



Second Unitarian Church of Chicago Board of Trustees

July 8, 2015

Minutes

Approved August 12, 2015

Board of Trustees present: Tom Denio, Molly Rossow, Erin Rusmi (by phone), Darrin Weatherspoon, Roger Wykes, and Susan Zeigler

Trustees absent: Karen Fort and Jim Redlich

Staff present: The Rev. Adam Robersmith, Andrew Zallar

Guests present: Kellie Kelly

Meeting Kick-off

- Meeting called to order by Susan at 7:07pm
- Tom motions to approve last month's minutes with one minor amendment. Erin will change the line that says "higher health costs for the minister" to "higher health insurance costs for the minister." This phrasing is more specific and doesn't lead people to wonder or worry about Rev. Adam's health (which is fine). Roger 2nd, all in favor, the motion carries.

Visitor Presentation

- Kellie Kelly presented her request for congregational sponsorship. (Attach Documents Here) The board discussed the request. Kellie and Adam answered questions.
- Darrin motions to go into Executive Session*, Roger 2nd, the motion carries.
- Once out of Executive Session, Molly motions to approve Kellie Kelly's request for congregational sponsorship. Tom 2nd, all in favor, motion carried.

Highlights of Staff Reports

- Minister's Report (Attach Full Report Here)
 - The Rev. Elizabeth Harding's Community Minister affiliation agreement is signed and shared with the UUA as required.
 - The letter of agreement with the Rev. Emmy Lou Belcher as Sabbatical Minister is fully executed.
 - We'll be holding a Canvass Debriefing discussion with key players on Sunday, July 12, after worship.
 - We need to discuss a board retreat for August or early September
 - Board will determine content and whether Emmy Lou will facilitate
 - Rev. Adam was away for two weeks immediately before the board meeting for General Assembly in Portland OR and a week of vacation. He has also been attending to multiple immediate and ongoing pastoral needs that interrupted his vacation, so he will be taking a day or two off later this month to make that up.
- Congregational Administrator's Report (Attach Full Report Here)
 - Andrew will spend some of his work time on special projects with limited access to email. If you email him during this time, you will receive an "out of office" reply, and he will do his best to respond within 48 hours.
 - Andrew will check with Church Mutual regarding whether insurance needs to be modified for intern and community ministers.
- Director of Faith Development Report (Attach Full Report Here)



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Intern Minister – Fall 2016

- A Meadville student is interested in interning at 2U, half time for two years.
- The board discussed whether having an intern would be good for 2U, as well as what this particular intern might bring to the congregation and whether it would be a good fit.
- Adam will gather biographical information on the student and invite her to attend our August board meeting

Finance Review and Discussion

- See full Treasurer's Report (Attach Here)
- Tom motions to transfer \$20K from Devon Fleishman reserve to Byline Account with repayment as is practicable*. Roger 2nd, motion carries.
- Molly motions to remove Monica Drane from operating and building accounts at Byline Bank. The approved signers for the operating and building accounts for July, 2015 – June, 2016 are Susan Zeigler, Thomas Denio, James Redlich, Karen Fort and Andrew Zallar. Roger 2nd, motion carries.
- Molly motions to approve the following signers on the Devon Bank account for July, 2015 – June, 2016: Darrin Weatherspoon, Molly Rossow, Karen Fort, Susan Zeigler, Thomas Denio and James Redlich. Roger 2nd, motion carries.

Adjourn

- Roger motions to adjourn at 9:15 pm. Tom 2nd, motion carries.

*Executive Session – in Robert's Rules of Order, when the board enters into executive session, the proceedings are confidential and no minutes are recorded except the motion to go into and come out of executive session

*Practicable – capable of being put into practice, doable, feasible