



Aspiring Administrators Academy

The Washington Unified School District is pleased to announce its first annual Aspiring Administrators Academy. The Academy's purpose is to empower and support the next generation of high quality instructional leaders dedicated to serving WUSD students. The Academy is designed to build the internal capacity of WUSD teacher-leaders while providing an opportunity to explore the knowledge, skills, and characteristics necessary to prepare for administrative positions.

Through a competitive application process, WUSD will select up to ten teacher leaders who have exhibited leadership potential and, as instructional leaders, are deeply committed to helping all students achieve at high levels of academic performance. Participants shall commit to completing all academy sessions and related activities outlined below.

The Academy will be comprised of multiple components. These components will include the following: cooperative seminars on the nature of instructional leadership; in depth literature studies; multiple opportunities to shadow and debrief with current administrators; personalized small group coaching sessions; and other activities that are closely aligned with the real-world work of site administrators. These components are grounded in the California Professional Standards for Educational Leaders, California Administrative Credentialing Criteria, current research in the field, Board of Trustees and District priorities, and are closely designed to emulate day to day experiences of administrators.

The academy will be administered by the district administration team and will be co-facilitated by Edwin Manson. Mr. Manson has over 40 years of experience in education and has worked with school districts across the United States. WUSD administrators with expertise in the topics being studied will serve as guest presenters.

Comprised of two parts, the academy's inaugural cohort will begin in the spring of 2016 and will conclude in the fall of 2016. Part A, from January through May 2016, will consist of six after school sessions and will focus on instructional leadership theory and individual and group coaching experiences. Part B will be held from September through December 2016 and will concentrate on practical applications, mock interviews, and job preparation.

Upon acceptance, individuals will participate in seminars that will be held from 4:00pm to 7:00pm. Meals, instructional materials, and substitute coverage during coaching and non-evaluative observations will be provided. However, there will be no additional compensation for participants.

Part A – 2016 seminar dates are:

Wednesday, February 10, 2016 at the District Office in Room 19

Monday, February 29, 2016 at the District Office in Room 75

Monday, March 14, 2016 at the District Office in the Board Room

Monday, March 28, 2016 at the District Office in the Board Room

Monday, April 18, 2016 at the District Office in Room 19



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Tuesday, May 17, 2016 at the District Office in Room 19

Participants who exhibited professional growth as instructional leaders and successfully completed the Academy will have demonstrated the commitment and dedication to continuous professional learning and leadership that the district desires in its selection of future leaders.



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Informational Meeting/Questions & Answers

Will be held from 4:00 – 5:30 on January 27, 2016 at the District Office in Room 48. The meeting is open to anyone interested in applying for the Aspiring Administrators' Academy who would like more information on the academy, its requirements and the application process.

Applicant Requirements

1. Hold a valid, clear California Teaching/PPS Credential
2. Submit a completed candidate application (see required components below)
3. Demonstrates continued commitment to personal professional growth as an instructional leader.

Application Components

1. Submit a completed candidate application cover sheet
2. Submit a one page personal letter of interest, describing your purpose in seeking admission to this program and your potential as a school administrator
3. Submit a complete resume that includes degree(s), positions, current work on school teams/committees, current professional development
4. Reference form completed by a WUSD administrator

Selection Process Timeline

Application Deadline: February 1, 2016

WUSD Administrator Reference Form: February 1, 2016

Applicant Interviews: February 3, 2016 from 4:00-6:00 at the District Office in Room 19

Selection Notifications: February 5, 2016 by 5:00pm

First Session: February 10, 2016

Interested individuals should scan and email as a pdf completed applications to Dr. Dmitriy Voloshin, Director of Curriculum, Instruction, and Professional Learning at dvoloshin@wusd.k12.ca.us



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Application Cover Sheet 2016

Complete the following information and include with your submission of a completed application packet.

APPLICANT INFORMATION

Name _____

Phone _____ Email _____

School Site _____ Position _____

REQUIREMENTS CHECKLIST

- Candidate Cover Sheet
- Personal Letter of Interest (1 page)
- Resume
- WUSD Administrator Reference Form

SUBMISSION

Applicants should scan and email as a pdf all completed requirements listed above to Dr. Dmitriy Voloshin, Director of Curriculum, Instruction, and Professional Learning at dvoloshin@wusd.k12.ca.us

DEADLINE

All applications must be received no later than Monday, February 1, 2016 by 4:30pm.



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Administrator Reference Form 2016

Applicant's Name _____

Professional Relationship _____

Duration of Association From _____ To _____

Please list three attributes that distinguish the applicant as an instructional leader:

1 _____

2 _____

3 _____

As part of the Aspiring Administrators Academy, participants will receive extensive individualized coaching. Please list three areas that the applicant would benefit from in their development as an instructional leader:

1 _____

2 _____

3 _____

Comments:

Name (Printed)

Signature

Date