

## Teen Coordinator Position 2014

Description from Jen Buttner and Teen Committee

1. Open to God's direction, willingness to serve God and ability to communicate their own faith to others, esp. teens.
2. Good communicator - both with Leaders, Parents, Teens, Vestry/church and outside vendors as needed.
3. Community builder
4. Organized
5. Comfortable with planning events
6. Managing volunteers
7. Able to work independently
8. Flexible schedule

Details from Personnel Description

Responsible for support services pertaining to the Teen Program (Journey to Adulthood)

Will make available the written materials from the Leader Resources website

Scheduling Liturgical and other large events with the leaders of all programs

The Pilgrimage.... fund-raising, scheduling, some programming, pricing, locations, research

Could be a leader for of one of the groups (Rite-13, J2A or YAC)

Substitute leader as possible for any of the groups

Reporting to the Vestry and the Rector as necessary

Working with the Teen Committee (and being supported by)

Recruiting new leaders every two years (with Committee support)