

Call for *Journal of Community Practice* Editor-in-Chief

The Association of Community Organization and Social Administration (ACOSA) is searching for a new editor or co-editors of the *Journal of Community Practice (JCP)*. The *Journal*, first published in 1994, is “designed to provide a forum for development of research, theory, practice and curriculum strategies for the full range of work with community groups, grassroots organizing, organizational and inter-organizational planning, collaboration, and coalition building.” This journal is published quarterly by Routledge/Taylor and Francis Group and is listed in numerous abstracts and indices including: Academic Search Complete, Academic Search Premier, Academic Source Premier, ASSIA: Applied Social Science Index and Abstracts, CAB International Abstracts, CINAHL Database, Family Index Database, MegaFile, Social Work Abstracts, SOCIndex, TOCPremier, Violence and Abuse Abstracts.

ACOSA seeks an editor or editors who have a demonstrated commitment to the range of macro theory, research and practice in social work and related disciplines (e.g. organizing, planning, administration, organizational development, community development, social change, policy practice); demonstrated experience in the field of macro practice, and experience with editorial functions or roles (e.g. use of online administrative tools, manuscript review). Various editorial models, including co-editorships or cross-institutional collaborations will be considered. We are particularly interested in applicants that can enhance the multidisciplinary and/or international foci of the journal and help to bridge the gaps between research, theory, policy, and practice knowledge. This includes an appreciation of the value and support for the inclusion of “From the Field” manuscripts” from community practitioners and social service administrators and “From the Classroom” from macro practice educators that inform our practice and knowledge base.

Primary Duties and Responsibilities

The Editor’s specific responsibilities include:

- In partnership with the ACOSA Board, provide leadership to ensure the *Journal* is promoting the strategic goals of the organization and meeting the diverse interests of ACOSA members.
- Maintain and recruit a high-quality editorial board and, when appropriate, assist with the selection of editors for specific special topic themes, including a collaborative commitment among the three macro practice journals (*Journal of Human Service Organizations* and *Journal of Policy Practice*, in addition to *JCP*) for special issues related to the Social Work Grand Challenges.
- Maintain, recruit, and develop the *JCP* reviewer database and provide assessment and oversight of reviewers to ensure adequate and timely reviews.
- Participate in marketing outreach, publicize the importance of publication in *JCP*, and engage authors to submit top-quality manuscripts.
- Prepare editorials that are reflective of ACOSA goals and strategic directions and relevant to the issues in the field.
- Implement standard journal procedures that are sound, fair, and expedient, including identification, assignment, and evaluation of peer reviews.
- Provide timely feedback to authors that synthesize the comments of multiple reviewers with the goal of helping to bring promising manuscripts up to the high standards of *JCP*.
- Decide which submitted manuscripts are to be accepted for publication.
- Maintain efficient operations, including maintaining reasonable review times and publication deadlines.
- Prepare a yearly report for the ACOSA Board and appropriate committees, including a complete accounting of the budget (as part of the ACOSA financial report), number of submissions, acceptance rate, and other information as requested by the Board.

- Meet at least once per year, and more often if requested, with the ACOSA Board.
- Serve as a liaison to Routledge/Taylor and Francis Group, the *Journal* host.

The Editor-in-Chief(s) of *JCP* holds an ex officio position on the ACOSA Board and is accountable to the ACOSA Board. The Editor-in-Chief(s) works collaboratively with other ACOSA Committees. The typical term of office is five years that includes a transition period during which the outgoing editor(s) finishes up any outstanding manuscripts while new submissions are handled by the incoming Editor(s). However, the Selection Committee may consider a shorter term. ACOSA provides no stipend or funding payment or honorarium for the Editor(s); however, funding has been provided for managing editor support on a consultant contract basis.

Routledge/Taylor & Francis Group may underwrite the travel and accommodation costs for the Editor(s) and the ACOSA Chair to attend an orientation meeting in the Publisher's offices. In addition, Routledge/Taylor & Francis will provide the Editor(s) with a ScholarOne training session to be conducted over the phone and provide other technical assistance. ACOSA contracts with a managing editor for the *Journal* to oversee daily operations. This includes managing the process from initial submission to peer review to final disposition.

Application Procedures and Time Frame

Candidates interested in the position should prepare:

- A statement explaining his/her/their interest in the position.
- A vision statement for the *Journal* including how to increase the prestige and reputation of the Journal during the five-year term.
- A summary of the qualifications of the applicant(s), e.g., ACOSA activities, prior editorial and/or publishing experience, and research and/or practice experience in one or more forms of macro practice.
- Description of the proposed editorial structure (e.g. single, collective or collaborative possibilities) and delegation of duties as listed above if appropriate.
- Ideas for marketing the Journal to diverse constituents of ACOSA.
- Ideas for increasing submissions from practitioners and academics from diverse areas.
- Curriculum Vitae of all proposed editors.
- A statement of institutional support from appropriate administrator(s), e.g. Dean/Director. (Institutional support has generally meant, at a minimum, sponsoring institutional membership in ACOSA each year for the duration of editorship, but additional institutional support is appreciated as a consideration of institutional commitment.)

Applications should be submitted by **September 12, 2016**. The new Editor(s) will be announced at 2016 Council on Social Work Education – Annual Program Meeting APM when the Selection Committee presents the applicant to the ACOSA Board for approval. The new editorship will begin October 2017 at the end of the current editorial team term to ensure timely submission of the first issue for the next volume of the journal, and a transition/orientation time with the outgoing editor team will begin in January 2017. Editors must be sponsoring individual member(s) of ACOSA when serving as Editor(s), and it is strongly suggested that editor's schools become institutional sponsoring members.

Please submit your application for the editorship by email (PDF attachment) to:
jcp@acosa.org.

Contact Tracy M. Soska, ACOSA Interim Chair, tsssw@pitt.edu for further information.