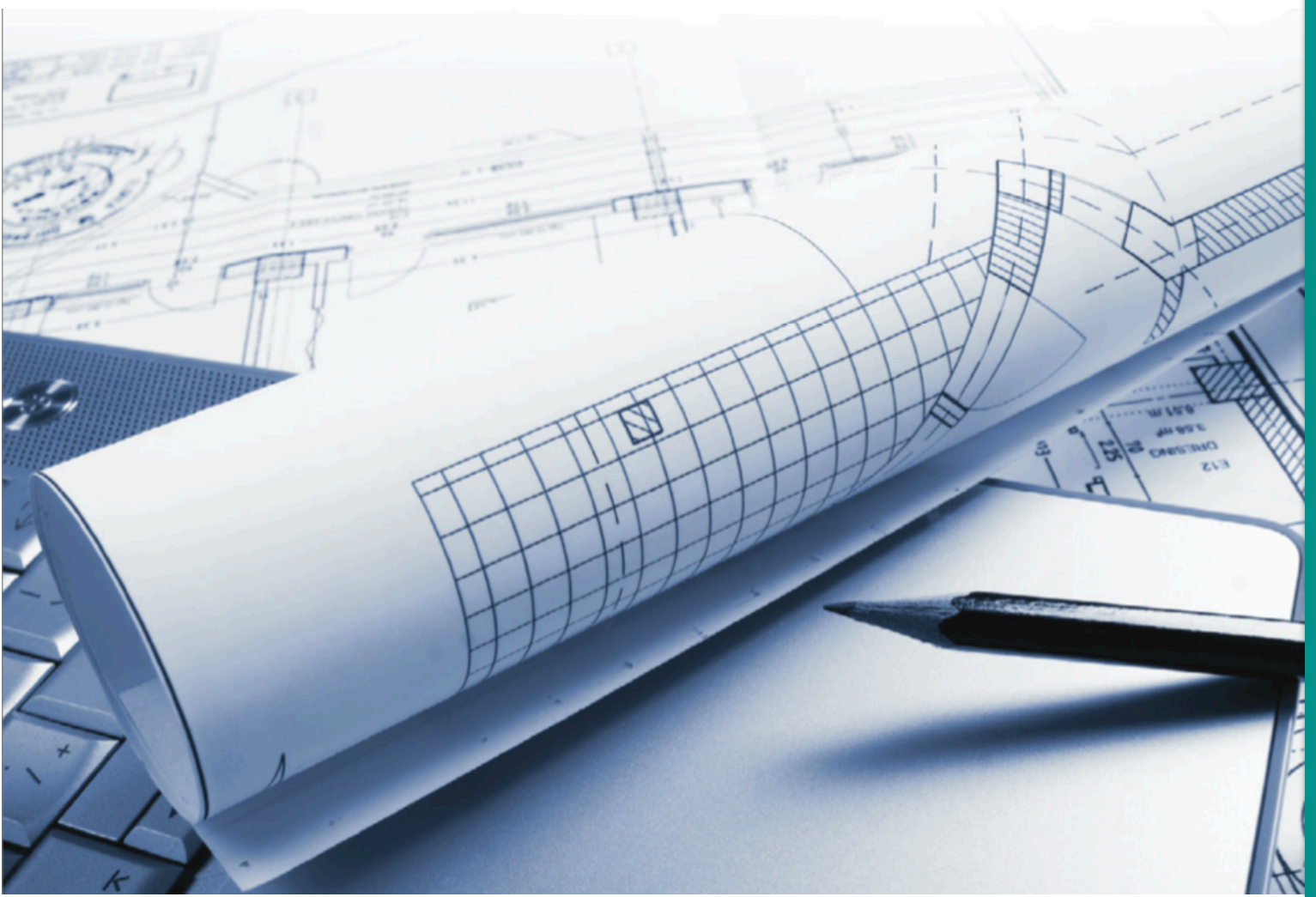




The Dispute Board Federation

Intensive Dispute Board
Training Programme



About DBF - Dispute Board Federation

The Dispute Board Federation was founded to promote the use of ADR and Dispute Boards as a means of dispute avoidance on large infrastructure projects in developing countries. It has expanded over the past few years to encompass dispute boards in manufacturing and other ventures including concessions, hospital, and industry development sectors.

The Federation provides advice and assistance in the development of infrastructure projects; trains and accredits dispute board members; produces standard forms for use in dispute avoidance on projects; acts as an appointing body for dispute board members; and provides training and assistance in other areas of effective dispute resolution through mediation and arbitration. The DBF currently provides assistance in over 23 countries worldwide.

Intensive Dispute Board Training Programme

Max. 20 participants

4-5 highly experienced trainers

4 days intensive training

32 hours CPD credit

The World Bank and all other multilateral development banks now require the use of Dispute Boards in infrastructure projects they finance. The reasoning behind this requirement is the use of Dispute Boards prevents almost 90% of all project disputes from escalating into time consuming and costly litigation.

Training in the proper implementation and use of Dispute Boards as well as selection and training of potential Dispute Board Members is critical to the effective use of these boards and the economy they provide. The DBF recognised the need for a specialised intensive training programme and developed the Intensive Dispute Board Training Programme to fill that need. This course takes participants in an organized and structured way through the leading methods of dispute resolution and prevention using Dispute Boards.

This course covers the contents of the FIDIC Contracts Training Manual concerning dispute boards, as well as the rules of the International Chamber of Commerce and The Dispute Board Federation (Geneva) Dispute Board Rules and Procedures. Participation is limited to 20 individuals with trainers providing detailed explanation, course notes, and case studies with leading in-depth discussions--almost at an individual level. Additionally each participant is given the opportunity to prepare a Dispute Board Decision for review and comment by the trainers. This programme is designed to help already knowledgeable participants gain the necessary confidence in working with the standard dispute board documents and working on dispute boards in real world settings. The information is applicable whether the participant's background is as a government official, employer, contractor, engineer, lawyer, or in representing employers, consultants or contractors.

Each participant who successfully completes this portion of the training is eligible for 32 credit hours by The Dispute Board Federation for its Professional Dispute Board Member Designation, and an additional 32 hours of CPD credit as authorized by both the Law Society and the Bar Council of England & Wales.

Other DBF Programmes and Courses

FIDIC Contracts Total Immersion Programme

Introduction to Dispute Boards

Adjudication Decision Writing

This Intensive DAB Training Programme is to be distinguished from other DBF training events that also cover the use of dispute boards. Other DBF events such as the FIDIC Contracts Total Immersion Programme and the Introduction to Dispute Boards Programme are courses where participants are involved in learning the basic framework of dispute boards in a less structured manner.

For those that already have a basic understanding of the Dispute Board process, this intensive course offers a form of "master class" which gives the participant in-depth practical knowledge with problem solving scenarios from trainers who are the leading experts in the dispute board field. Their goal for this Intensive Training Programme is to explain and illustrate the use and management, in a dispute board setting, of all aspects of the FIDIC® Conditions of Contract for Construction, the FIDIC® Conditions of Contract for Plant and Design-Build, and the FIDIC® Short Form of Contract.

The Trainers

The course tutors are provided by specialist provider DBTraining, which is affiliated with the DBF and specialises in Dispute Board training, dispute management and consultancy to the international construction and infrastructure industries. For this programme the expert training panel includes Dr Cyril Chern, Ben Beaumont, Leo Grutters, Brian Barr and Giovanni Di Folco.



Dr Cyril Chern

is the author of the three leading texts in the construction ADR field, most notably "Chern on Dispute Boards" now in its 3rd edition and published by Routledge London, "International Commercial Mediation" London, "The Commercial Mediator's Handbook", and "The Law of Construction Disputes", all published by Informa plc, London.

In addition to his texts on ADR he is also a Barrister, Chartered Architect, and Fellow of the Chartered Institute of Arbitrators, and a Chartered Arbitrator, Accredited Mediator and Adjudicator. He holds the degrees of BArch (Honours) in Architecture & Engineering and Juris Doctor. Further he is a member of the FIDIC President's List and a member of the FIDIC President's List Assessment Panel, Fellow of the Dispute Board Federation and its Advisory Panel, the Association Suisse de L'arbitrage, the Society of Construction Arbitrators, and the Association for Consultancy and Engineering.

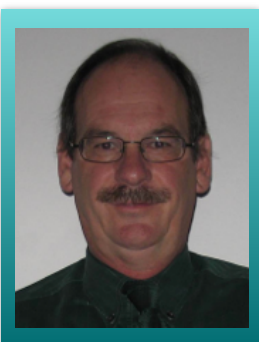
Dr Chern has practised internationally since 1972 specifically in the areas of engineering and construction disputes, and has handled complex international commercial and construction matters in North and South America, Europe, the Middle East, and China having had over 550 engineering construction dispute references and serving on over 125 dispute boards in that time.



Leo Grutters

is a Civil Engineer and Dispute Resolution Expert with over 30 years of professional experience. He holds a Masters Degree in Business Administration and is a qualified Arbitrator and Adjudicator. He has been involved in many large prestigious international engineering projects and is focused on the logical and fair resolution of contractual disputes thereby putting the aim of the parties, i.e. a successful project execution as one of the prime targets.

Mr. Grutters is a Fellow of the Chartered Institute of Arbitrators, a Fellow of the Dispute Board Federation as well as a member of the FIDIC President's List of Approved Dispute Adjudicators. Together with Brian Barr he has co-authored the "3rd Edition of the FIDIC Users' Guide to the Red, Yellow, MDB and Subcontract Books", the "FIDIC Quick Reference Guide" (publication by Thomas Telford/ICE), and the "ARCUS Guide to FIDIC Red Book 1999" App (Apple and Android). He is a regular speaker at international events and a co-lecturer for the FIDIC webinar series.



Brian Barr

C.Eng. FICE, FIHT is an independent Civil Engineer working on the improvement of infrastructure in developing countries. He has over 40 years of broad civil engineering experience working in UK, Eastern Europe, Africa, Central America, Caribbean and the Far East working in key positions ranging from Engineer, Technical Auditor, Dispute Review Expert, and Contracts Specialist etc. He has extensive experience of FIDIC, MDB, EC and other international and domestic forms of contract. Brian is also a Fellow of the DBF and is on the FIDIC President's List of Adjudicators.

Together with Leo Grutters he has co-authored the "3rd Edition of the FIDIC Users' Guide to the Red, Yellow, MDB and Subcontract Books", the "FIDIC Quick Reference Guide" (publication by Thomas Telford/ICE), and the "ARCUS Guide to FIDIC Red Book 1999" App (Apple and Android).

The Trainers



Ben Beaumont

is a Barrister and Fellow of RICS, a member of the FIDIC President's List of Dispute Adjudicators; a member of the Association for Consultancy and Engineering; a TECBAR Adjudicator; arbitrator and dispute board member. He has been appointed as Arbitrator in more than 168 disputes, of which 88 were construction references under institutional and ad hoc procedures. More than 100 were international. Main contract, sub-contract and professional services disputes up to US\$98 Million. Additionally he has served as party appointed member, sole arbitrator and chairman under UNICITRAL, CIETAC and Ad Hoc Procedures. He has considerable experience in drafting arbitration clauses and arbitration agreements.

As Adjudicator Mr Beaumont has resolved more than 14 disputes of which 5 were international as chair of Dispute Adjudication Boards, and the balance under the Housing Grants Construction and Regeneration Act 1996. He has drafted contractual provisions and bespoke procedures for dispute boards. As Mediator he has been involved in more than 20 international engineering disputes of which all were settled as a result of mediation.



Giovanni Di Folco

is a Civil Engineer with over 30 years of Project/Contract Management and Claims' Expertise with extensive international experience gained in multi-disciplinary Civil Engineering Projects in Italy, Iran, Libya, South Africa, Kingdom of Lesotho, Sultanate of Oman, United Arab Emirates, Greece and Romania. Additionally during this time he has represented many international contractors on more than thirty International Dispute Adjudication Procedures under the FIDIC Red, Yellow and Silver books and is considered an expert on the FIDIC Contracts.

He holds a BSc degree in Civil Engineering which includes a Bachelor in Technology of Construction and a Major in Civil Engineering with a Minor in Highways/Pavement design. He also holds a National Government Diploma in Civil Engineering and is a Fellow of the Dispute Board Federation (Geneva), a Member of the Dispute Resolution Board Foundation (USA), and a Member of the American Concrete Pavement Association (USA).

Mr Di Folco has specialised experience in Adjudications, Dispute Boards and Arbitrations, as well as in Claims Resolution under international standards and has also authored numerous professional and technical papers on these subjects.

Course Programme

What is a Dispute?

Background of Dispute Resolution
Alternative methods of Dispute Resolution
Adjudication Principles
Dispute adjudication under FIDIC
Dispute adjudication under ICC Rules
Dispute adjudication under DBF rules
Legal status of adjudicator and DAB's
Application in Europe, Asia, the Americas
DAB Establishment and responsibilities
Selection process and appointments
Contract Agreement
Procedural Rules
Routine Procedures
Full Term and Ad Hoc responsibilities
DAA Dispute Adjudication Agreement
Fees, expenses and payment terms
Termination and replacement of a DAB
Dispute referral
Jurisdiction
Opinion and advice
Pre-hearing requirements
Agenda and procedures
Hearings
Attendees
Conclusion of hearing
After the hearing
Site Visits and Reports
Full-term site visits
Evidence
Dispute timetable and position papers
Establishing timetables; Nature of Position
Papers
Responses; DAB directions; Evidence
statements
Reaching the decision
Three-person DAB discussion
Decision writing
Format of decision
Unanimity
Enforcement of decisions
Live exercises

Who should attend

The Intensive Dispute Board Training Programme provides necessary knowledge to professionals in government ministries and agencies, contract and procurement officers, private sector employers, consulting engineers, contractors, quantity surveyors, architects, legal advisers and all involved with the implementation and management of works contracts. This intensive programme is particularly important for those involved in preparing or managing infrastructure projects financed under funds provided by MDBs, bilateral development agencies and other such funds.

Course materials

Participants will be provided the following materials, in English:

- Necessary excerpts of the FIDIC Construction Contract and the FIDIC Plant and Design-Build Contract as well as DBF forms
- Course overheads
- Work exercises
- Notes on the Multilateral Development Bank Harmonised Edition of the FIDIC Construction Contract

Terms and Conditions

The Cost: The cost of the 4-day programme is GBP £2,650. If more than one person registers from the same company/organization there is a 10% discount for each participant. There is also a special „early bird“ discount price of GBP £2,400 for those that register and remit payment more than 45 days prior to the event.

Registration: Participants may register offline with payment by credit card, or by using this registration form returned by fax or mail to The Dispute Board Federation with payment by bank transfer or credit card.

Payment receipts: Once registered all participants will receive an acknowledgment of registration together with confirmation of payment and all pre-course materials and information.

Cancellation: Cancellations by participants must be made in writing and received by the DBF. A 50% cancellation fee (to cover administration) will be charged for cancellations received within seven (7) days prior to the commencement of the course. Cancellations received on the day of the course will incur the full course fee. Substitutions however may be made at any time.

Cancellation by organisers: The DBF reserves the right to cancel a course if it is under subscribed or for any other reason. In the event of cancellation, the organisers will endeavour to give delegates two weeks notice and the fee will be refunded in full. The organisers cannot be held liable for any pre-booked travel or accommodation costs.

Hotel accommodation: Participants will be responsible for organising their own hotel accommodation and meals not included in the programme and payment thereof.



The Dispute Board Federation

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The Dispute Board Federation

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The Dispute Board Federation

Intensive Dispute Board Training Programme

Registration Form



Please complete the registration and payment details. Upon payment receipt will be acknowledged immediately. Please use a separate form for each person attending.

Details

First name:
Family name:
Position in organisation:
Organisation name:
Organisation address:
Country: Postal Code ZIP:
Telephone: Fax:
Email:

Payment GBP £2,650 ☐ GBP £2,400 early bird* ☐ Discount** 10 % ☐

*Register and remit payment more than 45 days prior to the event to qualify for early bird discount price. **If more than one person registers from the same organisation there is a 10% discount for each subsequent participant.

By bank transfer Details of the DBF bank account will be included on the invoice that confirms registration.

By credit card I authorise the Dispute Board Federation to debit the following credit card:

Visa ☐ MasterCard ☐ AMEX ☐

Date:

Amount:

Card Number:

Expiry Date: Security/CVC Number:

Cardholder name:

Cardholder address:

I have read and accept the Terms and Conditions: ☐

Dated:

Name:

Signature: