

**District English Learner Advisory Committee (DELAC)**  
**General Meeting Minutes**  
**November 5, 2015**

**Executive Board Members Present:**

Chairperson Florentina Martinez Moreno, Secretary Patricia Sands, ELAC Liaison Yasmin Bozin, ELAC Liaison Maricela Soto, Student Member Leslie Lopez

**Schools Represented:**

Adams, Barnard, Boone, Central, Cherokee Point, Clark, Crown Point, Dana, Emerson-Bandini, Encanto, Ericson, Euclid, Fay, Field, Florence, Gage, Green, Hoover, Horton, Jefferson, Joyner, La Jolla HS, Lee, Lincoln, Marshal, Memorial, Mission Bay, Muirlands, Pershing, Point Loma, Rolando Park, SCPA, Sherman, Spreckels, Standley, Taft, University City, Webster, Wegeforth

**District Administrators Present:**

Sylvia McGrade, Principal Adams; Alice Flores, Vice Principal Chollas-Mead; Brenna Baringer, Vice Principal Correia; Derek Morris, Vice Principal CPMA; Jose Valdez, Vice Principal Euclid; Tim Suanico, Principal Joyner; Victoria Peterson, Principal Lindbergh-Schweitzer; Paul Villar, Vice Principal Mann; Sid Smith, Vice Principal MTM; Maria (Nella) Landau, Vice Principal Mission Bay HS

**Office of Language Acquisition Staff Present:**

Nevada Allen, Sandra Cephas, Theresa Laskowski, Marilyn Snovel, Kathy Velasco

**Legal Requirement/Training Covered:**

|     |  |
|-----|--|
| X   | District English Learner Master Plan for EL programs/services<br>10/1/15 Area ELSTs in Action  |
|     | <b>Conducting a district-wide needs assessment</b>   |
| X   | District programs, goals, and objectives for programs and services for English Learners<br>11/5/15 Common Core State Standards             |
| n/a | <b>Development of plan to ensure compliance with applicable teacher requirements</b><br>Annual language census                             |
|     | <b>Review/comment on district reclassification procedures</b>  |
|     | <b>Review written notifications to parents</b>   |
| X   | <b>Other topics of interest to DELAC and EL parents</b><br>10/1/15 Area ELSTs in Action<br>11/5/15 How to Resolve a Concern at Your School |

**Call to Order**

Chairperson Florentina Martinez called the meeting to order at 6:31 p.m. and introduced the DELAC officers.

**Reading of Minutes**

Minutes of the October 1, 2015 General Meeting were approved as read.

**How to Resolve a Concern at Your School**

*Samantha Clabaugh, Quality Assurance Office*

Ms. Clabaugh explained the Quality Assurance Office helps facilitate the process for students and their families, staff and community members to ask questions or voice concerns related to educational programs and services in our district. She gave DELAC members steps to follow when they have a problem at their child's school to resolve problems collaboratively:

**Step 1:** Always start with the person with whom you have a concern.

**Step 2:** If the problem or conflict is unresolved, it is essential that the school principal be included in the process of resolving your concern.

**Step 3:** If the issue cannot be resolved at the school site with the principal, you may address your concern or conflict with the Quality Assurance Office.

619-725-7211

[qualityassurance@sandi.net](mailto:qualityassurance@sandi.net)

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Annex 10

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## **Common Core State Standards**

*Tania Solis, Common Core Resource Teacher*

Ms. Solis shared results of the first administration of the SBAC (Smarter Balanced Assessment Consortium) showing that SDUSD outperformed Los Angeles and the state as a whole. She also shared district scores showing that in most cases reclassified students performed as well as or better than the total student population. She discussed the shifts in the common core, such as:

- greater use of informational texts
- evidence-based questions
- more critical thinking
- use of technology
- writing across all curricular areas
- academic language
- greater text complexity
- integration of subjects

She gave suggestions for parents to help their children in reading and writing:

- read a LOT of texts
- talk to your child about the text
  - beginning, middle, end
  - re-tell
  - use open-ended questions
- use a variety of texts
- read for many reasons
- talk to your child in ANY language
- write/discuss
- conversation expectations
- develop diverse friendships
- keep a journal
- have your child write for everyday purposes
- extra-curricular activities

## **Homework and Announcements**

*Theresa Laskowski, OLA Program Manager*

Theresa guided parents through the handout “3 Key Ideas for Parents About the Common Core”, the DELAC member homework, and a flyer about a series of workshops at Palomar College entitled Family Academic Institute: Crossing Academic Frontiers. She then shared Superintendent Marten’s Goals for 2015-2016 and asked members to give feedback and recommendations regarding the Local Control Accountability Plan. It was also announced that DELAC officers will attend the Mini-CABE conference on November 7, 2015.

### **Public Comment**

There was no public comment.

### **Closure**

Chairperson Florentina Martinez Moreno reminded everyone that Superintendent Cindy Marten would speak at our general meeting next month on December 3<sup>rd</sup>. She adjourned the meeting at 7:42 p.m.