

# WELCOME EXHIBITORS TO CAMPBELL'S RESORT

We would like to ensure you have a successful event at Campbell's Resort. The following is information to help you:

## DISPLAY ITEMS

Display items may not be affixed to any wall, floor or ceiling with nails, staples, tape or any other substance unless approved by our Catering Department in order to prevent damage to our property. All signage must be professionally lettered.

## SHIPPING & RECEIVING

Packages for meetings may be delivered to the resort one week prior to the meeting date. Due to limited storage please contact the Catering Department before sending materials that are on pallets or are oversized packages. The following information must be included on all packages: Campbell's Resort & Conference Center, P.O. Box 278, 104 West Woodin, Chelan, WA 98816, and Conference Name, Name of Recipient, Date of Arrival of Recipient.

Campbell's would like to make sure that you and your packages leave our property together. Please arrange for pickup with the appropriate carrier before your conference is over.

UPS	1-800-742-5877
Federal Express	1-800-238-5355
Airborne Express	1-800-247-2676

We do not have space to store any articles left on premises beyond one (1) week from the completion date of the conference.

Campbell's will be happy to coordinate the return shipment on your behalf for a minimum handling fee of \$50.00 for the first three (3) articles and \$25.00 for each additional article plus appropriate shipping charges. WE MUST HAVE A VALID CREDIT CARD NUMBER TO COORDINATE THIS SHIPMENT. WE ARE NOT ABLE TO USE YOUR UPS OR OTHER CARRIERS SHIPPING ACCOUNTS.

Thank you, Campbell's Conference Center