



**Don't
Miss
Out!**

Wells Elementary Yearbooks



**It's All
About
YOU!**

ONLINE ORDERING INSTRUCTIONS

This year, all yearbooks will be ordered online. This insures the order will be received directly by Balfour, and you will be emailed a receipt, which you can keep for your records. It also means that you can use a credit card. Each book purchased from now until November 15th will be \$25.

The price will increase to \$28 starting November 16th.

There are 2 Ways to Purchase A yearbook:

- Call 1-800-944-5930 to order over the phone OR
- Visit Balfour.com where you can order and pay online with a credit card
 1. Type in Wells Elementary School, and choose the correct school
 2. Click "Yearbook" under the yearbook picture
 3. Click "Yearbook and Accessories"
 4. Enter "1" for the quantity – even if you have more than 1 student at Wells needing a yearbook
 5. Enter the child's name, grade, and homeroom teacher's LAST NAME ONLY
 6. Click "Add to Cart"
 7. Click "Add 1 Products to Cart" and click "Proceed to Checkout" if you just need to order 1 book. If you need to add another book for another student, click "Continue Shopping" and repeat steps 4-7. This will allow you to have a book ordered under each student's name, but pay for all books at the same time.

****PLEASE order one book per child instead of ordering multiple books under one student's name. This makes it easier to label and distribute the books at the end of the year. ****

If you are unsure if you previously placed your order, please contact
Mindee Beaver at mindeebeaver@gmail.com

