold more than one position, if needed and desired.

Area Boards/Councils meet twice each year 2016 and 2017 – in well-planned/executed meetings to do Area business and move decision-making conversations forward.

Financial reports
Report/conversation/decisions needed for MW

Meetings can be face-to-face or conference call/web-based as deemed appropriate by each. Share progress and seek approval in two Area Annual Meetings – 2016 and 2017.

<u>June 2015 Agendas for Area Board/Councils</u>

Financial Report
CEA – replace moderator immediately (through Dec 16/past moderator 2017)
Appoint member to attend CCSW Reg. Council Aug 14-15
Initial review of interim structure
Begin officer/member recruitment for interim structure – Nov '15 – Dec '17

<u>August 2015 Agendas for Area Board/Councils</u>

Financial Report
Approve interim structure
Approve interim members – 11/15-12/17
To send to Oct/Nov Annual mtgs

Mission West Common Mission Board

Comprised of 9 members, 3 from each Area, (one of which is also voting/active member of each Area Board/Council) committed to high level of participation.

- Moderator – serves from Nov '15 – Dec '16, stays on as Past Moderator for 2017
- Moderator-elect – serves from Nov '15 – Dec '16, moves on to Moderator for 2017
- Treasurer – serves from Nov '15 – Dec '17
- Secretary – serves from Nov' 15 – Dec '17
- 3 members who are voting members of each Area Board/Council - serves from Nov '15 – Dec '17

- 1 member who serves as non-voting member/observer at CCSW Regional Council meetings - serves from Nov '15 – Dec '17
- Member(s) at large - serves from Nov '15 – Dec '17

Members might hold more than one position, if needed and desired.

Mission West Common Mission Board meets 4 times each year 2016 and 2017 – in well-planned/executed meetings to do Mission West business and move decision-making conversations forward. At least one meeting per year is face-to-face; others can be conference calls/web based meetings. Share progress and seek approval in two Mission West Annual Meetings – 2016 and 2017.

Approve Mission West Bylaws (will need to be amended later to accommodate new unified structure by 2018) and annual budgets through 2017 and gains 501(c)3 status by Fall 2015

<u>July 2015 Agenda</u>

Bylaws, budget
Initial review of interim structure
Sort out staying/leaving members – begin recruit of new members to attend with old members at August meeting

<u>August 2015 – Face to Face – Agenda</u>

Review finalized interim structure to be voted on in Oct and Nov at Area Annual mtgs
Outline interim structure business/work/mtgs needed for 2016-17
Begin to consider unified structure – to be presented during interim time and to become effect 2018

Interim Structure Conversation/Approval Calendar

2015

June
13 – CCSW Transition Team
16 – TRA Board conference call
17 – CEA Council conference call

July
8 – MW CMB conference call
27-30 – work with Mike Hunter, stewardship plan and promotion for MW (with funds still going through Areas)

August
1 – CCSW Transition Team

6 – HPA Executive Comm
14-15 – CCSW Regional Council
20 – NHPA Cluster
20-21 – MW CMB face to face
25 –CEA Council
24 or 26 – possible Mid/Od Cluster
27 – Big Country Cluster

September
8 or 9 – possible Mid/Od Cluster
10 – SHPA Cluster
21 – Border Cluster
22 – TRA Board

October
5 – Mountain Cluster
10 – HPA Annual Mtg
17 – CEA Annual Mtg
23-24 – CCSW Regional Council

November
14 – TRA Annual Mtg

2016

Spring – Area Annual Meetings

Fall – Regional Assembly

2017

Spring – Area Annual Meetings (if needed) – or – Mission West Annual Meeting

Summer – General Assembly