



TO: Interested Agencies and Organizations

FROM: Brad Patterson, General Manager

SUBJ: Application for Surplus Vehicles

DATE: July 10, 2015

At its regular meeting held on September 14, 2010, Mason Transit Authority (MTA) Board approved the Surplus Vehicle Grant Program. In accordance with Board Resolution 2010-11, up to two (2) 12-passenger vehicles will be made available to community agencies to enhance transportation service to Mason County, WA residents. These vehicles, which were scheduled for auction this summer, instead will be awarded to eligible non-profit and government organizations serving the Mason County, WA.

Attached are the application, selection criteria, rules and requirements and other information that provides specific details on the application process and schedule. Only one (1) vehicle will be awarded per organization, per year. Please note: completed applications must be received no later than 4:00 p.m. **Friday, August 07, 2015.**

Interested applicants are invited to attend an Application Workshop being held **Friday, July 31, 2015 from 11 a.m. to 12 p.m.** in the MTA Conference Room, 790 E. Johns Prairie Road, Shelton, WA. This voluntary workshop will provide applicants an opportunity to ask questions about the application process, selection criteria, vehicle maintenance, mileage and upkeep. The vehicles will be available for inspection after the workshop.

In an effort to help the receiving agency be as successful as possible with the van, up to 5 employees of the organization may attend one prescheduled "Coaching the Van Driver" presentation that is held one Saturday a month. This will provide the recipient the opportunity to learn about the handling and characteristics of a 12 passenger van. The cost is \$5.00 per person which covers materials. Presentation dates available on request.

If you have any questions about this program, please call Kristi Evans, Operations Coordinator at 360-432-5725.