

Employment Position Announcement

Date: July 20, 2015

Dear fellow believers in the Lord,

At our most recent board meeting, our current Executive Director, Rob Tyler, announced his plan to retire in 2016. Rob has served the Lord faithfully at ECS Ministries for nearly fifteen years. We thank Rob for his exceptional service, and now prayerfully seek God's will for his replacement.

As you are aware, ECS Ministries is a worldwide ministry that provides people with Bible correspondence courses in over 100 countries and more than 85 different languages. In the U.S. the courses are the mainstay of local prison ministries in 3,000+ prisons. In addition, many churches and individuals throughout this land utilize ECS courses and publications as ministry tools and for their own personal growth in Bible knowledge and edification. For over 73 years, God has been pleased to use ECS materials to bless many, many people, and we trust He will continue to do so within His plan for this age.

With an organization this large and diverse, it is important that we find the right person to lead the ministry into the future. Listed below are some of the key skills and qualifications, as well as personal qualities and likely background, of our next Executive Director:

- A mature born-again believer with good Christian character and testimony
- Committed to the primacy of the Word of God and in agreement with the ECS Statement of Faith
- Thoroughly versed in the Scriptures, with a good working knowledge of them
- Preferably educated to degree level
- A heart for New Testament assemblies, assembly missions, and in fellowship in a local assembly
- Fully supportive of the ECS mission and the value of Bible education in general
- Ten+ years of management experience and leadership
- A track record of organizational management including planning, delegating, program development, and evaluation
- The ability to set and achieve strategic objectives
- Solid, hands-on budget management skills, including budget preparation, analysis, decision making, and reporting
- Experience with QuickBooks and Microsoft Office
- The experience to manage the Dubuque office staff and to inspire them to fulfill their roles
- Experience in marketing, public relations, and fundraising a "plus"
- Strong written and verbal communication skills that can be delivered with passion
- Excellent interpersonal and multidisciplinary project skills

Please pray with us, that God will direct us in our search for the right person. If you, or someone you know, fits the profile listed above and would like to learn more about the position, please contact Rob Tyler directly at 563-585-2070 (ext. 7) or via email at rtyler@ecsministries.org, or me, Terry Wilson at 716-244-7814 or via email at tewilson3@gmail.com.

Yours in His Service,



Terry Wilson
ECS Ministries Board President