



COUNTY INTERNSHIP APPLICATION

APPLICANT INFORMATION						
Last Name		First		Date		
Street Address			Apartment/Unit #			
City		State		ZIP		
Phone		E-mail Address				
Date Available to begin work						
Position Applied for						
EDUCATION						
To check a box, double-click and under Default Value select Checked						
Name of College or University						
Number of Years Completed	Did you graduate? YES		egree/Major			
Name of College or University						
Number of Years Completed	Did you graduate? YES	ate? YES \(\square\) NO \(\square\) Degree/Major				
Name of College or University						
Number of Years Completed	Did you graduate? YES	. □ NO □ □	egree/Major			
REFERENCES						
Please list at least two professional references (academic or employment related)						
Full Name			Relationship	Relationship		
Company			Phone ()		
Address						
Full Name			Relationship	Relationship		
Company			Phone ()		
Address						
Full Name			Relationship	Relationship		
Company			Phone ()		
Address						
OTHER						
Computer PC YES	NO Computer MA	C YES 🗌 N	0 🗆			
Applications and/or Other Skills:						

Please submit the County Internship Application along with a resume to the contact person listed on the job posting for which you are applying.

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Please submit the <u>application</u> and your resume to the contact listed on the internship posting for which you are applying.

Helpful Documents

Frequently Asked Questions

Top 10 Internship Application and Interview Tips

Georgia INTERNSHIPS County INTERNSHIPS

Position: **Production Intern** Location: Clayton County City: Jonesboro Contact: Lindsey DeLong

Phone Number: 770-477-3211

Email: lindsey.delong@claytoncountyga.gov

Description

The intern will assist in production of PSA's, commercials, and special events for various departments including police, fire, senior services, and parks and recreation. The intern will film, edit, write and develop scripts, work with audio, lighting, and set design, and will air final pieces on the county's TV station and all web outlets. The intern will also produce graphic design work for special events and programs, assist with marketing email blasts, and help maintain updates to our website and all social media accounts. Intern will also work with the seven cities inside the county to learn all aspects fo government operations.

Qualifications

The ideal candidate will have graphic design and film editing experience, be well versed in using Microsoft Office and have excellent writing skills.

Date Posted: 3/28/16

Deadline to Apply: April, 30 2106 Start Date: Contact Supervisor Duration: Summer 2016 Hours per Week: Contact Supervisor

Salary: \$10/hr