

ASHE BOARD MEMBER

DEFINITION OF THE JOB

The ASHE Board of Directors sets policy for the society. The basic functions and responsibilities of a board member are to:

- ⇒ Serve as a communications conduit connecting the interests and initiatives of ASHE to members and chapters within the region
- ⇒ serve as a technical resource for society education programs, publications, advocacy and product development
- ⇒ promote membership and chapter affiliation
- ⇒ provide leadership for committees and task forces.

In fulfilling these duties, the board member:

- ⇒ serves a two-year term after which he/she is eligible for re-election (maximum of two successive terms)
- ⇒ attends the board orientation and three board meetings per year, including the annual conference, and attends committee meetings as assigned (a time commitment of approximately two to three weeks per year)
- ⇒ issues a regional newsletter at least three times per year
- ⇒ prepares verbal reports to the members at the society's annual and regional meetings
- ⇒ visits the chapters in his/her region at least once during the term of office (time commitment varies based on number of chapters)
- ⇒ prepares written reports of activities for each board meeting
- ⇒ carries out projects as assigned by the president.

Permission to participate at this level must be received by the candidate's administrator.

CANDIDATES MUST:

- ⇒ be active in the field of facilities management
- ⇒ be a member of the society for at least three years
- ⇒ be employed in the region
- ⇒ be in compliance with all provisions of the bylaws, including submitting a conflict of interest statement.