



Director:  
Nancy Coston

August 17, 2015

The Orange County Department of Social Services is sponsoring a Job Fair on Wednesday, September 23, 2015, from 10:00a.m.-2:00p.m. at **University Place** (*formerly University Mall*), 201 S. Estes Drive, Chapel Hill, North Carolina 27514. The intent for this Job Fair is to connect businesses with potential employees. Your leadership and involvement in the community makes you a valuable partner in this endeavor and we really need your participation for a successful event.

This Job Fair is an excellent opportunity for employers to meet potential employees with a variety of skill sets, from experienced professionals to entry level talented individuals. Orange County's goal is to provide a Job Fair where each employer leaves with several possible candidates for hire.

Space (including tables), parking, private offices for interviews, and internet access will be provided at no charge. There will also be access to a computer lab available for applicants to complete online applications. Lunch will be provided, at no cost, for participating employers. In addition, a seminar on available federal tax incentives will be provided for hiring managers from 8:30am-9:30 a.m. and will include a continental breakfast. A brief description about the seminar is enclosed for your reference.

To participate as an employer at this event, please complete the attached registration form and return by email or in the enclosed self-addressed envelope by September 11, 2015. To contact someone directly, you may email or call Randy Haynes at [rhaynes@orangecountync.gov](mailto:rhaynes@orangecountync.gov) or (919) 805-0902 or Bobbie Deese [bdeese@orangecountync.gov](mailto:bdeese@orangecountync.gov) (919) 245-2819 or Kristin Miskow at [kmiskow@orangecountync.gov](mailto:kmiskow@orangecountync.gov) (919) 245-2894.

We look forward to seeing you at the Job Fair and appreciate your continued partnership with our employment activities.

Thank you for your partnership,

A handwritten signature in black ink that reads "Robert M. Gilmore".

Robert Gilmore  
Human Services Supervisor  
Orange County Dept. of Social Services