



Intercultural

Montessori Language School

Tips for Intercultural Summer Camp

Things your child needs:

- ✓ **A soft-sided lunch bag** or lunch box.
- ✓ **Slippers** with non-skid bottoms and a full back, which are easy for your child to get on and off. For example Ballet or gymnastic slippers, no fuzzy, floppy or open-back slippers. Be sure to label both slippers.
- ✓ **A Change of Clothes** to keep here during the summer sessions that he / she is enrolled in.
- ✓ **A small blanket and a pillow**, if your child will nap at school. (3 years to 4 ½ years old)
- ✓ **On Sprinkler Days Tuesdays and Thursdays (Weather permitting)** please remember your child should wear his/her swimsuit underneath his/her clothes. Children will take turns changing into their dry clothes in the classroom according to age and gender. In addition please remember to pack:
 1. a towel
 2. extra underwear
 3. a plastic bag for wet clothes
 4. Water shoes as the children will enjoy the sprinklers in our front yard.

PLEASE LABEL EVERYTHING SO IT MAY BE RETURNED IF MISPLACED

(A great location is on the tag with your child's initials)

Lunch should be nutritious and environmentally friendly:

- ✓ **Please keep in mind that we are a NUT FREE SCHOOL**. Please no peanut butter or peanut products.
- ✓ **Healthy foods** are recommended. Please do not send candy or snack foods in your child's lunch.
- ✓ **Three items** are generally enough – for example a sandwich or other “main” course, fruit, and a yogurt or cheese sticks, etc.
- ✓ Whenever possible please send food in **re-usable thermal soft-sided lunch bags or boxes** and containers (that the child can open by himself) rather than throw away plastic bags. Field trips will require a completely disposable brown bag lunch.
- ✓ **Drinks** are not necessary. Milk and water are available at the school. (If your child requires a special beverage please **send daily** in a small container)
- ✓ **Lunch and Picnic Day** During the end of each summer session, the school will provide grilled hot dogs for an outdoor school picnic on the last Friday of each session (6/19, 7/2, 7/17, 7/31, 8/14, 8/21). You do not need to pack lunch those days if your child is able to participate in the school provided lunch.

Fruit & Vegetables Rotation/Laundry:

- ✓ The school provides milk, water, and some snacks for students. Parents are also asked to make contributions to their child's individual classroom. We require our families to take turns purchasing a weekly supply of fresh fruits, vegetables, and flowers. When it is your family's turn to bring in Fruits & Vegetables the staff will send home on Friday a list of items to bring the following Monday.
- ✓ The same week of the fruits & vegetables rotation, each child will have a turn to do the laundry of the class. The staff will send home on Friday a bag of small towels to wash and bring back the following Monday.
- ✓ The Rotation is also available on our Google Calendar. If you have a conflict with the Fruits & Vegetable/Laundry Rotation, please call the Oak Park Campus to arrange a rescheduling.

Field Trips / In House performances:

- ✓ Field trips or In-House activities in the summer are planned for every other week. The Field trip dates are: **7/23**. Our In-House activities are: 6/11, 6/26, 7/13, 8/12 (Dates may change).
- ✓ **For safety reasons**, please no flip-flops or sandals on Field Trips.
- ✓ **Brown bag lunches** are used on Field Trips. Please send everything disposable on these days. Don't forget to pack small bottled water in the lunch bag as drinks **will not** be provided on Field Trips.

If your child is sick:

- ✓ If your child has fever or a contagious disease, please keep him / her home.
- ✓ **Please notify the school** if your child has been diagnosed by their doctor with a contagious disease so that we may notify the other parents.
- ✓ **Please call** the school office every day that your child is absent. The school office staff will alert your child's teacher of his / her absence.
- ✓ If your child becomes ill while in school, the office staff will try to contact you or the persons listed on your Emergency Information Card. Your child must be picked up as soon as possible, but no later than 1 hour after you or another designated person have been successfully contacted.

Schedules are communicated in several ways:

- ✓ **Monthly calendars:** an online Google calendar is kept up to date online please use this link. http://www.google.com/calendar/embed?src=interculturalmontessori.org_589sbceulnr8v26ct3djuqlhrg%40group.calendar.google.com, Extra copies are available at the front desk.

- ✓ **Daily announcements** are sent out via e-mail. e.g., if a field trip is postponed due to inclement weather.
- ✓ **Important Announcements:** When unpredictable and serious weather conditions cause the school to close or alter scheduling, a text message will be sent out in addition to emails. Our website will also be updated with any important announcement.

Morning drop-off:

- ✓ **School opens at 7:00 a.m. (for before care). Staff members will be available outside to assist with drop-off time from 8:00-8:30.** Please respect the classroom community by ensuring that your child arrives on time.
- ✓ During morning drop-off between 8:00 am – 8:30 am, a staff member will help you to unload your child from your car at the curb (in front of the school building on Randolph). Outside of this time frame, you will need to escort your child in to the school and sign him or her in at the front reception desk.
- ✓ Please stay in your car and allow the staff to assist your child out of the car. If you need extra time or to come in to the building from 8:00-8:30, please park on the opposite side of the street on Randolph.

Afternoon pick-up:

- ✓ If you plan to speak with a teacher, a staff member or plan to spend more than a few minutes in the school, please park on the north side of Randolph when coming to pick up your child/children to allow for easy access to the building for all of the parents/caregivers. Your cooperation in this matter is greatly appreciated.
- ✓ **Afternoon pick-up times are as follows:** Half Day program; pick-up is at 12:30 p.m. Full Day program pick-up is at 3:00. Full Day plus After Care program; pick up time is any time between 3:00 p.m. and 6:00 p.m.
- ✓ If you are going to be late, please call the school and let us know.
- ✓ **In the interest of security for all of the children,** your child will **only** be released to adults whom you authorize in writing to pick up your child. You can authorize pick-up at time of enrollment or on an occasional basis with a note to the classroom teacher or staff member.

If you have questions:

- ✓ The school is open from 7:00 a.m. until 6:00 p.m., Monday through Friday. Please feel free to address Edina McGivern (Executive Director), Rod Shaw (Oak Park Manager), Alejandra Ibarra or Daisy Loeza (Oak Park Administrative Assistants) with any questions or concerns.



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- ✓ Please, always feel free to contact the school at 708-848-6626 for any questions you may have. In addition you can also email Rod Shaw at rshaw@interculturalmontessori.org or Alejandra or Daisy at oakpark@interculturalmontessori.org