



Kentucky Broadcasters Association Policy for Reimbursement

The Kentucky Broadcasters Association will reimburse broadcast members for NAB Show, Small Market Television Exchange, Country Radio Seminar and RAB Radio Show up to the annually approved amounts.

Approved Reimbursements for 2016:

Country Radio Seminar – Registration Fee Only

NAB Show, Las Vegas – Up to \$1,000 per attendee

RAB/NAB Radio Show, Nashville – Up to \$750 per attendee

Small Market Television Exchange – Up to \$1,000 per attendee

**Reimbursement amounts are approved by the Board of Directors at the Fall Board Meeting for the following year.*

Reimbursement Requirements:

1. Reimbursement is to be submitted after the conference.
2. All reimbursements must be received within 60 days of the last day of the conference.
3. Each reimbursement must include the reimbursement form and applicable receipts (up to the approved amount). Reimbursable expenses include:
 - a. Registration Fees
 - b. Transportation
 - c. Lodging
 - d. Meals
4. Each reimbursement must include a copy of the attendee's name badge from the conference.

Questions or concerns?

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