



City of Ketchum

April 29, 2015

All Interested Parties:

You are invited to a meeting to learn about allowed uses of the city right of way, working in the riparian zone near the river, and requirements for working on trees.

Public Works Director/City Engineer Robyn Mattison will answer questions regarding work in the city right of way. The city will no longer allow irrigation, landscaping, fencing and pavers in the right of way. We also are studying whether additional changes will be necessary to be sure rights of way fulfill their intended purpose of benefitting the public.

Senior Planner/Building and Development Manager Rebecca Bundy will discuss riparian zone regulations and required permits.

Parks and Natural Resources Superintendent Juerg Stauffacher will describe the city's responsibility for trees in the right of way and the permitting process for city tree trimming and removal.

Please join us in City Council chambers at Ketchum City Hall, 480 East Ave. North, at 9 a.m. on Thursday, May 28. Light refreshments will be served.

RSVP, appreciated but not required, to participate@ketchumidaho.org or 726-7801.

Sincerely,

The City of Ketchum



City of Ketchum
Public Works

What's Permitted in City Rights of Way?

Tree Permit and Riparian Reminders

An Encroachment Permit is required for work in city rights of way.

Examples of work that requires a permit:

- Installation of driveways and culverts
- Modifying an existing driveway, including installation of pavers or snowmelt system
- Installation of drywell
- Modifying a drainage ditch, including moving or placing materials within the ditch
- Replacing any portion of existing sidewalk, curb, or gutter

Examples of minor work for which no permit is needed:

- Minor maintenance and repair work
- Sprinkler head repair
- Maintenance of drainage ditch or drywell

Standards for right of way improvements:

- Now prohibited in the right of way
 - Irrigation systems
 - Landscaping
 - Fencing
 - Pavers
- Right of way improvements will require space for parking and snow storage in the winter.
- Areas in the right of way not covered by asphalt or concrete will be covered with either decomposed granite or ¾" road mix.

What about existing improvements in the right of way?

The city currently plans to allow existing irrigation, landscaping and other improvements to remain in place as long as they do not hinder the function of the right of way. Repairs and general maintenance also will be allowed without triggering compliance with current standards. Major changes may mean that irrigation systems, fencing and other encroachments must be removed. For advice on specific projects, contact the Streets Division at 726-7831 or bchristiansen@ketchumidaho.org.

How to determine right of way boundaries:

A property survey prepared by a licensed land surveyor is the only way to accurately determine property boundaries. Contractors and property owners can get a general indication of right of way boundaries using the City of Ketchum Interactive Map GIS Application. <http://maps.co.blaine.id.us/KetchumInfo/>

CITY CODE REMINDERS:

- Tree Permit. A tree permit is required for any work on trees in the right of way.
- Riparian Zone Permit. A riparian zone is any area within 25 feet of the mean high water mark of any river or creek. The riparian zone must be left in a natural condition to protect the stream banks and reduce flood risk. A floodplain development/waterways design review permit is required for any work performed in the riparian zone.

Any person, firm or association who violates and/or fails to comply with city code could be charged with a misdemeanor and subject to a \$300 per day fine or up to six (6) months in jail.

We welcome your comments and suggestions. Please call 726-7831 or send them to participate@ketchumidaho.org.